

Apply for an Amendment

Langara Global

DLI 019319074622

Use this application if you are in Canada as a temporary resident and want to fix an error that was made by the officer on your document (ex. study permit or co-op work permit)

- Example: If you are admitted automatically into a Bachelor, Diploma or Associates Program and your study permit conditions do not state that you “may work” or “may accept employment” you are permitted to apply for an amendment before you are eligible to work

Eligibility for an Amendment:

- You are permitted to work in Canada at the time study permit was issued
- Your study permit does not list the correct conditions that permit you to work under [regulation 186\(V\) Request to Amend Valid Temporary Resident Documents or Information Contained in the Confirmation of Permanent Residence - Canada.ca](#)

How to apply

Paper Application- ONLY

- To apply for an amendment you must only submit the application by paper there is no online application.
- Read the instruction guide and download the application forms
- Fill out, sign and date your application forms.
- Mail your completed application form and required documents to [Operations Support Centre \(OSC\)](#):

Mailing address:

Operations Support Centre (OSC)
P.O. Box 8784 STN T CSC
Ottawa, Ontario K1G 5J3

Courier address or registered mail:

Verification of Status (VOS) or Replacement of an Immigration Document
Operations Support Centre (OSC)
365 Laurier Avenue West,
Ottawa, Ontario K1A 1L1

Application process

☐ **Step 1**

Fill out Request to Amend the Record of Landing, confirmation of Permanent Residence or Valid Temporary Resident Documents [application form](#)

☐ **Step 2**

Include all documents

☐ **Step 3 Application Steps**

1. Application to Request to Amend the Record of Landing, Confirmation of Permanent Residence or Valid Temporary Resident Document **IMM1436**
2. Instruction Guide for application **IMM5218**

Document List

- ☐ Admission letter

This information in this document has been prepared and endorsed by a Regulated Canadian Immigration Consultant (RCIC) as per section 91 of the IRPA. This is not a legal document and information may change without notice. Students should always refer to the IRCC website (<http://ircc.canada.ca>) for the most updated information. This document was prepared on February, 2024.

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- ☐ Confirmation of enrollment letter(registrars office)
- ☐ Photocopies of passport pages
- ☐ **ORIGINAL STUDY PERMIT**

Step 4

Pay the necessary fees

- No Fee requirement

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