



# LANGARA COLLEGE

## MINUTES Langara Council Meeting held on Tuesday, September 11, 2007 Room B201 at 0935 hours

### Members:

Antonella Alves  
Linda Arnold  
Lynn Carter  
Laura Cullen  
Deanna Douglas  
Martin Gerson  
Jim Goard  
Ali Hassam (absent)  
Linda Holmes, Chair  
Jim Hooton  
Ken Jillings

Terry Kornutiak (absent)  
Gerda Krause  
Wendy Low  
Kevin Paul  
Ken Pawlak  
Brian Pendleton  
David Pepper  
Roger Semmens  
Doug Soo  
Nancy Wickham  
LSU Representative (vacant)

### 1. REVIEW OF AGENDA

The agenda was approved with the following addition:

5. **Information Items**  
e) Manager, Special Events

### 2. REVIEW OF MINUTES AND BUSINESS ARISING

- a) **Draft Minutes of the Meeting held on June 13, 2007**

#### Business Arising

L. Holmes provided an update to the motion from the previous meeting regarding the President putting forward a proposal to the Ministry of Advanced Education that a Vancouver regional university be created as a consortium amongst Capilano, Douglas, Langara, and Vancouver Community College.

It was moved by W. Lowe, seconded by K. Pawlak

**THAT, the minutes of the Langara Council meeting held on  
June 13, 2007 be approved.**

Carried.

### 3. CURRICULUM ITEMS

#### a. Education Council Meeting held June 12, 2007

L. Cullen introduced the Summary Report of the Education Council meeting held June 12, 2007, noting that Langara is the third of four institutions to approve the collaborative Bachelor of Performing Arts (BPA) Full Program Proposal prior to its moving ahead for peer review and the DQAB approval process. This collaborative proposal has a curriculum that represents a broad spectrum of performing arts programs and will lead to a degree delivered collectively by 4 institutions (Capilano College, Douglas College, Langara College and VCC).

She further noted that a School of Management (SOM) Chart was presented that clarifies the process of application to the BBA and exit into the various SOM diploma programs. The chart was included with the June 12, 2007 Education Council Meeting agenda.

L. Cullen noted that the report contained no items with financial implications.

It was moved by L. Cullen; seconded by G. Krause

**THAT, the Summary Report for the Education Council meeting held June 12, 2007 be received.**

**Carried.**

### 4. INFORMATION ITEMS

#### a) Registration 200730

L. Holmes referenced a report titled "Langara College Comparative Enrolment and Application Report" attached to the agenda and noted that registration this fall was pretty even with last fall. She invited M. Gerson and L. Arnold to provide information regarding their respective instructional areas.

M. Gerson noted that BBA enrolments were very strong not only for new third and fourth year offerings but also for first year intakes, and additional sections were added as a result. Human Kinetics was another area where enrolment was strong resulting in additional sections being added and even with the additional sections there is still a waiting list. Arts & Science and Social Sciences are at the same level, Geography was not as healthy as it has been in past, and Mathematics and Statistics was somewhat flat. He noted that it was hoped that second year Physics would be rescued but courses were cancelled due to weak enrolments. He noted that UBC and SFU have very different Physics programs and trying to match those programs has been difficult.

L. Arnold noted that according to the current Fall comparative enrolment report produced by Institutional Research enrolments have increased slightly over the same time last year. The College is doing a good job retaining students. Nursing is doing well and is offering all 10 terms of the program this fall. New student enrolment has declined somewhat (2,556 this year compared to 2,655 last year) but the total enrolment numbers will not be realized

until December 2007. There are still a few section 60's that will continue to accept students until October. L. Arnold noted that the collective effort of the departments and other areas of the College with respect to student retention initiatives are starting to have a positive result.

Discussion ensued amongst members and the following points were noted:

- The LEAP program has the largest enrolment in 10 years resulting in extra sections being added. There is also a full-time music production program in the evening.
- Department Chairs did a great job in getting students into their programs.
- Nursing has 80 students enrolled in Term 1 instead of 70.
- Approximately 22% of students who apply do not follow through to registration and most of them are high school graduates.
- There are two factors that may affect registration: (1) students are no longer required to pay within five days after registration which could result in students registering and not following through; and, (2) there are no longer any commitment fees.
- Providing a personal touch when working with existing students is very important in gaining the student's commitment to return. Several examples of student retention initiative successes were presented and discussed.
- Four areas were identified as being information most new students who send in an application would like to know:
  1. After one week from submitting, they should know if the College received their application.
  2. What timeline can they expect regarding whether or not they are accepted?
  3. Depending on the date of acceptance, they should be contacted a month before registration letting them know that we really want them to come.
  4. Date of New Student Orientation.

L. Holmes noted that she would like the Division Chairs and faculty to get together and determine what works and what improvements can be made, and that the Deans and Division Chair Group, including all Continuing Studies Managers, should start this process as soon as possible.

**ACTION: Deans and Division Chair Group/Faculty**

**b) Library and Classroom Building – Official Opening**

L. Holmes noted that several Government Dignitaries will be attending the Official Opening of the Library and Classroom Building on Monday, September 24, 2007. Murray Coell, Minister of Advanced Education, and Carole Taylor, Vancouver-Langara MLA and Minister of Finance, will be present for a ribbon-cutting, to be followed by cake and a tour. A notice will be going into the By The Way and L. Holmes asked members to pass the information on to their departments. She further noted that S. Teeple will be conducting a tour for Government Dignitaries and members of the Media following the opening.

**c) U-Pass**

D. Douglas noted that a meeting with Translink has occurred regarding the U-Pass Program and that students will be going to referendum this fall. If the referendum is successful, the U-Pass Program will come into effect the summer of 2008.

**d) 2008-09 Budget Timelines**

D. Douglas noted that the 2008-09 Budget Timelines was attached to the agenda for information.

**e) Manager, Special Events**

K. Jillings announced that Michelle Knaut has been hired as the new Manager, Special Events effective October 1, 2007. Michelle brings extensive knowledge and experience from her background in Marketing and Events at Stantec.

L. Holmes welcomed Gerda Krause, Acting Division Chair for Mathematics and Sciences, who is filling in for Marg Heldman during her leave.

There being no further discussion, the meeting was adjourned at 10:20 hours.