

Section 4: Scope

- (4.1) This policy applies to applications for admission to all Regular Studies programs at Langara College.

Section 5: Applications

- (5.1) The College has the right to require that applicants provide evidence to substantiate an application for admission, or any part thereof.
- (5.2) As contemplated in Board By-Law 204, *Tuition Fees and Other Charges*, the College may charge application, commitment, deposit, or other relevant fees as a required component of the admission process.
- (5.3) Any applicant, or potential applicant, has the right to know the admission criteria under which their application will be evaluated. Changes to admission criteria will not normally be made after an application cycle has begun.
- (5.4) Admission requirements should be reliable predictors of success.

Section 6: English Language

- (6.1) English is the primary language of instruction at the College. Applicants must therefore be able to demonstrate a level of English language proficiency appropriate for the program, or programs, to which they are applying.

Section 7: Admission Categories

- (7.1) In order to be eligible to register in courses, an applicant must be admitted to a program of study at the College.
- (7.2) Programs at the College are designated as either:
Limited Enrolment, meaning that the program has a limited number of seats or additional admission requirements, or both. Admission to these programs may be on the basis of competitive admissions, selective admissions, or a combination thereof; or
Open Enrolment, meaning that the program does not have a limited number of seats and is available to applicants who meet published Langara College general admission requirements. Admission to these programs is on a First Qualified, First Admitted basis.

Section 8: Admission Requirements

- (8.1) Approved admission requirements for all College programs are published in the Academic Calendar.
- (8.2) The Registrar shall determine equivalency of admission requirements completed outside of the British Columbia secondary school curriculum.

Section 9: Admission Decisions

- (9.1) Applicants must demonstrate academic readiness by meeting the published admission criteria for the program, or programs, to which they are applying.
- (9.2) The Registrar is responsible for admitting applicants to the College based on published admission criteria and standards.
- (9.3) The College will consider each application in a consistent and equitable manner.
- (9.4) The College reserves the right to restrict admission as necessary. This may include, but is not limited to, closing applications to some or all programs before published deadlines, cancelling incomplete applications, or rescinding offers of admission if it is reasonable in the circumstances.
- (9.5) Applicants will be deemed admitted once they have accepted an offer of admission.

- (9.6) The College may deny admission or rescind an offer of admission if any of the following apply:
- (a) if any aspect of an application, including supporting documentation, is determined to have been falsified;
 - (b) if it is determined that an applicant failed to disclose material information that would have negatively affected their admissibility.
- (9.7) Admission to the College does not guarantee space in individual courses. Successful registration into specific courses is dependent upon course scheduling, space availability, and satisfying all required prerequisites.
- (9.8) In some cases, students who do not meet published admission requirements may be considered for admission on an individual basis with approval from the Registrar and the relevant academic department.

Section 10: Duties and Responsibilities

- (10.1) Registrar & Enrolment Services, under the direction of the Registrar, is responsible for the implementation of this policy.
- (10.2) Any questions or inquiries regarding this policy may be directed to Registrar & Enrolment Services.
- (10.3) The Registrar shall propose any procedures necessary to support the implementation of this policy.
- (10.4) The President and CEO has the authority to approve, amend, or repeal any procedures developed in accordance with section 10.3, provided said procedures are then submitted for information to each of the following:
- (a) the Education Council; and
 - (b) the Board of Governors, or one of its committees.
- (10.5) The Registrar is responsible for initiating a review of this policy and the related procedures, if any, in accordance with the requirements of section 11.1 of this policy.

Section 11: Review Date

- (11.1) A review of this policy should be completed within three years of this policy's approval.