

**Langara College Board of Governors
Meeting Minutes
Public Meeting
Thursday, January 25, 2024, 4:30 p.m.
Boardroom B141 and via Zoom**

Board Members:

Mary Lynn Baum, Board Chair
Paula Burns, President and CEO
Armor Valor Corrales
Krisha Dhaliwal
Mark Goldberg
Stephen Howard
Michal Jaworski
Tess MacMillan, Chair, Education Council
Raza Mirani

Scott Murray
Rose Palozzi
Cole Rheaume (via Zoom)
Melissa Roberts
Claudia Salem
Nick Smith
Sophie Won
Urvi ‘

Employee Resources:

Michael Koke, Vice-President, Administration and Finance
Pouyan Mahboubi, Provost and Vice-President, Academic
Jane Mason, Vice-President, People and Culture
Yusuf Varachia, Vice-President, External Relations and Community Engagement

Constituent Groups:

Sophie Bennett, Representative, CUPE Local 15/VMECW (via Zoom)
Pauline Greaves Aylward, President, Langara Faculty Association (regrets)
Joanne Rajotte, Representative, Langara College Administrators Association

Guests:

Elizabeth Barbeau, Dean, Faculty of Social Sciences and Community Programs
Anne Baxter, Director, Risk and Internal Control (via Zoom)
Louis Bergeron, Journalist, The Langara Voice
Eileen Chin, Director, Financial Services
David Cresswell, Associate Vice-President, Strategic Transformation and CIO
Ty Lim, Langara College Journalism Student
Kelly Meehan, Manager, Financial Services
Mateo Muego, Langara College Journalism Student
Stanley Tromp, Langara College Journalism Graduate

Recorder:

Alice Hsu, Executive Assistant to the President

1. CALL TO ORDER, LAND ACKNOWLEDGMENT, AND WELCOME TO NEW BOARD MEMBERS

There being a Quorum present, the Board Chair called the meeting to order at 4:34 p.m. She welcomed all guests in attendance and conveyed regrets from those unable to attend. She acknowledged that Langara College is located on the traditional and unceded territory of the Musqueam people. She also acknowledged the Indigenous peoples of all the lands the online participants were calling in from remotely to the meeting. She acknowledged the importance of the

lands that we each call home. We do this to reaffirm our commitment and responsibility to reconciliation, and to the importance of our relationships with First Nations and Indigenous peoples.

The Board Chair introduced the newly appointed Board member N. Smith and invited him to give a self-introduction.

2. DISCLOSURE OF CONFLICT OF INTEREST

In accordance with *Board By-Law 200: Code of Conduct and Conflict of Interest*, Board Members were provided an opportunity to declare conflicts of interest for any agenda item that would relate to the ongoing business of the institution. With none disclosed, the meeting proceeded.

3. APPROVAL OF AGENDA/CONSENT AGENDA

Prior to the motion to approve the agenda/consent agenda, the Board Chair read aloud the Langara Announcement re: *Message from Langara College President and Board Chair* that had been sent to the College community via email earlier today and advised that the Board would discuss this further at today's In-Camera meeting.

It was moved by M. Roberts and seconded by S. Howard

THAT, the Langara College Board approve the agenda, and approve and acknowledge the items and motions on the Consent Agenda:

- 3.1 **Minutes of Meeting held November 22, 2023 – Approved**
- 3.2 **Board Coordinating Committee – Minutes of Meeting held December 12, 2023 – Ratified**
- 3.3 **Board and Board Chair Goals, Strategies, and Outcomes for September 2022 to August 2023 – Acknowledged**
- 3.4 **Board and Board Chair Goals, Strategies, and Intended Outcomes for September 2023 to August 2024 – Acknowledged**
- 3.5 **Confirmation of Remittances – Acknowledged**

Carried Unanimously.

