

## Senior GO Team Volunteer – Office for Student Engagement

The Senior GO Team Volunteer at Langara College, plays an important role in building community with GO Team volunteers by supporting them to enhance their knowledge of campus resources and services, build skills, deliver campus tours and facilitate activities to welcome new students during Orientation events and activities.

This role is **different than the GO Team Volunteer role** in that its function is to support a group of GO Team volunteers, rather than a group of new students during Orientation.

### Primary Functions

The Senior GO Team Volunteer has three main functions:

- Build and Support and Engaged Community of GO Team Volunteers
- Support the planning and delivery of New Student Orientation (May 2023)
- Assist with the design and delivery of a GO Team Appreciation Event (Late May)

### Skills you will learn:

- Group Facilitation skills (leading a small group, assisting with facilitation of different events and sessions, etc.).
- Teamwork through working in collaboration with diverse teams, including peers, staff, and faculty.
- Written and oral communication skills (email correspondence, public speaking, etc).
- Time management and organization skills.
- Active listening skills and awareness of the needs of students in transition.
- Problem-solving and trouble-shooting experience.

### Time Commitment

- Facilitate **bi-weekly check-ins** with your group of GO Team Volunteers
- Attend **1-hour** monthly meeting with Manager, Student Engagement
- Participate in the online discussions in the GO Team Summer 2023 Brightspace Course
- Maintain weekly contact with the Student Engagement Coordinator (via email, meetings) during the Spring semester.
- Assist with delivering the GO Team Logistics training session including evaluating GO Team volunteer's knowledge of campus resources and services, facilitation of campus tours and icebreaker activities.
- Assist with the delivery of New Student Orientation (May 1<sup>st</sup> or May 2<sup>nd</sup>)
- Assist with the design and delivery of the GO Team Appreciation Event (Late May)

### Skills and Qualifications Required

- Current registered student at Langara in good standing, in Regular or Continuing Studies (Spring 2023 semester)
- Completed a **minimum of two terms** at Langara.
- Completed a **minimum of one semester** of experience as a GO Team volunteer.
- Recognizes the importance of being a positive role model and ambassador of Langara College
- Able to commit to and follow through on all Senior GO Team volunteer responsibilities.

- Interested in furthering leadership skills including written and verbal communication, group management, community building, event planning and group facilitation skills.
- Intermediate knowledge of Langara College services and resources
- Ability and willingness to work independently and as part of a team with students, volunteers, and staff.
- Strong organizational, communication and interpersonal skills

#### Application Process

Complete an online application form for the Senior GO Team Volunteer role.

#### Selection Process

Shortlisted applicants will be invited to participate in an interview process involving a small group interview and 1:1 interview format.

#### Questions

Contact, Elise Le Brun, Manager Student Engagement at : [elebrun@langara.ca](mailto:elebrun@langara.ca)