DRAFT

EDUCATION COUNCIL

MINUTES OF THE MEETING HELD ON

Tuesday, June 23, 2026 at 13:00
Room B141

Members:

Vanessa Brown
Paula Burns*
Sabrina Chahal
Spencer Dane
Joshua Diaz
Sandra Enns
Nora Franzova
Margaret Heldman
Brent Kennedy
Abhilash Kunnath Sethumadhavan
Bhumika Laller
Billy Lee
Diana Leong
Tanya Lewis
Tess MacMillan (Chair)
Mário Moniz de Sá
Debbie Schachter
Allison Sullivan (Vice-Chair)
Ann Syme
Sunita Wiebe
Caden Wong

Resource*:

Connie Chong
Arnie Clark
Sam Issari
James Nickason
Emily Scarlett

Guests*:

Michael Cheng, Tyler Higgs, Stewart McGillivray, Helene Lestage, Laura MacKay, Jordan Miller, Jesica Ortega Nava, Pauline Vallee, Carolyn Wing

Minutes: Kathy Anderson*

Regrets: Joshua Diaz, Sandra Enns, Abhilash Kunnath Sethumadhavan, Billy Lee, James Nickason, Emily Scarlett

*non-voting
absent (ital.)

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1. CALL TO ORDER / WELCOME

The meeting was called to order at 1:01 p.m. upon declaration of a quorum.

2. LAND ACKNOWLEDGEMENT

T MacMillan acknowledged the meeting's location on the unceded traditional territory of the Musqueam First People, who have given Langara College the name snəẃeyəɬ leləm̓, *house of teachings*.

3. APPROVAL OF AGENDA

IT WAS MOVED by T Lewis, seconded by V Brown, that the agenda be approved with the following amendments:

- Item 6 (A) Applied Planning be removed and deferred to the September 2026 meeting.

MOTION CARRIED

4. DISCLOSURE OF CONFLICT OF INTEREST

In accordance with the Education Council bylaws (Sec.5), Council members were provided an opportunity to declare a conflict of interest related to any item on the meeting agenda. No conflict was declared by any member in attendance.

5. APPROVAL OF MINUTES

IT WAS MOVED by T Lewis, seconded by S Dane, that the minutes of the meetings held on May 19, 2026 and May 26, 2026 be approved as presented.

Note: Approval of minutes was deferred until after discussion of item 7(A) – Board Policy as there were related issues. Advice to Board (pages 12 & 13) will need to be revised based on discussion in item 7(A) at this meeting (not the May 26/26 meeting).

MOTION CARRIED

6. CURRICULUM

A) CHEMISTRY

a) Program Change

i) Associate of Science Degree in Chemistry

Removing the specifics of the English language courses enables students to satisfy the Associate of Science Degree requirements with other courses that satisfy the university-transferable English requirements which include communication (CMNS) and Science Literacy (SCIE) courses.

IT WAS MOVED by M Moniz de Sá, seconded by T Lewis, that the program change to the *Associate of Science in Chemistry* be approved by Education Council.

MOTION CARRIED

***Chair passed to A Sullivan**

B) INTERDISCIPLINARY STUDIES

a) Global Change

i) ENVS 2100 – Applied Environmental Studies (CityStudio)

This course was based on a partnership with the City of Vancouver and their program "CityStudio". This partnership has been officially terminated. For that reason, the name must be changed, and one course learning outcome must be adapted to reflect the updated version of the course.

IT WAS MOVED by T MacMillan, seconded by T Lewis, that the global change to *ENVS 2100 – Applied Environmental Studies (CityStudio)* be approved by Education Council.

MOTION CARRIED

***Chair returned to T MacMillan**

C) MATHEMATICS

a) Course Change

i) MATH 2362 – Linear Algebra

UBC, SFU, and other receiving institutions in BC require only differential calculus as the prerequisite for their first linear algebra course, to which our course transfers. Most data science and applied machine learning programs require only differential calculus, linear algebra, probability/statistics, and a programming course. In addition, most of our transfer students do not stay for a full two years at Langara but transfer after one year. It would therefore be beneficial for both them and us to ensure they can complete three mathematics courses before they go.

IT WAS MOVED by M Moniz de Sá, seconded by V Brown, that the course change to *MATH 2362 – Linear Algebra* be approved by Education Council.

