

G1001 – PREMISES USE

PERFORMANCE, INSTALLATION, AND SOUND ART IN ON-CAMPUS PUBLIC SPACES PROCEDURES

1. General

1.1 Definitions

College-related activities means any activity required by a program of study at Langara, and College-endorsed activities and events.

Installation means an artistic display involving the placement or fixing of physical materials for the purpose of exhibition or viewing.

Sound art means an artwork, artistic expression, or exhibition in which sound is used as or as part of the medium or material.

Performance means artwork, artistic expression, or exhibition created through actions executed by the artist or other participants.

Person responsible means the College employee, including staff or faculty, who is identified as the primary contact for matters related to the performance, installation, or sound art on-campus event, including oversight and compliance.

1.2 Scope

This Procedure applies to the performance, installation, and/or sound art presented on College campuses in public or common areas as part of a College-related activity. It does not apply to dedicated and/or designated spaces, such as Studio 58, for uses endorsed by the program(s) occupying those spaces.

External users, installations arranged by the College administration for the College at large, and/or long-term or permanent installations are administered through alternate processes and are not within the scope of this Procedure.

1.3 Rationale

Langara College is committed to making our campuses safe for all students, staff, and community members. The primary function of the use of College premises is to support the delivery of the College's teaching, learning, student services, applied research, and athletic activities.

The College fully supports students' right to artistic expression and recognizes the merits of performance and installation art, particularly as related to College academic offerings.

Prioritization for use of space at the College's facilities is managed through the College's Premises Use Policy, and will, in order of priority of the designated categories of use, consider and accommodate requests for performance, installation, and sound art in on-campus public spaces.

2. Locations and Uses

2.1 Safety and Security

All members of the College community are expected to comply with College policies and legal requirements in order to provide a safe and healthy learning environment for everyone.

Students and other participants in performance, installation, and sound art must comply with all College policies regarding drugs, alcohol, weapons, explosives, and other hazardous materials.

The person responsible for the performance, installation, or sound art is required to ensure all legislative, regulatory, and College-directed conditions are met and maintained throughout the duration of the performance, installation, or sound art.

2.2 Non-permitted uses and locations

The following uses are specifically and expressly not permitted under these Procedures:

- Possession or use of illegal drugs, including alcohol, if by a minor
- Exposing others to blood, urine, feces, chemicals, or other hazardous materials (as an unsafe practice, this is not acceptable)
- Any activity that has the potential to cause injury to the artist, any other participants or performers, audience members, or others
- Any use which marks, mars, damages, defaces, or otherwise creates a condition which would require repair or restoration
- Any use which would cause another person to feel demeaned, intimidated, bullied, or harassed
- Any non-temporary use

The following locations are specifically and expressly not permitted for performance, installation, and sound art:

- Any location that interferes with or blocks entrance or exit from a building, room, or area
- Any location that obstructs, interferes with, or affects life safety systems or devices, such as fire systems, emergency exits, first aid equipment, or emergency communication devices
- Any location which interferes with or otherwise disrupts the academic and operational interests of the College
- Restricted, private, or non-public locations, including mechanical areas and rooftops
- Childcare areas, including associated fencing and outdoor areas
- Food preparation and service locations
- Medical and counselling offices and locations

2.3 Uses and locations requiring specific approval

The following uses are generally not permitted for performance, installation, or sound art, but may be permitted with the express, written permission of the Director, Facilities or designate, in consultation with other parties, as required and appropriate:

- Displaying or using a knife, gun, or other weapon, except as permitted for Film Arts productions (See Procedures for H1005 – Weapons used in Film Arts productions)
- Setting off fireworks, explosives, or any similar device
- Uses longer than seven (7) calendar days

The following locations are generally not permitted for performance, installation, or sound art, but may be permitted with the express, written permission of the Director, Facilities or designate in

consultation with other parties, as required and appropriate. Locations marked * additionally require the permission of the usual occupant or department responsible for the space.

- Washrooms and changerooms
- Laboratories *
- Private and shared offices *
- Senior Leadership Team suite *
- Any location leased to or rented by a third party
- Attached to or among any landscaping
- Parking lots and areas

2.4 Uses and locations generally permitted

Uses and locations not noted in Section 2.2 or 2.3 are generally allowed for performance, installation, or sound art, however use must be approved by and coordinated with the Facilities department in advance of commencement or installation.

3. Approval Procedure

The person responsible for the performance, installation, or sound art is required to submit a request for approval to the Facilities department for review at least three (3) business days before the intended installation. Submissions may be made by email to facilities@langara.ca.

The request must include:

- The name of the person responsible for the performance, installation, or sound art
- The name of the student and instructor, if applicable and different from the above
- The requested location of the performance, installation, or sound art
- A description of the performance, installation, or sound art, with sufficient detail to review the proposed installation

For uses and/or locations noted in Section 2.3, the person responsible for the performance, installation, or sound art is responsible to request permission from the occupant or person responsible for the space. Written confirmation of any required permission must be submitted with the request. Requests submitted without the required permission will be rejected.

4. Operational Procedures

4.1 Responsibility

The person responsible for the performance, installation, or sound art is required to ensure all legislative, regulatory, and College-directed conditions, must be met, and maintained throughout the duration of the performance, installation, or sound art.

4.2 Costs and Charge-back

All costs associated with the performance, installation, or sound art are the responsibility of the person responsible and may be assumed by the department or program. Any cost incurred by the College related to the performance, installation, or sound art will be charged-back to the department or program.

4.3 Safety and Coordination

To ensure the safety of the College community the performance, installation, or sound art must be placed, installed, or set up in coordination with the Facilities department.

All access required, including for delivery, set up, commissioning, decommissioning, removal, or any other use, must follow established College processes and procedures.

4.4 Removal

The person responsible for the performance, installation, or sound art is required to ensure the removal of all materials installed, including any debris or waste generated by the setup, performance or display, and removal of the performance, installation, or sound art.

Any performance, installation, or sound art or related materials that are not removed immediately at the end of the approved duration of the performance, installation, or sound art are subject to removal by the Facilities department, with all associated costs charged-back to the department.