

LANGARA COUNCIL
Minutes of a Meeting
held on Tuesday, November 15, 2011
Room C408 at 0930 hours

Members:

Fraser Archibald (absent)
Linda Arnold (absent)
John Belshaw
Lynn Carter
Roy Daykin
Julia Denholm
Deanna Douglas (absent)
Charlotte French
Siddharth Gautam
Martin Gerson (absent)
Margaret Heldman (absent)
Ian Humphreys
Ken Jillings
Gerda Krause

Gurbax Leelh
Julie Longo (absent)
Grace Makarewicz (absent)
Ian McBain
Gordon McNeil (absent)
Clayton Munro
Ajay Patel (absent)
Brian Pendleton
Joanne Rajotte
David Ross, Chair
Pierre-Andre Santin
Doug Soo (absent)
Tomo Tanaka
Wendy Watson (absent)

Guests:

Korena Jang, Manager, Executive and Board Operations
Sue Street, Executive Director, College Advancement
Daniel Thorpe, Program Manager, Business Finance & Computer Technology, Continuing Studies

Recorder:

Diana Falcon, Administrative Assistant, Executive Office

D. Ross welcomed Sue Street, Executive Director, College Advancement who commenced her position on November 14, 2011.

1. REVIEW OF AGENDA

The agenda was approved.

2. REVIEW OF MINUTES AND BUSINESS ARISING

a) Draft Minutes of the Meeting held October 25, 2011

The Minutes of the Meeting held on October 25, 2011 were accepted.

Business Arising

Back to Baseline Update

C. French provided an update on the Back to Baseline project noting that testing is ongoing and the go live date of November 28, 2011 for the Catalogue and Schedule is still on schedule. No new changes have occurred in Regular Studies and Continuing Studies has new processes in place to accommodate the changes within their area. Everything is on track for January 2012 testing and a final go live date of March, 2012.

3. CURRICULUM ITEMS

a) Education Council Meeting held on October 18, 2011

G. Krause highlighted the summary report of the Education Council meeting held on October 18, 2011 noting program and course changes, new courses in Math and Biology, discontinued courses, and updates to course descriptions.

There were no items with financial implications.

The Education Council Summary Report for October 18, 2011 was received for information.

4. FOR INFORMATION

a) Budget Update

R. Daykin provided an update on the 2011 budget noting that enrolments for regular studies are consistent with the previous year with a slight decrease in international enrolments and a slight increase in domestic enrolments.

He noted that the 2012 budget projected shortfall is approximately \$600,000. A tuition increase would aid in closing that gap and possibly provided limited funds for enhancements.

Finance continues to work through the new Public Sector Accounting Board (PSAB) accounting standards which will take effect in the fiscal year that commences on or after April, 2012. The new PSAB reporting requirements will not affect how the institution conducts business but it will result in changed processes and improved transparency.

Other

D. Ross provided an update on the provincial budget noting that the government has clearly identified that there will be no additional monies for the 2012/2013 budget. He noted that Cheryl Wenezeki-Yolland is no longer in an "Acting" position and has been appointed Deputy Minister of Advanced Education.

In response to a question regarding innovation funding, D. Ross noted that the Innovation Fund Committee is scheduled to meet on November 22nd and a call for proposals should begin shortly thereafter.

In response to a question regarding tuition fees, R. Daykin noted that the increase in tuition fees will be effective on May 1, 2012 once it is approved by the Board in January 2012. D. Ross provided a history of the tuition fee process for new Council members.

There being no further business, the meeting was adjourned at 9:50 hours.