

SAMPLE COURSE OUTLINE

Course Code, Number, and Title:

BUSM 3000: Business Management Practicum

Course Format:

[Course format may vary by instructor. The typical course format would be:]

Lecture 0 h + Seminar 0 h + Lab 22 h

Credits: 3

Transfer credit: For information, visit bctransferguide.ca

Course Description, Prerequisites, Corequisites:

The Practicum provides the opportunity for a student that needs to gain credits for the work experience component of the degree, to meet graduation requirements.

Practicum students must first be accepted into the course by the Instructor. Requirements include paid work or volunteer experience for a minimum of 420 hours, and ability to meet all of the Competency Standards. (See Course Outline and Competency Checklist.)

Students currently employed part or full time may be able to use this experience. To complete the Practicum, students will be required to have their manager or supervisor review and sign off that the student has met all of the Competency Standards. Graded S/U.

Prerequisite(s): Admission to the DCP of the BBA, or with permission of the Department.

Learning Outcomes:

- gain experience working or volunteering within a professional organization
- participate and/or observe in business areas such as: interdepartmental co-operation, supervision and management, social responsibility, etc.
- apply the procedures, practices, services, and overall operations of a company or organization
- identify the skills and experiences gained from the Practicum that are relevant and applicable to their career goals
- describe how to take and transition this Practicum experience into preparing themselves for and achieving their career goals

Instructor(s): TBA

Office: TBA **Phone:** 604 323 XXXX **Email:** TBA

Office Hours: TBA

snəwəyət̚t̚ leləm̚ Langara College acknowledges that we are located on the unceded territory of the Musqueam people.

Textbook and Course Materials:

[Textbook selection may vary by instructor. An example of texts and course materials for this course might be:]

For textbook information, visit https://mycampusstore.langara.bc.ca/buy_courselisting.asp?selTerm=3|8

Note: This course may use an electronic (online) instructional resource that is located outside of Canada for mandatory graded class work. You may be required to enter personal information, such as your name and email address, to log in to this resource. This means that your personal information could be stored on servers located outside of Canada and may be accessed by U.S. authorities, subject to federal laws. Where possible, you may log in with an email pseudonym as long as you provide the pseudonym to me so I can identify you when reviewing your class work.

Assessments and Weighting:

Final Exam %

Other Assessments %

(An example of other assessments might be:) %

Practicum: 100%

Participation format: Group project presentation, in class participation

Proportion of individual and group work:

Individual: 100%

Grading System: Pass/Fail

Specific grading schemes will be detailed in each course section outline.

No final exam

Topics Covered:

Not Applicable

As a student at Langara, you are responsible for familiarizing yourself and complying with the following policies:

College Policies:

[E1003 - Student Code of Conduct](#)

[F1004 - Code of Academic Conduct](#)

This generic outline is for planning purposes only.

[E2008 - Academic Standing - Academic Probation and Academic Suspension](#)

[E2006 - Appeal of Final Grade](#)

[F1002 - Concerns about Instruction](#)

[E2011 - Withdrawal from Courses](#)

Departmental/Course Policies:

This generic outline is for planning purposes only.