This guide follows the 17th edition of *The Chicago Manual of Style* (Z 253 U69 2017) and provides examples of endnotes/footnotes and bibliography entries for citing the types of sources most commonly used by students in the Humanities.

**GENERAL NOTES ON CHICAGO STYLE**

- **Endnotes/Footnotes**
  - With Chicago’s notes and bibliography system, source information (and commentary on the sources cited) is provided in notes, preferably supplemented by a bibliography.
  - Footnotes are placed at the bottom of a page. Endnotes are listed on a separate page at the end of a report, following the text and any appendixes and preceding the bibliography, if there is one.
  - In the text of the report, notes are numbered consecutively, beginning with the arabic number 1. A note number (superscript) should generally be placed at the end of a sentence or at the end of a clause. The number follows any punctuation mark except for the dash, which it precedes.
  - Each in-text note number corresponds to an endnote/footnote that provides bibliographic information and page number(s) cited for each source.

- **Short Form Notes (Shortened Citations)**
  - To reduce the bulk of documentation, shortening recurring notes is strongly recommended (while the use of *ibid.* is discouraged).
  - When citing the same source after first cited in full, use a short form that consists of: the last name of the author (or corporate author), the main title of the source (usually shortened if more than four words), and the specific page(s), if any.
  - To avoid repetition, the title of a source just cited may be omitted. However, a page reference must be repeated even if it is the same as the last cited. If a source has two or three authors, give the last name of each; for more than three, the last name of the first author followed by *et al.*


- **Bibliography**
  - A bibliography is a list of all the sources cited in the notes. It is included at the end of a report, following the endnotes.
  - The entries are arranged alphabetically by author’s last name (or by title, if no author is given).
  - List the first author of each source with the last name first. List additional authors’ first-name first.
Examples of Citations

You may not always find guidelines or examples specific to the kind of source you want to cite. Keep in mind that the intent of the notes/bibliography of your report is to give enough information for the reader to locate the works. Do the best you can and make sure the format of all your citations is consistent. When in doubt, it is best to include more rather than fewer details.

Articles (Print)

Journal Articles

Endnote/Footnote

Bibliography

Magazine Articles

Endnote/Footnote

Bibliography

Newspaper Articles

With Author

Endnote/Footnote

Bibliography

No Author

Note: If a bibliography entry is needed for an unsigned newspaper article, the title of the newspaper stands in place of the author.

Endnote/Footnote

Bibliography
Articles (Online)

Endnote/Footnote


Bibliography


Note: If a source consulted through a library subscription database does not have a DOI, the name of the database should be provided, rather than a URL.

Endnote/Footnote


Bibliography


Endnote/Footnote


Bibliography


Endnote/Footnote


Bibliography

Magazine Articles from a Database

Endnote/Footnote

Bibliography

Magazine Articles from the Open Web

Endnote/Footnote

Bibliography

Newspaper Articles from a Library Database

Endnote/Footnote

Bibliography

Newspaper Articles from the Open Web

Endnote/Footnote

Bibliography
### Books (Print)

#### One Author

**Endnote/Footnote**

**Bibliography**

#### Two to Three Authors

**Note:** In the bibliography, only the first author’s name is inverted.

**Endnote/Footnote**

**Bibliography**

#### Four to Ten Authors

**Note:** For sources with four to ten authors, all names are usually listed in the bibliography. In the notes, only the first author’s name is listed, followed by ‘et al.’

**Endnote/Footnote**

**Bibliography**

#### Editor in Place of Author

**Endnote/Footnote**

**Bibliography**

#### Translated Works

**Endnote/Footnote**

**Bibliography**
Books With Author Plus Editor or Translator

**Note:** When there is an editor/translator/etc. in addition to the author, “edited by”, “translated by”, etc., are usually spelled out in full in the bibliography and abbreviated (ed., trans.) in notes.

**Endnote/Footnote**

**Bibliography**

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**Book Chapter or Essay/Short Story/Poem in an Anthology or Edited Volume**

**Endnote/Footnote**

**Bibliography**

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**Corporate Author**

**Endnote/Footnote**

**Bibliography**

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**Books With Multiple Editions**

**Endnote/Footnote**

**Bibliography**

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**Introduction, Preface, or Afterword in a Book**

**Endnote/Footnote**

**Bibliography**
### Books (Online)

**Entire e-book**

**Endnote/Footnote**


**Bibliography**


### Online Encyclopedias & Dictionaries

**Note:** A revision date, or “Last modified” date should be included when citing frequently updated electronic documents (such as Wikipedia). If no publication or revision date is available, provide an access date (See Website section for examples with access dates).