MOTION CARRIED

D) PHYSICS & ASTRONOMY

a) Program Change

i) Associate of Science Degree in Physics

Program learning outcomes were updated after a program review.

IT WAS MOVED by M Moniz de Sá, seconded by N Franzova, that the program change to the *Associate of Science Degree in Physics* be approved by Education Council.

MOTION CARRIED

E) DESIGN FORMATION

i) **New Program**

i) Diploma in Artificial Intelligence Application Design and Development (Designer)

ii) Diploma in Artificial Intelligence Application Design and Development (Developer)

The proposed program is a modernization of the WMDD PDD, reimagined at the undergraduate level to make it accessible to both local and international students. By removing the degree prerequisite, the program will expand its reach to underserved populations, including high school graduates and mid-career professionals, while maintaining its focus on equipping students with the skills needed to thrive in the technology and innovation sectors. Target start date is Fall 2027 – 4 terms for 60 credits.

B Laller queried if students can be part time or full time and if the programs are cohort based? S Dane responded no, it is a pseudo cohort that is student driven and feeds from multiple streams, but they anticipate they will have enough students each term to fill all sections. Courses will be offered multiple times per year.

IT WAS MOVED by S Dane, seconded by T Lewis, that the new Programs *Diploma in Artificial Intelligence Application Design and Development (Designer) and Diploma in Artificial Intelligence Application Design and Development (Developer)* be approved by Education Council.

MOTION CARRIED

E) DESIGN FORMATION

a) New Course

i) AIAP 2750 – Collaborative Project (T3)
ii) AIAP 2790 – Capstone (T4)

This course provides all students in the AI Application Design and Development (Designer) and AI Application Design and Development (Developer) Diploma programs with the opportunity to collaborate in software development teams to create mobile applications.

P Burns queried how do you ensure that you get a mix of both design and developer students? S Dane responded that this is employment focused program so they feel that enough students will register in both streams. They do anticipate some scheduling complexities, but this format gives students options as to how they proceed in the diploma.

D Leong queried if the courses are only for this program, i.e. is there any availability for students outside of the program. S Dane responded that this is not anticipated at this time but they could look at this in the future.

M Cheng queried the transferability of courses in terms 3 & 4. S Dane responded yes, but not until at least a year after we launch.

B Laller queried about the Computer Science electives – are they transferable with this program? S Dane responded that they have not been submitted for transferability at this time, so not they are currently not eligible as an elective for Computer Science.

IT WAS MOVED by S Dane, seconded by T Lewis, that the new courses *AIAP 2750 – Collaborative Project and AIAP 2790 – Capstone* be approved by Education Council.

MOTION CARRIED

b) New Course (Designer)

iii) AIAP 2825 – Advanced UX and Research
iv) AIAP 2835 – Motion Graphics and Media Production
v) AIAP 2845 – Advanced UI Design
vi) AIAP 2855 – Advanced Graphics and Portfolio
vii) AIAP 2865 – UX Gamification
viii) AIAP 2875 – AI Ethics and Product Design
ix) AIAP 2895 – Advanced Topics for Digital Product Design

The Designer curriculum prepares students to create user-centred, accessible, and ethically responsible AI-enabled digital products. Courses emphasize advanced UX research methodologies, interface design systems, branding, motion design, portfolio development, gamification strategies, and emerging technologies. The curriculum reflects the evolving role of digital product designers, who must integrate technical understanding, ethical awareness, and sophisticated design practices to support AI-enhanced user experiences.

B Kennedy queried the tuition supplement piece - will this continue scaling over time? S Dane responded that a request to make this the same as WMDD is in the Board package, so it will be increased the same as other courses.

IT WAS MOVED by S Dane, seconded by Caden Wong, that the new courses *AIAP 2825, AIAP 2835, AIAP 2845, AIAP 2855, AIAP 2865, AIAP 2875 and AIAP 2895* be approved by Education Council.

MOTION CARRIED

c) New Course (Developer)

x) AIAP 2920 – Data Systems for Cloud and AI Application
xi) AIAP 2930 – Front End Development: Web
xii) AIAP 2940 – Front End Development: Mobile
xiii) AIAP 2950 – Cloud Infrastructure and Security for AI Apps
xiv) AIAP 2960 – Applied AI for App Developers
xv) AIAP 2990 – Advanced Topics for AI App Developers

The Developer curriculum equips students with the skills required to build secure, scalable, AI-enabled applications. Students develop expertise in cloud-based data architecture, front-end web and mobile development, application security, AI implementation, and emerging technologies shaping contemporary software development. The curriculum emphasizes practical application, responsible integration of AI technologies, and the adaptability required to succeed within a rapidly changing technological environment.