4. CHAIR'S REPORT

Referring to her written report attached to the agenda, the Board Chair thanked the Langara Faculty Association (LFA) President P. Greaves Aylward for organizing the LFA President's Bar & Dinner held on December 15, 2023, and for inviting Board members to join the event. She also reminded Board members about the upcoming Studio 58 show and the professional development opportunities for them. She noted that spaces were still available for the AGB 2024 National Conference on Trusteeship. Board members who were interested in this conference should let A. Hsu know as soon as possible.

[S. Bennett joined the meeting at 4:43 p.m. via Zoom.]

[M. Jaworski and M. Goldberg joined the meeting at 4:45 p.m.]

The Board Chair also noted that each institution had been invited to delegate four appointed Board members to the CABRO Governing in the Public Interest Conference 2024 scheduled for April 26. She

called for expressions of interest at the table, and M. Goldberg, M. Jaworski, C. Salem and N. Smith raised their hands to indicate their interest in attending this conference.

5. PRESIDENT'S REPORT

President Burns referred to the Langara Announcement the Board Chair had mentioned earlier and recognized the challenges the College community has been facing over the last few weeks and months.

The President then spoke on the following topics to highlight the works that have been undergoing and aligned with the strategic priorities:

- The College signed a Memorandum of Agreement (MOA) with Musqueam in December. The next step is to work on an Indigenous Action Plan and one of the actions identified in the MOA is to provide tuition support to Musqueam students and the work for that is already underway. More information on the Indigenous Action Plan will be shared at the next Board meeting.
- The College has been working on building a strong relationship with the government. VP Varachia, Provost Mahboubi and herself visited our Deputy Minister in December to discuss opportunities for some new program development.
- Many events happened on campus during the holiday season including the LFA President's Bar & Dinner and Season's Eatings. P. Burns thanked LFA and People and Culture for organizing these events.
- The federal government announced some changes to international students. The College sees this as a good opportunity to be a leader in this and is working on an action plan.
- The College's EDI framework is nearing completion and will be shared at the next Board meeting.
- For organizational development, the College will be offering some professional development series focusing on appreciative practice and enhancing Indigenization. These are open to all employees and the kickoff session will also include a conversation about the future of education.
- In the international student and strategic enrolment fronts, the Provost and his team have been working on credentialing, streamlining, and collecting all the data about how many students we have, what credentials and how many credentials we have, etc.
- The College's current Strategic Plan will be expiring in 2025. Conversations on the process of creating a new framework and action plan for a new strategic plan will start in the near future.
- Many cultural celebrations are coming up including Lunar New Year and Black History Month.

Discussion ensued and board member questions were answered.

[S. Won joined the meeting during the President's report.]

6. PROGRAM SUSPENSION

6.1 Suspension of BBA Intakes Effective January 2025

P. Mahboubi provided background information and the reasoning for temporarily suspending admissions to the Bachelor of Business Administration program. Essentially it is to allow time for finalizing the new full program proposal to be submitted to the Degree Quality Assessment Board (DQAB) for approval. In the meantime, the diploma program will continue, ensuring minimal disruption for students.

The Board Chair flagged that, pursuant to Board Policy 441 – Program Suspension and Cancellation, it is the Board’s responsibility to approve a program suspension.

[AV Corrales joined the meeting at 5:08 p.m.]

Discussions ensued and Board members’ questions were answered.

It was moved by M. Roberts and seconded by S. Murray

THAT, the Board approve the College to suspend admissions to the Bachelor of Business Administration beginning with the January 2025 intake.

Carried Unanimously.

7. EDUCATION COUNCIL REPORTS

- 7.1. Summary Report of the Meeting held September 19, 2023**
- 7.2. Summary Report of the Meeting held October 24, 2023**
- 7.3. Summary Report of the Meeting held November 21, 2023**

T. MacMillan referred to the three Education Council Summary Reports attached to the agenda and advised that the September 19, 2023 and October 24, 2023 were light and the changes made were very minor. She highlighted a new micro-credential program proposal from Professional Photography mentioned in the November 21, 2023 report advising that the program is called Creativity for Everyone and consists of three one-credit courses. Through an expedited process for micro-credential programs, the program is live already.

