

Graduation Application Form

CONTINUING STUDIES REGISTRATION OFFICE

Application Deadline: February 1 | **Application Fee:** \$10.00 (non-refundable)

IMPORTANT INFORMATION

1. Convocation takes place in June. Applications must be received by **February 1** to be eligible for the upcoming convocation ceremony; late applicants will be eligible to attend the following year. Parchments are issued each semester, independent of convocation.
2. Requests for substitutions, exemptions, and program completion deadlines must be made in writing to the program coordinator. For more information please refer to the [Continuing Studies Responsibilities and Policies page](#).
3. You will not be permitted to graduate if you have any outstanding debts (fees, library fines, overdue books/equipment) with the College.

STUDENT INFORMATION (Your name on the credential will be the same as in our Student Records. Name change requests must be supported with official documentation.)

I am an international student: Yes No

Langara ID: _____

Last or family name: _____ First or given name(s): _____

Street address: _____ Postal Code: _____ City: _____

Province: _____ Country: _____ Email: _____ Phone: _____

I understand my parchment will be printed with my name as it appears on my Langara record.

I wish to include my preferred name on my parchment.

Preferred names are displayed in brackets as *First Name (Preferred Name) Middle Name Last Name*.

Preferred name: _____

CREDENTIAL INFORMATION

Program name: _____

Have you completed all required courses for this credential? Yes No When? YYYY/MM _____

CONVOCATION INFORMATION

I will attend the Convocation Ceremony. Information about ceremonies, regalia, and tickets will be sent to students closer to Convocation.

I will not attend the Convocation Ceremony.

PARCHMENT PICK UP

Please let us know how you would like to receive your credential once your graduation has been approved.

Picked up by me Mailed to the address above (no charge)

DECLARATION OF APPLICANT

By submitting the information I have entered on this application, I certify that a) I am the person named in the "Student Information" section above, and b) the information I have submitted is true, correct and complete. Langara College contracts with various external companies to assist with convocation ceremonies, such as ticketing, photography, and regalia. The College may share some of your personal information with these companies only for the purpose of producing the event, and in compliance with the BC Freedom of Information and Protections of Privacy Act. Unless you notify the College otherwise in writing (csgrad@langara.ca), this information may be shared with our contracted vendors as well as with College Advancement and Alumni Relations for the purpose of facilitating participation in your convocation ceremony. Your name will also be published in the Convocation Program.

OFFICE USE ONLY

Comments/Notes:

SPAIDEN	<input type="checkbox"/>	GP	<input type="checkbox"/>
SHADEGR	<input type="checkbox"/>	PF	<input type="checkbox"/>
SHADIPL	<input type="checkbox"/>	GR	<input type="checkbox"/>
SHACATT	<input type="checkbox"/>	NE	<input type="checkbox"/>

Student has met all completion requirements for the certificate program: _____

SUBMIT COMPLETED FORM WITH CORRECT FEE

- In person with cheque, Visa or Mastercard: Continuing Studies Office (Building A);
- By mail with cheque: Continuing Studies, Langara College, 100 West 49th Ave., Vancouver, BC V5Y 2Z6;
- Online [here](#) or go to feeportal.langara.ca and search for Graduation Application Form (Continuing Studies).

snəwəyət̚ leləm̚.

THE COLLEGE OF HIGHER LEARNING.

Langara.

THE COLLEGE OF HIGHER LEARNING.