

Title	Information and Privacy
Policy Number	480
Policy Category	D
Approving Body	Board of Governors
Approval Date	November 23, 2017
Date Last Revised	-
Next Review Due	November 2022

Section 1: Purpose

(1.1) This Policy establishes the College's head for the purposes of the Act.

Section 2: Definitions

(2.1) In this Policy:

“**Act**” means the British Columbia *Freedom of Information and Protection of Privacy Act*.

“**Board**” means the Langara College Board of Governors.

“**College**” means Langara College.

Section 3: Designation of Head

(3.1) The Board designates the President of the College as head of the College for the purposes of the Act.

(3.2) If the President is temporarily absent from the College, the President's general delegation to another person shall exclude delegation as head for the purposes of the Act during the President's temporary absence unless that specific responsibility is explicitly delegated.

(3.3) If the President is unable to act or if there is a vacancy in that office and the Board appoints an Acting President, the Acting President shall be designated as head of the College for the purposes of the Act.

(3.4) The Board recognizes that the Act permits the President to delegate any duty, power or function of the head of the College under the Act, except the power to delegate.

Section 4: Review Date

(4.1) A review of this Policy should be completed no later than every five years.



Langara.

THE COLLEGE OF HIGHER LEARNING.