



LANGARA COLLEGE

MINUTES Langara Council Meeting held on Tuesday, March 6, 2007 Room B201 at 0937 hours

Members:

Antonella Alves

Linda Arnold

Remona Charlie,

LSU Representative

Alan Cooper

Laura Cullen

Deanna Douglas

Martin Gerson

Jim Goard (absent)

Marg Heldman

Linda Holmes, Chair

Jim Hooton

Ken Jillings

Terry Kornutiak

Wendy Low (absent)

Kevin Paul

Ken Pawlak

Brian Pendleton

David Pepper

Norbert Pinter, LSU Representative

Roger Semmens (absent)

Doug Soo (absent)

Nancy Wickham

LSU representatives

Guests:

Barry Coulson

Mehdi Nathoo

L. Holmes welcomed Norbert Pinter, new Langara Students Union Representative, to the meeting and everyone introduced themselves and gave a brief description of their area of responsibility.

1. REVIEW OF AGENDA

The agenda was approved as circulated with the following addition:

5. INFORMATION

b) Enrolment Management Changes

2. REVIEW OF MINUTES AND BUSINESS ARISING

a) Draft Minutes of the Meeting held on February 6, 2007

It was moved by L. Cullen, seconded by K. Pawlak

THAT, the Minutes of the Langara Council meeting held on February 6, 2007, be approved.

Carried.

3. CURRICULUM ITEMS

a) Education Council Meeting held February 13, 2007

L. Cullen noted that the Continuing Studies Creative and Applied Arts program was streamlined to better utilize instruction time for students. Three courses have been dropped or amalgamated

into others, and two new courses have been added. She further noted a minor correction to the name of the PHYS 1101 course. She noted there were no items with financial implications.

It was moved by M. Gerson, seconded by K. Pawlak

**THAT, the summary report of the Education Council meeting held
February 13, 2007, be received.**

Carried.

4. ACTION ITEMS

a) Budget Recommendations for 2007/08 and Budget Estimates for 2008/09 and 2009/10

D. Douglas noted that the 25,000 new seats the Ministry identified in the Strategic Investment Plan are not being filled. The Ministry revised the plan and the growth for each institution. She outlined the following four principles that the Ministry's Strategic Investment Plan was premised on:

- A seat provided (funded) is a seat filled.
- Address key program areas (targeting), but provide flexibility to meet local needs (general growth).
- Provide for growth in all regions with a focus on relatively under-served areas. Reasonably equitable regional access.
- Costs should be shared appropriately between government, students and institutions.

She also identified the following Strategic Investment Plan Reallocation Principles:

- Seat growth will only be funded if there is a reasonable expectation that it will be filled.
- Protect priority programs (e.g. nursing, medical, online).
- Maintain/reduce university undergraduate Grade Point Average entrance requirements (B average or 75%).
- Consistency with capital plan.
- Minimize the financial implications to the individual institutions as much as possible recognizing deferral is part of an overall plan that includes reallocating a portion of the deferred growth to priority areas. Examples of minimizing financial impacts are non targeted FTE growth should not be negative; recognizing the enrolment challenges faced by the college sector by setting lower sector utilization targets for urban colleges and university colleges (95%) and rural colleges (90%). Utilization targets for universities/institutes set to 100%.
- Maintain previous institution specific commitments.
- Institutions considered as a whole (i.e. not campus specific utilization).

[It was noted that R. Charlie, LSU Representative, joined the meeting at 9:50 a.m.]

2007-08 Budget

D. Douglas circulated a document titled 2007/08, 2008/09 and 2009/10 Budget Estimates and FTE Utilization dated March 6, 2007 (attached to these minutes).

It was pointed out that 2006-07 enrolment will fall short of target by approximately 677 FTE, or 10%. D. Douglas emphasized that the BSN is in a targeted area and that student success/retention is necessary to ensure future growth funding.

As noted at the Langara Council meeting held February 6, 2007, the 2007-08 budget shortfall was \$1.7M. Since that time, tuition volume, per credit increases and the lift in the credit cap have reduced the shortfall by \$747,000; capital purchases of \$290,500 have been delayed to future years; and minor adjustments of \$28,000 have been made in labour. This reduced the shortfall to \$644,500.

In order to provide sufficient classes to reach 100% of FTE target, an additional \$1,062,320 would be required creating a total shortfall of \$1,706,820.

Institutions received one-time funding in amounts identified in a report prepared by D. Perrin relative to cost pressures in post-secondary institutions. These funds were meant to be one-time in 2006-07 and converted to ongoing (base) for future years. Langara College received \$1,114,800 in one-time funds for 2006-07 and these funds are available to reduce the shortfall.

The shortfall, for 100% FTE production, would then be \$592,020 and it was therefore proposed that Langara budget for classes sufficient to reach 95% of target, which is more consistent with recent demand.

As the use of one-time funds does not create a sustainable situation for future years, the 2008-09 and 2009-10 implications were discussed. At the 95% level, a shortfall of \$1M remains to be dealt with in subsequent years. A much larger shortfall would exist at 100% FTE production and this scenario will be used in budget estimates for 2008-09 and 2009-10.

