#### Switching Business Programs? Deadline to submit switch requests: Friday, September 22, 2023

If you would like to switch business concentrations within the same credential (Diploma to Diploma; or BBA to BBA), or from a higher-level credential to a lower one (BBA to Diploma), please complete the <u>LSM</u> <u>Program Switch Form</u>

If you'd like to make a different kind of program switch, please email a <u>program change request form</u> to <u>registration@langara.ca</u>. If you have questions you can email <u>business@langara.ca</u>.

The deadline to submit an LSM program switch request for Spring 2024 is **Friday**, **September 22**, **2023**.

#### Notes:

If you would like to change from a business Diploma program to the BBA program, you will need to submit a new application at Registrar and Enrollment Services. The deadline to apply to the BBA for Spring 2024 is October 31, 2023.

Students who change programs/concentrations are required to follow the curriculum in place the semester the change takes effect. Please contact <u>business@langara.ca</u> if you have any questions.

# Latest changes to course offering

- MARK 2200: No Longer Offered in Summer Terms
- MARK 3210: No Longer Offered in Summer Terms. Effective Spring 2023, MARK 3210 will be offered twice a year, once in the <u>Fall term</u> and once in the <u>Spring term</u>.

## **Reminder: Diploma Curriculum**

School of Management diploma students are reminded that they must follow their program's curriculum. Students in an LSM diploma should not be taking more electives than they can use toward their program's requirements. Students who are enrolled in an LSM Diploma program but following the requirements of a different program are advised to formally change their program as soon as possible.

Diploma course planning guides can be found on the <u>BBA and Diploma Student Important Information</u> page. Please email <u>business@langara.ca</u> if you have questions.

## **Diploma FAQs Page**

Have questions regarding your program and are looking for answers? Please check our <u>BBA and</u> <u>Diploma FAQs page</u>

## Scholarships available in the Spring term

To check for scholarship availability, visit the Langara School of Management Scholarship Opportunities page for more information. For more information about other general scholarships, please visit the Langara. Student Services: Financial Aid: Langara Scholarships.

## **Advising Options**

Business program advising is your first point of contact in the department for a variety of your needs, including course planning, prerequisite issues, program switches, and more. Please see our <u>Advising</u> <u>Schedule</u> or contact an advisor at <u>business@langara.ca</u> to book an appointment.

For contact information for other members of the School of Management team, please consult the <u>LSM</u> <u>website</u>.