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UNIVERSITY TRANSFER GUIDE

University Transfer Guide – Planning & Action Workbook

How to Use This Guide

This guide is designed in two parts:

Part 1 – Understanding University Transfer

Gives you clear information about what university transfer means, how it works, and what you need to prepare.

Part 2 – Your Transfer Action Workbook

Provides structured worksheets so you can research, compare, and record your transfer plan step by step.

Bring this guide when meeting with an Academic Advisor and update it as your plan develops.

Table of Contents

University Transfer Roadmap	3
 Part 1 - Understanding University Transfer	4
What Is University Transfer?	4-5
Who Should Plan Early for Transfer?	5
Transfer Agreements and Block	6
What Is a University-Transferable (UT) Course?	6
Transfer Credit Amount: How Many Credits Do I Need?	7
Step-by-Step Transfer Planning Framework	7-11
Key Support and Information	11
 Part 2 — Your Transfer Action Workbook	12

University Transfer Roadmap

University transfer roadmap

langara.ca/university-transfer

1 EXPLORE YOUR DIRECTION

Identify possible programs, universities, and career interests.

🕒 As early as possible.



2 RESEARCH TRANSFER REQUIREMENTS

Check admission requirements, required courses, GPA expectations, and application deadlines for your target universities.

🕒 Early in your studies and continue to review regularly.



3 BUILD YOUR COURSE PLAN

Plan which courses to take each term to meet transfer requirements.

🕒 After identifying your target programs.



4 MEET WITH AN ACADEMIC ADVISOR

Review your transfer plan and confirm course selection.

🕒 Before registering for upcoming terms.



5 COMPLETE REQUIRED COURSES

Enroll in and complete courses while maintaining the GPA needed for transfer admission.

🕒 By the document deadline or before the admission evaluation period.



6 APPLY TO YOUR TARGET UNIVERSITIES

Submit applications through the university admission system.

🕒 Based on each university's application deadline (e.g., January for September intake).



7 SUBMIT FINAL DOCUMENTS

Send final transcripts or additional documents if requested.

🕒 Before the document deadline.



8 PREPARE FOR TRANSFER

Accept your offer, register for courses, and prepare to begin at the new university.

🕒 After receiving admission decision.



PART 1 — Understanding University

Transfer

What Is University Transfer?

University transfer means you begin your post-secondary studies at Langara and later move to another institution to complete a bachelor's degree or another advanced credential. You complete transferable courses first, then apply to your target institution as a **transfer student**.

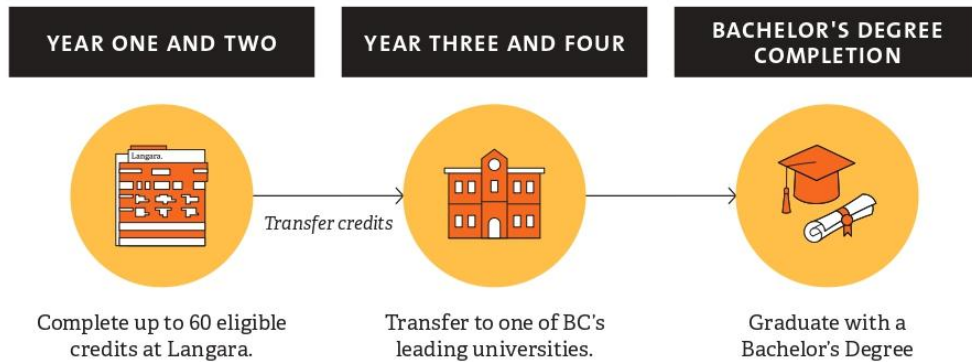
Students choose the transfer pathway for many reasons:

- Smaller class sizes in early years
- More flexible program exploration
- GPA building before competitive applications
- Lower overall cost for first- and second-year courses
- More time to clarify program and career direction

A successful transfer is not automatic. It requires informed decisions, early research, and ongoing planning.

What is university transfer?

Start your degree at Langara, save on tuition, and transfer to one of BC's top universities.



langara.ca/university-transfer

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Who Should Plan Early for Transfer?

Early transfer planning is especially important if you:

- Intend to enter a competitive or selective program
- Need specific prerequisite courses
- Plan to transfer to a limited-intake faculty/program
- Are considering multiple institutions
- Are an international student with study permit considerations
- Are completing a Langara credential while also planning to transfer

Students should ideally begin transfer planning as early as in their first term.

