

Title	Library Collection Development
Number	E4004
Category	Student Services

1. PURPOSE

To guide the development and maintenance of a library collection supporting the changing needs of the College.

2. DEFINITIONS

Collection – the total accumulation of textual and audio-visual materials that the Library licenses, owns or provides access to.

Collection Development Guidelines – specific instructions designed to provide clear guidance for the selection and deselection of library materials, document rationale for collection development decisions, and demonstrate accountability for disbursement of resources and selection decisions.

Intellectual Freedom – the right of any person to read or express views that may be unpopular or offensive to some people, within legal limitations.

Technical Authority – position or department of the College identified by Directive as having expertise in a particular area.

3. POLICY

- 3.1. The [Collection Development Guidelines](#) provide specific directions and rationales for collection decisions. The Guidelines are reviewed periodically to ensure they keep pace with developments at the College and in the broader information environment.
- 3.2. The Library collection supports the curriculum and academic priorities of the College. The Library also provides access to a broad array of academic, intellectual and cultural materials.
- 3.3. The Library has the right and obligation to select materials covering a range of scholarship and viewpoints and to aim for a balance of views. The Library does not censor materials and supports the British Columbia Library Association and the Canadian Library Association statements on intellectual freedom.
- 3.4. Librarians have the professional responsibility to develop selection and deselection criteria and to manage the overall scope, breadth and depth of the collection. In selecting and deselecting materials, librarians will collaborate and consult with faculty from instructional departments as subject experts. Collection suggestions are welcome from all members of the College community.
- 3.5. Final selection of all collection resources is the responsibility of Langara Library.
- 3.6. The Library collects materials in all appropriate formats in order to provide broad and integrated access to the collection.

- 3.7. All materials purchased with Library funds are housed in, and circulated from, the Library, linked on the Library web site, or accessed through the Library's authentication systems.
- 3.8. The Library strives to make materials accessible to all members of the Langara community.
- 3.9. The on-site collection is open to the public. The use of some library materials may be restricted or limited.
- 3.10. The Library accepts donations that enhance the collection, subject to established Collection Development Guidelines and on the understanding that final disposition of the material is at the discretion of the Library.
- 3.11. The collection is continuously and systematically reviewed to ensure that individual titles and the collection as a whole continue to meet the expectations and needs of users. The Library uses an evidence-based approach to make collection decisions.
- 3.12. The Library is committed to the principle of resource sharing with other libraries and participates in resource sharing initiatives with other libraries.
- 3.13. The Library adheres to Canadian copyright legislation in its collection activities.
- 3.14. The Library is the Technical Authority for purchasing academic materials, collections or resources that will be available on a distributed basis. These materials are acquired, processed and made available through the Library.

4. **RESPONSIBILITY**

For inquiries relating to this policy, contact the Director, Academic Innovation.

5. **REGULATIONS/PROCEDURES**

[BCLA Statement of Intellectual Freedom](#)

[Canadian Library Association Statement on Intellectual Freedom](#)

[Langara Library Collection Development Guidelines](#)

History/Revision	
Origination Date	September 22, 2015
Amendment Date(s)	Not applicable
Next Review Date	September 22, 2018