

Type of Room & Max. Capacity	1 – 4 hours	5 – 8 hours	Hourly Rate
Classroom (40 seats)	\$200	\$350	
Lecture Theatre (90 seats)	\$350	\$500	
Lecture Theatre (270 seats)	\$500	\$800	
Lab (see notes below)	\$800	\$1,600	
<ul style="list-style-type: none"> • Lab rates include space, use of general equipment and staffing during regular operating hours. • Extra staffing cost of \$150 per hour will be charged for rentals that take place after regular working hours. • There will also be an extra fee for use of any specialized equipment. 			
Meeting Room (10 to 12 seats)			\$40
Meeting Room (16 to 20 seats)			\$60
Meeting Room (30 seats)			\$100
T Building Gallery (140 seats)	\$600	\$1,000	

* Applicable taxes will be added to rates listed.

* Above rental rates are subject to change without notice.

* All rooms are equipped with whiteboard / chalkboard and markers, computer / internet capability and an overhead projector with screen.

ROOM RENTAL

- The above rates are base fees for the rental space. Any required staffing and services are extra.
- Special rates are available for registered non-profit groups at 25% off regular rates.
- A \$15 Change Fee will be charged for any amendments made to a booking after the rental agreement has been finalized.
- After a booking has been confirmed, Langara's Cancellation Policy of two (2) business days prior to the event date will be in effect. Bookings cancelled with less than two (2) business days notice will result in the full amount for the booking being charged to the client.
- A Langara account is required to access the campus WiFi and the enhanced features built into our room. The set-up fee is \$25 per booking.
- Specialized audio-visual equipment and related services are available at an additional charge. For more information, please email Information Technology at ithelp@langara.ca.
- Catered food on campus must be ordered via our in-house catering company Chartwells at 236-668-5592.
- Pay parking is in effect on campus seven (7) days per week. For parking information and rates, visit our [Parking & Transportation](#) webpage.

FILMING

- Please contact Senior Facilities Assistant for information, procedures and fees.

For more information on External Room Bookings and Filming, please contact:

Carmine Lee, Senior Facilities Assistant
604-323-5307 or calee@langara.ca