In addition, T. MacMillan gave the Board a heads-up that the Education Council is anticipating a four-semester implementation pause due to the College’s transition from Banner to the Workday Student Information System. This is discussed at the Education Council meeting held a few days prior to this Board meeting and more information will be shared with the Board at the March Board meeting. P. Burns noted that this is about implementation and the development of new programs can still continue.

Discussions ensued and Board members’ questions were answered.

It was moved by R. Mirani and seconded by R. Palozzi

THAT, the Summary Reports of the Education Council meeting held September 19, 2023, October 24, 2023, and November 21, 2023 be received.

Carried Unanimously.

8. COMMITTEE REPORTS/APPROVALS

8.1 Audit and Finance Committee (AFC)

The AFC Chair S. Murray presented the following items moved forward from the Committee.

a. Workday Budget

M. Koke advised that today's presentation to the Board is for information only. The actual budget and Statements of Work will be brought forward to the March 2024 Board meeting for approval.

D. Cresswell gave a presentation on the Workday ERP Program Financial Forecast providing background information about the Workday Enterprise Resource Planning (ERP) program, the benefits of implementing a new ERP Program, originally planned and revised timeline and budget, and the aggravating factors that are causing upward budget pressures.

Discussions ensued and Board members' questions were answered.

b. Audit Planning Report for the Fiscal Year Ending March 31, 2024

M. Koke advised that the year-end Audit Planning Report is an annual item brought to the Board for approval. KPMG presented the report to the Audit and Finance Committee showing minimal differences from last year's report. The notable change is an increase in materiality from \$4.5M to \$5 million, partially due to increased expenses and impacted by professional judgment and an increase reflects trust in the college's controls and the work we do.

It was moved by C. Salem and seconded by K. Dhaliwal

THAT, the 2023/24 Audit Plan be approved.

Carried Unanimously.

8.2 Governance and Nominating Committee (GNC)

The GNC Chair S. Howard presented the following items moved forward from the Committee.

a. Fall 2023 Board Retreat Debrief

S. Howard shared the feedback received from the members of the Governance and Nominations Committee and asked for additional input from the Board members in presence to help President Burns plan for the Board Retreat in 2024. Overall, the feedback was very positive.

S. Howard advised that the slides presented by President Burns had been uploaded to the Resources Library in eScribe.

b. Board Evaluation

S. Howard advised that the Board is due to conduct a Board evaluation this year and GNC has established a working group, composed of ML Baum, R. Mirani, C. Rheume and himself, to look into the right tool and different models we can pursue.

c. Committee Appointment

S. Howard advised that N. Smith had expressed interest in joining the Governance and Nominating Committee.

It was moved by R. Mirani and seconded by M. Goldberg
**THAT, the Board approve the appointment of Nick Smith
as a member of the Governance and Nominating
Committee effective immediately.**

Carried Unanimously.

9. BOARD MEMBER REPORTS

There was no report.

10. STAKEHOLDER MEMBER REPORTS

There was no report.

11. VISITOR'S COMMENTS

The Board Chair introduced two Langara College Journalism students, T. Lim and M. Muego, who had requested to attend today's Board meeting to address their concerns over the communications between the College and students, particularly referring to a protest that took place on campus recently.

VP M. Koke, who is responsible for Security and Facilities, responded to the student concerns by providing a debrief of what happened on the day and ensuring the College's commitment to keeping students and staff safe.

The Board Chair thanked the students for taking the time to attend the Board meeting to raise their concerns and advised that further discussion on this matter would take place at today's In-Camera meeting.

12. NEXT MEETING

12.1 Thursday, March 21, 2024

The next Board of Governors meeting is scheduled for Thursday, March 21, 2024.

12. ADJOURNMENT

It was moved by M. Goldberg and seconded by M. Jaworski
THAT, the meeting be adjourned at 6:20 p.m.

Carried Unanimously.

Mary Lynn Baum
Chair, Board of Governors

Paula Burns
President and CEO