S Dane noted that there is still one existing Computer Science course in in term 3, but the rest of the courses are new.

IT WAS MOVED by S Dane, seconded by A Sullivan, that the new courses *AIAP 2920, AIAP 2930, AIAP 2940, AIAP 2950, AIAP 2960 and AIAP 2990* be approved by Education Council.

MOTION CARRIED

F) EARLY CHILDHOOD EDUCATION

a) Course Change

i) ECED 1119 – Practicum 1
ii) ECED 1329 – Infant and Toddler Practicum

The ECE Registry guidelines now state that this post basic practicum must be 260 hours in duration, including all practicum shifts, orientations, communities of practice and practicum seminars. Courses were updated to reflect this change.

IT WAS MOVED by S Dane, seconded by T Lewis, that the course changes for *ECED 1119 – Practicum 1 and ECED 1329 – Infant and Toddler Practicum* be approved by Education Council.

MOTION CARRIED

b) Program Change

i) Diploma in Early Childhood Education

By restructuring the current Early Childhood Education (ECE) Diploma to a 2-year ECE Diploma, the new 2-year ECE Diploma program model would align with ECE Registry requirements for post-secondary institutions to offer 2- year ECE Diploma programs. The ECE Diploma program will now consist of the ECE Certificate curriculum and the two citations in Infant and Toddler Care and Education, and Special Education Post Basic, offered over 2 years.

This program was previously suspended in May 2025; requesting to formally unsuspend program and restart with the proposed changes. This will go to the Board for approval on Jun 25/26.

IT WAS MOVED by A Sullivan, seconded by S Dane, that the program change for the *Diploma in Early Childhood Education* be approved by Education Council.

MOTION CARRIED

c) Global Change

i) Adding registration restriction

The courses listed on the change form are being added to the Diploma in Early Childhood Education and require their registration restrictions updated to also include the Diploma in ECED.

IT WAS MOVED by A Sullivan, seconded by B Laller, that the global change *Adding registration restriction* be approved by Education Council.

MOTION CARRIED

G) RECREATION STUDIES

a) Global Change

i) Expanding prerequisite options for Bachelor in Recreation Management (BRM)

The new Foundations to Innovations in Community Recreation micro credential is a 3-credit program encompassing learning objectives that are equivalent to what is required foundational knowledge found in the current prerequisite for most 3000 and 4000 level RECR courses. Adding the courses from this program as a prerequisite option provides pathways for micro credential graduates to ladder into the BRM program.

L MacKay noted that this global change has previously gone through EdCo, but it only went through the expedited approval process. The change allows students to ladder into the BRM.

IT WAS MOVED by T Lewis, seconded by B Kennedy, that the global change *Expanding prerequisite options for Bachelor in Recreation Managemen*t be approved by Education Council.

MOTION CARRIED

b) Course Change

i) RECR 4400 – Applied Major Project
ii) RECR 1168 – Recreation Program Planning

Updated prerequisites to add the courses from this program as a prerequisite option to provide pathways for micro credential graduates to ladder into the BRM program.

Friendly amendment to RECR 4400 from B Laller regarding the prerequisite on page 231, keep requirement that "students must be in the final semester of the program or by permission of the department".

IT WAS MOVED by T Lewis, seconded by N Franzova, that the new courses *RECR 4400 – Applied Major Project and RECR 1168 – Recreation Program Planning* be approved by Education Council.

MOTION CARRIED

H) CONTINUING STUDIES

a) New Program

i) Cloud Bookkeeping Fundamentals (Microcredential)
ii) ERP Accounting Fundamentals (Microcredential)

The proposed micro-credentials in QuickBooks and Sage 300 address a growing demand for short-duration, competency-based credentials that support upskilling and reskilling in applied accounting and bookkeeping skills.

Presented by C Chong - both existing courses that have been adapted into a Microcredential.

IT WAS MOVED by S Wiebe, seconded by A Sullivan, that the new programs *Cloud Bookkeeping Fundamentals (Microcredential) and ERP Accounting Fundamentals (Microcredential)* be approved by Education Council.

