

SAMPLE COURSE OUTLINE

Creation date: November 23, 2020

Revision date:

Course Code, Number, and Title:

LIBR 2315: Media and Electronic Materials

Course Format:

[Course format may vary by instructor. The typical course format would be:]

Lecture 4.0 h + Seminar 0.0 h + Lab 0.0 h

Credits: 3.0

Transfer Credit: For information, visit bctransferguide.ca

Course Description, Prerequisites, Corequisites:

Students explore the topics relating to media and electronic materials in libraries, including how to select, acquire, process, maintain and circulate materials. Issues pertaining to the selection of appropriate equipment and production of training and promotional materials are addressed. Students learn and practice cataloguing of media and electronic formats using current library standards. Issues in cataloguing, developments in cataloguing standards and the challenges of new and changing formats are also considered.

Prerequisite(s): A minimum "C" grade in LIBR 2418. This must be taken within the last three years.

Learning Outcomes:

- Describe media and electronic materials in libraries and information resource centers
- Discuss the use of equipment in the library including spaces in which equipment resides such as Inspiration Labs and MakerSpaces
- Identify selection tools for reviewing media and electronic materials
- Use evaluation methods and criteria for specific media and electronic materials in differing library settings
- Describe storage, processing, maintenance, and weeding requirements for selected media and electronic materials
- Discuss copyright and licensing regulations in relation to media and electronic materials
- Identify requirements, costs and vendors for library equipment including for MakerSpaces
- Identify and use common tools for cataloguing media and electronic materials
- Use copy cataloguing to update existing catalogue records to current standards or to show transitions to other formats
- Create catalogue records for media and electronic materials resources using current cataloguing codes

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Information unavailable, please consult Department for details.

Instructor(s): TBA

Office: TBA

Phone: (604) 323-XXXX

Email: TBA

Office Hours: TBA

Textbook and Course Materials:

[Textbook selection may vary by instructor. An example of texts and course materials for this course might be:]

For textbook information, visit https://mycampusstore.langara.bc.ca/buy_courselisting.asp?selTerm=3|8

Note: *This course may use an electronic (online) instructional resource that is located outside of Canada for mandatory graded class work. You may be required to enter personal information, such as your name and email address, to log in to this resource. This means that your personal information could be stored on servers located outside of Canada and may be accessed by U.S. authorities, subject to federal laws. Where possible, you may log in with an email pseudonym as long as you provide the pseudonym to me so I can identify you when reviewing your class work.*

Assessments and Weighting:

Final Exam %

Other Assessments %

(An example of other assessments might be:) %

Information unavailable, please consult Department for details.

Grading System:

Specific grading schemes will be detailed in each course section outline.

Information unavailable, please consult Department for details.

Topics Covered:

[Topics covered may vary by instructor. An example of topics covered might be:]

Information unavailable, please consult Department for details.

As a student at Langara, you are responsible for familiarizing yourself and complying with the following policies:

College Policies:

[E1003 - Student Code of Conduct](#)

[F1004 - Code of Academic Conduct](#)

[E2008 - Academic Standing - Academic Probation and Academic Suspension](#)

[E2006 - Appeal of Final Grade](#)

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[F1002 - Concerns about Instruction](#)
[E2011 - Withdrawal from Courses](#)

Departmental/Course Policies:

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