

**LANGARA COUNCIL**  
**Minutes of a Meeting**  
**held on Tuesday, September 13, 2011**  
**Room C408 at 0930 hours**

**Members:**

Fraser Archibald	Ian McBain
Linda Arnold	Gordon McNeil
John Belshaw (absent)	Clayton Munro
Lynn Carter	Ajay Patel
Julia Denholm	Brian Pendleton
Deanna Douglas	Joanne Rajotte (absent)
Charlotte French	David Ross (absent)
Martin Gerson	Pierre-Andre Santin
Margaret Heldman	Doug Soo
Ian Humphreys	Tomo Tanaka
Ken Jillings	Wendy Watson (absent)
Gerda Krause	Langara Students' Union
Julie Longo	(2 Representatives – Vacant)
Grace Makarewicz	

**Guests:**

Roy Daykin, Associate Vice-President, Administration and Finance  
Korena Jang, Manager, Executive and Board Operations  
Lena Niemela, Associate Registrar, Admissions and Student Recruitment  
Jan Smith, Associate Registrar, Records and Retention

**Recorder:**

Diana Falcon, Administrative Assistant, Executive Office

D. Douglas chaired the meeting in the absence of D. Ross.

Prior to the start of the meeting, C. French introduced and welcomed Lena Niemela, Associate Registrar, Admissions and Student Recruitment, and Jan Smith, Associate Registrar, Records and Retention who were recently hired in the Office of the Registrar.

**1. REVIEW OF AGENDA**

The agenda was approved with the following additions:

**2. Review of Minutes and Business Arising**  
**b) Back to Baseline Update**

**4. For Information**

- e) Bachelor of Performing Arts Degree Update**
- f) Fact Book 2011**
- g) Student Application Cut-off Dates**
- h) Langara Institute**
- i) Partnerships – Griffith University**

**L. Arnold**  
**D. Douglas**  
**L. Carter**  
**D. Soo**  
**M. Gerson**

**Langara.**

THE COLLEGE OF HIGHER LEARNING.

## **2. REVIEW OF MINUTES AND BUSINESS ARISING**

### **a) Draft Minutes of the Meeting held June 21, 2011**

The Minutes of the Meeting held on June 21, 2011 were accepted.

### **Business Arising**

#### **Back to Baseline Update**

In response to a member's query, C. French provided an update on the Back to Baseline project and noted the following:

- the work to date has focused on analysis of the systems, data configurations, and related business processes.
- The first round of testing will begin the week of Sept. 26 with a mock registration.
- The new web application will go live on October 20, 2011 for applications to the Summer 2012 semester. With the web application will be the ability for students to indicate their intended program of study for all credentials. This will allow the Office of the Registrar to gather education goal information for Arts and Science students as well as those applying to limited enrolment programs.
- The Banner schedule and catalogue modules will go live in November 2011. These modules will be almost invisible to those involved in regular studies and outside Registrar and Enrolment Services.
- The rest of Baseline Banner is scheduled to go live in early March 2012.

It was agreed that the Back to Baseline project update will remain a standing item on the agenda under Business Arising.

## **3. CURRICULUM ITEMS**

### **a) Education Council Meeting held on June 21, 2011**

G. Krause highlighted the summary report of the Education Council meeting held on June 21, 2011 noting program and course changes; new courses in Physics and Astronomy; discontinued courses; draft Honorary Fellowship policy approved in principle; academic dates to allow a full five-day spring break; and the modification of a Continuing Studies certificate program to allow for 100% online delivery.

There were no items with financial implications.

The Education Council Summary Report for June 21, 2011 was received for information.

## **4. FOR INFORMATION**

### **a) IT Roadmap**

D. Douglas announced that the Information and Educational Technology System (IETS) department has been renamed the Information Technology (IT) department.

P. Santin made a detailed presentation on the project underway by the Information Technology department which focus on Customer Service, Applications and Core Architecture. In response to a member's query, he noted that the WIFI access problems

which occurred at the beginning of the semester should be resolved once new technology is implemented.

**b) Access Copyright Update**

G. Makarewicz provided an update on Access Copyright noting that the interrogatories issued by Access Copyright were completed by institutions by the start of summer. The Association of Canadian Community Colleges (ACCC) and the Association of Universities and Colleges of Canada (AUCC), representing their respective institutions, remain opposed to the proposed tariff. UBC has opted out of Access Copyright but to date colleges have not taken similar action as it is hoped that the matter will be resolved.

Appreciation was conveyed to all who responded to the interrogatories and members were invited to contact G. Makarewicz for further information.

**c) 2012-2013 Budget Timeline**

R. Daykin highlighted the 2012-2013 Budget Timeline attached to the agenda for information.

**d) Langara Council Meeting Dates 2011-2012**

D. Douglas highlighted the 2011-2012 Langara Council meeting dates attached to the agenda for information.

**e) Bachelor of Performing Arts Degree**

L. Arnold distributed at the table a document which provided an update on the Bachelor of Performing Arts Program (a copy is attached to these minutes). She announced that the Bachelor of Performing Arts Steering Committee has retained the services of Marcus Youssef who will be working with the four partner institutions (Capilano University, Douglas College, Langara College and Vancouver Community College) to launch the program at the host site, Capilano University, in May 2012. Degree program host sites will rotate as space permits. M. Youssef will begin to contact the essential service areas at each institution to move this project forward.

**f) Fact Book 2011**

D. Douglas announced that the Fact Book 2011 is available online through the myLangara portal under the "Employees" tab.

**g) Student Application Cut-off Dates**

In response to a member's query, C. French provided an update on the acceptance of student applications and noted that there is currently no specified application cut-off date. Discussion ensued and it was agreed that C. French and M. Gerson would meet to discuss the matter and provide an update at a future Langara Council meeting.

**AGENDA ITEM - PENDING**

**h) Langara Institute**

D. Soo distributed a pamphlet titled "Learning is integral to living" as part of the Langara Institute "Week of Learning" event being held October 1-6, 2011. The Langara Institute is an educational resource to the communities around campus and beyond with a goal to engage the diverse members of communities in meaningful learning.

He also distributed a pamphlet titled "Engage in a series of ideas" which highlights the Langara Lecture Series being held from September 14 – December 1, 2011. The Lecture

Series is presented by current and retired Langara instructors who are recognized experts in their field.

**i) Partnerships – Griffith University**

M. Gerson announced that Langara will be signing a Memorandum of Understanding (MOU) with Griffith University from Queensland, Australia which will allow Langara students with appropriate prerequisite qualifications and grades to transfer into a related Griffith degree program.

He also noted that discussions are underway with other universities who have approached Langara for partnership agreements and it is hoped that these will create partnerships for students to ladder to degree programs, as well as create opportunities for student and faculty exchanges.

There being no further business, the meeting was adjourned at 1106 hours.