

IMPORTANT INFORMATION

No appeal will be considered without documentary evidence of extenuating circumstances.

An aegrotat grade may be granted for a student in certain circumstances where the student is unable to complete the coursework because of a permanent disability or an incapacity of a catastrophic nature that extends beyond the last day of the first month of the next semester. If the student is able to complete the coursework by the last working day of the first month of the next semester, a deferred standing request must be submitted.

DEADLINE: The day after the last day of final exams.

From Policy E2007: Aegrotat Grade

Aegrotat grade (AEG): a grade given on medical or compassionate grounds by the Registrar. An aegrotat grade is not calculated into the CGPA, full course credit is assigned, noted as AEG on a student's transcript, and presented as a minimum pass for graduation purposes. Departmental permission is required to use an aegrotat grade for prerequisite or program progression purposes.

It is the student's responsibility to read and understand Policy E2007: Aegrotat Grade, available on the Langara College website at: <http://langara.ca/about-langara/policies/college-policies/student-services.html>.

OFFICE USE ONLY

DECISION:

COMMENTS:

INITIAL:

DATE:

PART A: TO BE COMPLETED BY THE STUDENT

FULL LEGAL NAME:

LANGARA ID:

TERM:

PHONE:

EMAIL:

I wish to be considered for an aegrotat grade for the following reason(s) (attach maximum 2 page document explaining circumstances):

I wish to be considered for an aegrotat grade for the following course(s):

COURSE SUBJECT AND NUMBER:	EXAM DATE: (If missed Final Exam)	COURSE WORK STILL REQUIRED:

RELEASE OF INFORMATION: Langara College collects your personal information under the authority of the College and Institute Act [RSBC 1996, Chapter 52, Section 41.1] for the purpose of processing your aegrotat grade request, and in compliance with the provisions of the Freedom of Information and Protection of Privacy Act [RSBC 1996, Chapter 165, Section 33.1]. For questions about the collection, use and disclosure of your personal information, contact the Registrar of Enrolment Services at 604.323.5225.

STUDENT'S SIGNATURE:

DATE:

PART B: TO BE COMPLETED BY AN APPROPRIATE PROFESSIONAL (IF APPLICABLE)

An appropriate professional is an Aboriginal Elder, an individual who is registered with the College of Physicians and Surgeons of BC, a Dentist registered with the College of Dental Surgeons of BC, a registered psychologist of the College of Psychologists of BC, a Nurse Practitioner registered with the College of Registered Nurses of BC, a Registered Clinical Social Worker registered with the BC College of Social Workers; or an equivalent registered professional out of the Province.

This student is unable to complete course requirements on the date(s) from _____ to _____ due to an extenuating circumstance, and in my opinion should be considered for an aegrotat grade: Yes No

REASONS FOR AEGROTAT (CONFIDENTIAL):

PROFESSIONAL'S SIGNATURE:

DATE:

PROFESSIONAL'S TITLE:

STAMP OR PRINT PROFESSIONAL'S NAME AND ADDRESS:	Mark "Confidential" and submit completed form to: Appeals, Registrar and Enrolment Services, Langara College, 100 West 49 th Ave., Vancouver, BC, V5Y 2Z6 Fax: 604.323.5590 Email: appeals@langara.ca
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