MOTION CARRIED

b) New Program

iii) Certificate in Advanced Medical Office Administrator (MOA)

The Advanced Medical Office Assistant (MOA) Certificate is designed to prepare learners for the increasing complexity of healthcare administrative roles by developing advanced medical office, digital, and professional competencies.

Presented by C Chong who noted that this certificate builds on the existing courses.

IT WAS MOVED by S Wiebe, seconded by A Syme, that the new program *Certificate in Advanced Medical Office Administrator (MOA)* be approved by Education Council.

MOTION CARRIED

c) New Course

i) MOAP 1110 – MOA: Practical Experience

Developing job ready Medical Office Administrators (MOAs) requires more than theoretical knowledge; it requires the ability to apply skills confidently in realistic environments. This practical experience course provides a structured opportunity for learners to integrate health record management, communication, and privacy practices in a setting that mirrors medical offices.

Presented by C Chong. A Syme queried if the practical experience was being done in the health authorities. C Chong responded, no they will be using simulation.

IT WAS MOVED by T Lewis, seconded by A Sullivan, that the new course *MOAP 1110 – MOA: Practical Experience* be approved by Education Council.

MOTION CARRIED

ii) HLTH 0100 – English Language Learning for General Health

Learners at intermediate English levels who are preparing to work in healthcare require language and workplace skills specific to health settings. The ELL for General Health course integrates English language development with healthcare communication, cultural safety, and healthcare specific employment strategies to support success in diverse and inclusive health environments. Through health-focused digital and workplace tasks, students build confidence in professional communication and develop an understanding of healthcare norms, preparing them for healthcare roles or concurrent training in pathway programs such as Health Care Assistant (HCA), Medical Office Administrator (MOA), Dental Reception, and related health careers.

Presented by C Chong who noted that this is a general English language course for entry level health care workers or health care assistants (HCA) and is a prerequisite to the HCA program coming to EdCo in September 2026.

IT WAS MOVED by A Sullivan, seconded by T Lewis, that the new course *HLTH 0100 – English Language Learning for General Health* be approved by Education Council.

MOTION CARRIED

d) Program Change

i) Diploma in Registered Massage Therapy

e) Course Change

i) RMTP 1202 – Gross Anatomy Field Study 1
ii) RMTP 1312 – Gross Anatomy Field Study 2
iii) RMTP 2106 – Gross Anatomy Field Study 3
iv) RMTP 2205 – Gross Anatomy Field Study 4
v) RMTP 2318 – Gross Anatomy Field Study 5
vi) RMTP 1107 – Professional Development 1
vii) RMTP 1208 – Professional Development 2
viii) RMTP 1310 – Professional Development 3

The program was originally implemented in 2014 and has continued to operate under the same admission requirements and curriculum since that time. As part of the accreditation with the Canadian Massage Therapy Council for Accreditation (CMTCA), updates are required to ensure alignment with the current professional standards.

Presented by C Chong who highlighted the following changes to the program and courses: strengthened admission requirements, enhanced requirements of Gross Anatomy courses, alignment with professional regulatory standards and professional development hours increased.

T MacMillan noted the recommendation from CRC regarding the professional reference requirement possibly being a barrier to some potential students. C Chong responded that this is phase 1 and they will review the CRC recommendation in Phase 2 of the program changes.

IT WAS MOVED by A Sullivan, seconded by Caden Wong, that the program change to the *Diploma in Registered Massage Therapy* and the course changes for *RMTP 1202, RMTP 1312, RMTP 2106, RMTP 2205, RMTP 2318, RMTP 1107, RMTP 1208 and RMTP 1310* be approved by Education Council.

MOTION CARRIED

f) Global Change

i) Update/remove prerequisites for CSFW Level 1 Courses

This proposal is intended to correct the prerequisite requirement back to recommended courses for the introductory accounting software courses (CSFW 1000, CSFW 1004, and CSFW 1030), to restore flexibility and access that previously existed for students, and aligns with Langara College's priorities of accessibility, student success, and flexible learning pathways.

Presented by C Chong who noted that they changed the prerequisite from a requirement to a preference.

IT WAS MOVED by A Sullivan, seconded by D Schacter, that the global change to *update/remove prerequisites for CSFW Level 1 Courses* be approved by Education Council.