**Entry With Author**

**Endnote/Footnote**


**Bibliography**


**Entry Without Author**

**Endnote/Footnote**


**Bibliography**


### Wikipedia

**Endnote/Footnote**


**Bibliography**


### Government Publications

**Print Publications**

**Endnote/Footnote**


**Bibliography**

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**Bibliography**

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**Bibliography**
Illustrations, Images, and Works of Art

Note: Illustrations, also called figures, are images presented in the body of the text. They can include images of artwork and photographs. Each illustration should appear as soon as possible after the first text reference to it and have a numbered caption, specifically, Figure 1, Figure 2, etc.

A credit line, in the form of a note, must accompany the image to cite the source of the illustration following the caption.

There is no need to repeat the citation in the Bibliography if the source is cited directly below each image included. Refer to the artwork by figure number in the body of the text. You are permitted to include any Artstor image in your assignment as long as it is not posted on an unrestricted website. Under fair dealing and educational exceptions in the Copyright Act, you can generally include one image from a copyrighted work containing other artistic works in your assignments. For more details, see Copyright at Langara on the Library’s Website.

Works of Art from the Web


Note: Do not include a Bibliography if a credit line is given in the body of the text; See note above.

Bibliography


Works of Art from Library Databases (Artstor, Academic Search Complete, etc.)

Figure 2. Andy Warhol, *Elvis I and Elvis II*, 1962, silkscreen, acrylic, aluminum on canvas, each panel 82 x 82 in, Art Gallery of Ontario, Toronto, Artstor.

Note: Do not include a Bibliography if a credit line is given in the body of the text; See note above.

Bibliography


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Bibliography


Note: Do not include a Bibliography if a credit line is given in the body of the text; See note above.

Bibliography

Works of Art Viewed in Person

Endnote/Footnote
31. Susan Point, Salmon People, 1981, silkscreen print on paper, 50.5 x 45.7 cm, Museum of Anthropology, Vancouver.

Bibliography
Point, Susan. Salmon People. 1981. Silkscreen print on paper, 50.5 x 45.7 cm. Museum of Anthropology, Vancouver.
**Exhibit Wall Text or Panel**

*Note: Indicate location of the gallery if it is not obvious, e.g. Grunt Gallery, Vancouver.*

**Endnote/Footnote**

**Bibliography**

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## Websites

### Webpage with Named Author(s) and Publication Date

**Endnote/Footnote**


**Bibliography**


### Webpage with Corporate Author

**Endnote/Footnote**


**Bibliography**


### Webpage with No Author & Known Publication Date

**Endnote/Footnote**


**Bibliography**


### Webpage with No Author & Unknown Publication Date

**Endnote/Footnote**


**Bibliography**


## Primary Sources

### Newspaper Articles

**Endnote/Footnote**


**Bibliography**

“Opening of the CPR.” *Vancouver Weekly Herald and North Pacific News*, June 22, 1886. https://open.library.ubc.ca/collections/bcnewspapers/vancouverw/items/1.0363060#p0z-4r0F:.

### Oral History & Interviews

**Endnote/Footnote**

Bibliography

Maps & Charts
Endnote/Footnote

Bibliography

Endnote/Footnote
44. Satellite view of Vancouver, Google Earth, accessed July 17, 2018, https://www.google.ca/maps/place/Vancouver,+BC/@49.2576508,-123.2639868,47190m/data=!3m1!1e3!4m5!3m4!1s0x548674f143a94fb3:0xbb9196ea9b81f38b!8m2!3d49.282791!4d-123.1207375.

Bibliography
Satellite view of Vancouver. Google Earth. Accessed July 17, 2018. https://www.google.ca/maps/place/Vancouver,+BC/@49.2576508,-123.2639868,47190m/data=!3m1!1e3!4m5!3m4!1s0x548674f143a94fb3:0xbb9196ea9b81f38b!8m2!3d49.282791!4d-123.1207375.

Other Sources
Indirect sources
Note: Citing from a secondary source ("quoted in...") is not a recommended practice. Authors are expected to consult the original source whenever possible. If the original source is unavailable, both the original and secondary source must be listed. Make sure you follow the correct format depending if the sources are books or journal articles.

Endnote/Footnote

Bibliography
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