

PROCESSING OPTIONS

Select one processing option:

- Process now
- Hold for current term final grades
- Hold for graduation notation (mid-June)

IMPORTANT NOTES

- You may order your transcript online by logging into myLangara.
- Transcripts for pick up will be released only upon presentation of appropriate identification or a letter of authorization.
- Transcripts will not include Continuing Studies courses.
- If you have any debts to the College, you will not be issued an official transcript.
- Courier service is not included with any orders

PAYMENT OPTIONS

Select payment option(s):

- Rush \$27.00 per copy
Ready for mailing or pickup in 1 Business Day
- Regular \$10.00 per copy
Ready for mailing or pickup in 5 Business Days

STUDENT INFORMATION

LEGAL SURNAME:

LEGAL FIRST NAME:

PREVIOUS NAME (if applicable):

LANGARA ID:

DATE OF BIRTH (DD/MM/YYYY):

ADDRESS:

APT:

CITY:

PROVINCE:

POSTAL CODE:

EMAIL:

PHONE:

- Please update my address on file.

TRANSCRIPT OPTIONS

Select one of the following options:

- Mail _____ copies to above address
- Hold _____ copies for pickup at Registrar & Enrolment Service office
- Send one transcript electronically to*:
 - SFU Undergraduate Admissions
 - UBC Undergraduate Admissions
 - UFV Office of the Registrar
 - Douglas College Admissions

* Electronic transcripts are only sent to the institutions indicated above. If you wish your transcript to go to another location at the institutions noted above, please indicate name and mailing address below.

- Mail _____ copies to:

NAME & FULL ADDRESS:

STUDENT'S SIGNATURE:

DATE:

SUBMIT COMPLETED FORM WITH CORRECT FEE

In person or mail to: Registrar & Enrolment Services, Langara College, 100 West 49th Ave., Vancouver, BC V5Y 2Z6

By Fax: 604.323.5590

Payment Authorization: <input type="checkbox"/> VISA <input type="checkbox"/> Mastercard	PAID STAMP HERE
Card Number:	
Expiry Date:	
Amount:	
Cardholder's Signature:	