Transfer Agreements and Block Transfers

Langara partners with universities and other institutions in BC to expand your options for completing an undergraduate degree. These agreements allow students to follow a set pathway with increased chances of guaranteed admission if the requirements are met.

Visit [University & College Transfer Agreements | Langara](#) for more information.

What Is a University-Transferable (UT) Course?

A university-transferable (UT) course at Langara is one that has been evaluated for transfer credit by at least one of the five research universities in British Columbia: University of British Columbia (Vancouver and Okanagan), Simon Fraser University, University of Victoria, and University of Northern British Columbia.

UT courses may transfer to one or more institutions, but transferability can vary by program and university.

Important points students must understand:

- Transferability depends on the **receiving institution**, not only the sending institution
- A course may transfer differently across institutions
- A course may transfer as a specific course (e.g., SFU PSYC 356) or as unassigned credit (e.g., UBC PSYC 2nd-year, SFU PSYC 2XX), meaning it transfers but not as a direct equivalent.
- Some programs only accept specific equivalents
- Transfer agreements can change over time

Always verify transfer credit using official transfer databases such as the BC Transfer Guide and the receiving institution's program pages for the most up-to-date information.

Transfer Credit Amount: How Many Credits Do I Need?

Most universities accept transfer applicants who have completed between **24 and 60 transferable credits**.

However:

- Some programs prefer closer to 60 credits
- Some allow earlier transfer with fewer credits
- Some require specific prerequisite courses regardless of total credits

Students should never plan based on credit count alone — program prerequisites matter equally or more.

Step-by-Step Transfer Planning Framework

→ Know Yourself and Your Direction

Before choosing courses, students should clarify direction. Reflection questions to include:

- What careers or fields interest me?
- What subjects do I enjoy and perform well in?
- What are my academic strengths and challenges?
- Do I prefer structured or flexible programs?

Support resource:

- Career counselling services and talking to your instructors/department advisors can help with interest and career exploration.

→ Identify Target Institutions and Programs

Students should research more than one possible transfer institution in case plans change.

Key research questions:

- Which institutions offer my intended program?

- Is the program direct-entry, competitive-entry, or on first-come, first-serve basis?
- Does the program accept transfer students?
- Does the program accept international students (if students are international)?
- How many intakes per year?
- Is admission GPA-based only or multi-factor?

Students should record:

- Program name
- Faculty/school
- Intake term(s)
- Application portal

→ Understand Admission Requirements in Detail

Students must review the receiving institution's admission requirements and program pages. They should confirm:

- Minimum GPA
- Competitive GPA (if published)
- Minimum transfer credits
- Required prerequisite courses
- High school subject requirements (if still used)
- English language requirements
- Supplemental requirements (portfolio, interview, statement, references)

If high school requirements are missing, students should check:

- Whether post-secondary courses can replace them
- Whether upgrading options are accepted

Students are encouraged to document answers — not rely on memory.

→ Build a Transfer-Friendly Course Plan at Langara

Course selection should be based on receiving program requirements — not guesswork.

Planning principles:

- Take prerequisite courses as early as possible
- Sequence courses with prerequisites correctly
- Balance workload across terms
- Leave space for GPA protection
- Confirm transferability before registering
- When possible, choose electives based on the requirements of your intended transfer program

If also completing a Langara credential:

- Map overlap between program requirements and transfer requirements
- Identify opportunities to maximize your credits (e.g. using the same credits for transferring and meeting the Langara's program requirements)

Students should check out [Langara's Academic Planner](#), Graduation Evaluation tool, and review their plan with an Academic Advisor.

→ Use Official Transfer and Planning Tools

Students should rely on verified sources only. Recommended tools:

- BC Transfer Guide (if plan to transfer to schools within BC)
- Receiving institution academic calendars
- Program admission pages
- Education Planner BC (for applying to many BC institutions)

Students should check the information on the university websites each term — requirements can change.

BCTransferGuide.ca DISCOVER YOUR TRANSFER OPTIONS

How Transfer Works ▾ Transfer Options ▾ 

Home > Transfer Options > Search Courses > Search Course Result

Course to Course Search

Course Information*

From this institution

To this institution

Country*

BC

Institution*

LANG - Langara College (BC)

BC Transfer System Member. For more info, see [BC Transfer System](#).