It was noted that there were a number of factors that may lead to a decrease in future year shortfalls: increased enrolment in existing classes; possible reductions as a result of vacancies; retirements and resignations; recognition of the requirement for cost pressure funding from the Ministry; and, any tuition adjustments. One major factor that may increase the shortfall is production of less than 95% of FTE target or underproduction in targeted areas such as health as this could result in a reduction in grant funding.

It was moved by D. Douglas, seconded by J. Hooton

**THAT, the budget as described, be recommended to the President
for the Operating Plan for 2007/08.**

Carried.
Abstained – 1.

It was moved by D. Douglas, seconded by J. Hooton

THAT, the Budget Estimates for 2008/09 and 2009/10 be received for information.

Carried.

5. INFORMATION ITEMS

a) SOS Campaign 2007

L. Holmes noted that the Support Our Students (SOS) campaign launched on February 20, 2007 with a plant sale and will continue until April 5, 2007. Employees can contribute in the following ways:

- Payroll deduction;
- One-time giving, by cheque or credit card;
- Golden Apple Awards for a Toonie – these awards are an opportunity for employees to emphasize the good in people and are available at Reception, Financial Aid and the Information Kiosk;
- Silent Auction – Special Events Instructor, Stephanie Koonar, has been working with Marketing Program students to organize the auction. Items will be available for bidding online beginning March 16th and there will be a live auction at the Auction Party to be held on April 5th.

The campaign theme is a special Emergency Bursary Fund with a goal to raise \$40,000.

b) Enrolment Management Changes

L. Holmes noted that David Berner has been retained as the College's new Community Liaison starting on a half-time basis effective April 1, 2007. She noted that although the College is proud to be the Vancouver area's best kept secret, this needs to change. She would like to see the name of the College just roll off people's tongues. People need to know about Langara College and to accomplish this; the Community Liaison will utilize his media contacts to help get the name of the College "out there". This will be by way of brochures, getting the College name in the paper for the good that it does, getting people interviewed on Shaw cable, creating Langara Dialogues, and having open discussions covering a variety of issues at the Vancouver Public Library.

Other

R. Charlie noted that from February 14-28th, Gloria Cardinal attended the 48th annual All Native Basketball Tournament in Prince Rupert, B.C. Langara College was one of six colleges there who had information tables set up. The tournament was attended by over 2,000 First Nations students across BC. She further noted that G. Cardinal has been working with First Nations workers in North Vancouver and Surrey and has invited their students in K-12 to a "College in a Day" event during Aboriginal Awareness Week. Students will be able to attend one class of their choice which will help them experience college life and understand that college is not as intimidating as it seems. It was noted that Langara offers more courses in Distance Learning for students in remote areas than other colleges. R. Charlie questioned the possibility of broadening some of the disciplines offered in Distance Learning. L. Holmes noted

that the Division and Department Chairs are looking at changing trends and making sure the College is offering the most current programs. She advised R. Charlie to contact the Division and Department Chairs office if she is aware of any information that could assist them.

There being no further discussion, the meeting was adjourned at 1025 hours.

Langara Council
FTE Utilization

March 6, 2007

	Target	Estimate	Utilization	FTE shortfall @ 100%	FTE shortfall @ 95%	Cost @ 100%	Cost @ 95%	Sections @ 100%	Sections @ 95%
2006-07	6,816	6,139	90.1%	677	336				
2007-08	6,916	6,328	91.5%	588	242	1,062,320	437,575	196	81
2008-09	7,016	6,354	90.6%	662	311	1,196,013	562,235	221	104
2009-10	7,082	6,375	90.0%	707	353	1,277,313	637,573	236	118
Assuming \$12,500/section - tuition \$2,360/FTE - 3FTE/section									

Langara Council
2007/08, 2008/09, 2009/10
Budget Estimates

March 6, 2007

2007-08

Shortfall	1,700,000	
Tuition update to actual	(128,000)	
Tuition increase	(489,000)	
Tuition cap	(120,000)	
Misc adjustments to positions	(28,000)	
Capital adjustments	(290,500)	644,500
To reach 100%	1,062,320	1,706,820
One time funds	1,114,800	592,020
Remove 5% to 95%	(624,745)	(32,725)

2008-09

One time removed	1,114,800	
Growth Funding	(1,100,000)	
Tuition incr. deferral from prior year	(63,000)	
BSN Contin utilized	115,500	
Salaries - economic inc	56,000	
Salaries - increments	436,000	
Nursing	120,000	
Capital adjustments	55,000	
Inflation	224,000	958,300
To reach 100%	133,693	1,091,993
Tuition increase @ 2%	(360,000)	731,993
Remove 5% to 95%	(9,033)	722,960

2009-10

Shortfall from previous	722,960	
Growth Funding	(475,200)	
Salaries - economic inc	67,000	
Salaries - increments	361,200	
Nursing	132,000	
Inflation	220,000	
Capital adjustments	(191,000)	836,960
To reach 100%	81,300	918,260
Tuition increase @ 2%	(400,000)	518,260
Remove 5% to 95%	(5,962)	512,298