MOTION CARRIED

g) Discontinued Program

i) Diploma in 2D Animation & Digital Art

ii) Diploma in 3D Animation for Game, Film and Visual Effects

h) Discontinued Course

i) All 2D & 3D Animation Courses

The Diploma in 2D Animation & Digital Art program and the Diploma in 3D Animation for Game, Film and Visual Effects were licensed programs through the Centre for Arts & Technology since 2016. Langara College exited the formal agreement in December 2025, and the programs were replaced by the Diploma in 2D Technologies for Film & Games and the Diploma in 3D Technologies for Film & Games, which include new and revised courses developed by Langara College.

Presented by C Chong.

IT WAS MOVED by T Lewis, seconded by S Dane, that the discontinuation of the programs *Diploma in 2D Animation & Digital Art and the Diploma in 2D Animation for Game, Film and Visual Effects and all 2D and 3D Animation courses* be approved by Education Council.

MOTION CARRIED

7. OTHER BUSINESS

A) BOARD POLICY

a) 440 – Evaluation of Programs and Educational Services
b) 400 – Vision and Mission
c) 441 – Program Suspension and Cancellation

Presented by S McGillivray

Policy 440 (page 386) – language was updated to reflect both the Board and EdCo based on the recommendation that the Provost report annually to update the Board on program review and development. Noted that the revised procedure language was the same for all 3 policies.

T Lewis noted that while the revised language in 6.3 & 6.4 of the procedures (page 389) made a reasonable effort, it was still somewhat vague – consultation needs to happen first, not be informed after the fact.

Policy 400 - Mission language updated to avoid confusion with actual Mission & Vision; changed language "for the duration of the strategic plan"; 4.1 - structure for approvals and development of plans, 4.3 consultation process inclusive to various parties.

Policy 441 – Program Suspension & Cancellation – a full review was not completed at this time. Need a connecting link. Program suspension will not always be a condition to cancellation – updated language with criteria for suspension prior to cancellation. EdCo needs to be involved in discussion of any program suspension. Approval after the fact – ratification does not change anything so circumstances for emergency suspensions were reviewed and updated. Need more accountability for decisions leading up to suspension.

T Lewis stated that she was still quite concerned regarding the change in collective consultation instead of 2 people making the decision. Previously, 4.9 made it clear that you need to talk to EdCo first, now it says do first consult later. It doesn't feel like the issues have been addressed.

S Dane commented that there needs to be a way to pause a program within a faculty without a full formal process in order to effect change in a timely manner.

P Burns commented on consultation after the fact and wondered if this was more of a procedures language change? Emergency power – a lot of work needs to happen before a suspension and not just 2 people making the decision. An emergency meeting is an option. T Lewis noted that the language doesn't mirror the overall intent of the process. P Burns agreed.

S McGillvray noted an extension of the 30 day review period, Dean to make decision. The word "endeavor" was felt to be open to interpretation.

T MacMillan to revise advice form to Board as policy has changed who is responsible to the Provost Office.

B) REVISED POLICY

a) F1003 – Course Outline & Syllabus Policy
b) Course Outline & Syllabus Procedures

N Franzova stated that the Course Outline & Syllabus Policy and Procedures have not been updated in quite awhile. The revised policy and procedures have gone through APPC and were also posted in the Langara Post. The generic course outline is to be used college wide for posting on the website.

IT WAS MOVED by N Franzova, seconded by T Lewis, that the revised policy *F1003 – Course Outline & Syllabus and its procedures* be approved by Education Council.

MOTION CARRIED

8. OTHER BUSINESS

A) REGISTRAR AND ENROLLMENT

a) GAC Summary Report January – April 2026

P Vallee presented a summary of graduation exemptions for January-April 2026. There were 12 in total, 6 were not required for curriculum changes and 6 were.

B) BLOCK TRANSFER AGREEMENT

a) Capilano University and Langara College – Block transfer Associate of Arts (Psychology) into the 3rd year of the Bachelor of Arts with a major in Psychology

Presented by Helene Lestage.

B Laller queried if reference to this agreement will this be added to the Career Planning Guide on the Psychology website. H Lestage responded that it will.

IT WAS MOVED by T Lewis, seconded by D Schacter, that the *block transfer agreement between Capilano University and Langara College relating to the block transfer of the Associate of Arts (Psychology) into the 3rd year Bachelor of Arts with a major in Psychology* be approved by Education Council.

MOTION CARRIED

9. ADJOURNMENT

The meeting was adjourned at 2:57 p.m.