Subject

ENGL - English

Course Number

1123

Year Course Completed

2025/26

 Add Courses +

To Institution

Country

BC (including Yukon University and Ath...

Filter by Type

☐ All institution types

☐ Colleges

☒ Universities

Search Result

Course to Course

Showing result FROM LANG ENGL 1123 (2025/26)

Save to PDF New Search

1 to 16 of 16 matches

From	To	Transfer Credit	Effective Date 
 LANG ENGL 1123	 AU AU ENGL 255 (3)	Sep/20 ongoing	
Introduction to Academic Writing Credits: 3 Langara College (BC)	 CAPU CAPU ENGL 100 (3)	Jan/21 ongoing	
	 EC EC ENGL 1 lev (3)	Sep/08 ongoing	
	 FDU FDU WRIT 1002 (3)	Sep/20 ongoing	
	 KPU KPU ENGL 1100 (3)	Sep/20 ongoing	
	 SFU SFU ENGL 199 (3), W	Sep/20 ongoing	
	 TRU TRU ENGL 1100 (3)	Sep/20 ongoing	
	 TWU TWU ENGL 1XX (3), composition waiver for ENGL 103 or 104	Sep/20 ongoing	
	 UBCO UBCO ENGL_O 112 (3)	Sep/20 ongoing	
	 UBCV UBCV WRDS_V 150 (3)	Sep/20 ongoing	
	 UCW UCW ENGL 100 (3)	Sep/20 ongoing	

→ Monitor GPA and Academic Progress

Transfer admission is often competitive. Students should track:

- GPA calculation policies at receiving institutions
- GPA of prerequisites and transferable courses
- Repeated course policies at receiving institutions

Good habits to encourage:

- Early academic support use (click [here](#))
- Instructor office hour visits
- Reduced course load when needed

→ Application and Document Planning

Students must plan application logistics carefully. They should confirm:

- Application opening dates
- Application deadlines

- Supporting document deadlines
- Transcript submission process

Students should not assume all deadlines are the same — admission deadlines and program-specific deadlines may differ.

Key Support and Resources

Students benefit most when they use multiple support channels.

Academic Advising

- Review admission requirements for transfer
- Program and transfer planning
- Course selection review

Counselling Services

- Career exploration
- Educational (e.g. time management, study skills, [Student Success Workshop](#), etc.)
- Personal and academic wellness support

Instructors and Department Chairs

- Program and discipline insight
- Career pathway discussion
- Major preparation advice

International Student Support – Langara Global Office

- Study permit questions
- Impact of transfer on immigration status

Part 2 - Your University Transfer Action Workbook

Complete these pages as you research your transfer options.

If you are considering more than one program or institution, complete a separate section for each.

A - Your transfer target	
Intended institution	
Faculty / school	
Program / major	
Degree type	
Intended start term	

B - Key dates	
Application opens	
Application deadline	
Document deadline	
Transcript deadline	
Last term I can study at Langara before transfer	

C - Contact information	
Program website	
Admissions office email	
Phone	
Advising contact (if available)	
Notes from contact	

D - Admission requirements checklist		Do you meet the requirement? ✓
Minimum GPA		
Minimum transfer credits		
Required courses		
High school requirements		
English requirements		
Additional criteria		
If high school requirements are missing, list alternative pathways accepted:		

E - Required and recommended courses at the receiving institution

1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	
11.	
12.	

Mark required courses with an asterisk (*).

F - Course equivalency planning

Receiving institution course	Langara equivalent course	

Is the course transferable? ☒

G - My term-by-term course plan

Term 1	Term 2	Term 3	Term 4

H - Transfer readiness check

Before applying, confirm:

- ☐ I checked program admission requirements.
- ☐ My courses are transferable.
- ☐ I meet GPA expectations.
- ☐ I completed the required prerequisites.
- ☐ I confirmed deadlines.
- ☐ I met with an Academic Advisor.
- ☐ I prepared transcripts and documents.
- ☐ I submitted my application.

I - After you apply

Track your application status	
Application submitted date	
Student ID at receiving institution	

- ☐ Portal login created
- ☐ Documents received
- ☐ Offer received
- ☐ Conditions listed
- ☐ Final transcript sent
- ☐ Offer fully accepted
- ☐ Seek course planning advising at the new institution