

LANGARA DAYCARE CENTRE - PASSWORD FORM

Anyone picking up a child from the Daycare Centre who is not a parent or guardian of the child must be authorized by the parent to do so. Parents will provide authorization in writing on the child's registration form. Individuals authorized to collect a child who are unknown to Daycare staff must be able to provide the password written below as well as photo i.d.

Alternately, in an emergency, parents or guardians can advise Daycare staff in person or on the telephone if someone other than the parent or guardian will pick up the child. The parent or guardian must identify the password written below when they telephone and the individual who collects the child must provide the password as well as Photo i.d..

It is the parents' responsibility to inform anyone collecting a child of these procedures. If anyone comes to pick up a child who has not been so authorized, Daycare staff will not release the child.

Child's Name _____

Identifying Password _____

Parent or Guardian Name (please print) _____

Parent or Guardian signature _____

Parent or Guardian Name (please print) _____

Parent or Guardian Signature _____

Date _____