



Members:

Antonella Alves
Linda Arnold
Lynn Carter
Laura Cullen
Deanna Douglas
Martin Gerson
Jim Goard
Marg Heldman
Linda Holmes (absent)
Terry Kornutiak

Ken Jillings (absent)
Wendy Low (absent)
Grace Makarewicz
Kevin Paul
Ken Pawlak
Brian Pendleton
Roger Semmens
Doug Soo, Chair
Chris Vincent
Nancy Wickham

In the absence of Linda Holmes, Doug Soo chaired the meeting.

1. REVIEW OF AGENDA

The agenda was approved with the following addition:

4 c) Fact Book

2. REVIEW OF MINUTES AND BUSINESS ARISING

a) Draft Minutes of the Meeting held on September 9, 2008

L. Cullen noted that at the Langara Council meeting held on September 9, 2008, she incorrectly made two corrections to the Education Council Summary reports dated May 13 and June 10, 2008. She noted that the summary reports distributed with the agenda were accurate and asked that the following sentences be changed in the minutes:

In the Education Council Meeting held May 13, 2008, remove after noting: **“a correction under New Course Proposals where “Fall 2009” should read “Fall 2008” for the two new courses being offered by both Economics and Philosophy.”** and replace with **“that two new courses are being offered by both Economics and Philosophy.”**

In the Education Council Meeting held June 10, 2008, remove after noting: **“a correction under Change to Course Prerequisites, item 2, “NURS 4246 – Nursing Practice VIII” should read “NURS 4182 – The Lived Experience of the Disabled”. She noted this course was developed as an elective prerequisite.”** and replace with **“that the NURS 4182 course was developed as an elective prerequisite.”**

In the motion to receive the May 13, 2008 and June 10, 2008 summary reports, remove **“with the noted changes.”**

It was moved by R. Semmens, seconded by L. Carter

THAT, the minutes of the Langara Council meeting held on September 9, 2008 be approved with the noted changes.

Carried.

3. ACTION ITEMS

Nil.

4. INFORMATION ITEMS

a) Emergency Response Plan, Phase I

J. Strachan, Director, Facilities and Purchasing introduced John McComber and Scott Raesler from Intrepid Risk Group who made a presentation on their key findings of Phase I of a three-phase Emergency Planning Process conducted at Langara College. The three phases include: Strategy: Threat and Risk Assessment (TRA); Components: Multi Plan Development Using the TRA; and Implementation: Training and External Liaison. J. McComber noted that his and S. Raesler's experience related principally with United Nations Security Services where they perform risk assessments and propose and design mitigation solutions for United Nations facilities offices and various risk areas around the world. He noted that their main strategy at Langara is the systematic analysis of all potential threats to assets, staff, students and facilities; calculation of the risks associated with various threats and their potential effect on both the safety and operations relating to specific groups, operations, or the College as a whole; and prioritization of threats based on recognized, evaluative criteria which measure the impact of a threat in relation to the likelihood of its occurrence. He noted that the assessment will be a framework for Langara to report to the Government of BC's Risk Management Branch and that the documentation that will be provided to Langara will be a guide to continue the process. He outlined Langara's strengths, weaknesses and potential risks; and provided recommended next steps that could be put in place to minimize or reduce those risks. S. Raesler added that recognizing the signs of an emotionally disturbed individual and obtaining treatment before they become a threat is the key to minimizing or eliminating life-threatening situations. He noted that Langara is very fortunate to have excellent psychologists, doctors, and counselors in place who recognize the signs and are able to treat these types of individuals. J. McComber noted that the University of British Columbia is hosting a College & University Threat Assessment Workshop on Friday, October 31, 2008, and K. Paul replied that most of the Counseling Department would be attending. The presentation was well received by Langara Council members.

b) Fall 200830 Registration Update

D. Soo noted that Continuing Studies enrolment is stronger than ever. L. Arnold noted that international and domestic student numbers are up in all categories and the trends were also up in the summer months. It is hoped that the upward trend will continue in January and hopefully put the college close to the FTE target set by the Ministry. There are some areas where there is a potential for increase but lack of space has limited that increase.

c) Fact Book 2008-09

D. Douglas distributed a copy of the Fact Book 2008-09 noting that a colour copy of the document will be available on the website on the Employee tab under myLangara. She noted that a notice will be placed in the By The Way announcing when it is available and will include a link. She thanked L. Xiong and K. Muntean for their many hours of work to ensure the document was completed in a timely manner. B. Pendleton asked if there was a way to include a Table of Contents in the Fact Book copy being posted to the website and D. Douglas requested that he work with L. Xiong to ensure that it is included.

Other

M. Gerson announced that the report from the Degree Quality Assessment Board (DQAB) Review Panel was received relative to the Bachelor of Recreation Management (BRM) Proposal and the college has until October 3rd to reply to it. Thanks went to everyone involved in the process.

There being no further discussion, the meeting was adjourned at 1040 hours.