



LANGARA COLLEGE

MINUTES Langara Council Meeting held on Tuesday, May 2, 2006 Room B201 at 0937 hours

Members:

Linda Arnold	Terry Kornutiak (absent)
Alan Cooper	Wendy Low (absent)
Laura Cullen	Reba Noel (absent)
Deanna Douglas (absent)	Ken Pawlak
Penny Gallagher (absent)	Brian Pendleton
Martin Gerson	David Pepper
Marg Heldman	Lynn Scarborough (absent)
Jim Goard	Roger Semmens (0950 hours)
Linda Holmes, Chair	Doug Soo (absent)
Jim Hooton	Nancy Wickham (absent)
Ken Jillings	LSU Representative (absent)

L. Holmes noted that a Quorum was not present but that one member was en route and upon the member's arrival a Quorum would be present. It was agreed that the meeting would commence to pass motions, which would be ratified upon the member's arrival.

1. REVIEW OF AGENDA

The agenda was approved as circulated.

2. REVIEW OF MINUTES AND BUSINESS ARISING

a. Draft Minutes of the Meeting held on April 18, 2006

It was moved by D. Pepper, seconded by B. Pendleton

THAT, the Minutes of the Langara Council meeting held on April 18, 2006, be approved.

L. Holmes noted that R. Semmens arrived at 0950 hours and a Quorum was present.

R. Semmens agreed with the motion to approve the Minutes and the motion was

Carried.

Business Arising

L. Holmes noted that the All College Forum held on Friday April 28, 2006, was well attended and that she has received a lot of positive feedback. A. Cooper mentioned that he received a couple of comments regarding the purpose of the mandatory attendance and that the nature of the entertainment was not to everyone's taste. L. Holmes noted that the All College Forum was created as a result of follow-up from an evaluation by employees that indicated that the College needed an annual information session to keep everyone up-to-date as to what was going on in the College. L. Holmes identified that since the College, as the employer, is hosting the All College Forum, and the employees are getting paid for the day, that the forum is considered the employee's work for the day and as an employer the College has the right to require employee attendance.

M. Gerson commented that the start time was not reflected correctly in notices, postings, etc., except in the email that was sent a few days prior to the event. L. Holmes noted that in future, all postings, notices, etc., will reflect the correct time for the forum well in advance of the event.

L. Holmes noted that she has been receiving emails identifying how Dr. Jennifer James, the Keynote Speaker, gave attendees a new perspective on how they deal with issues on a cultural level. She further noted that a notice will appear in By-The-Way giving Jennifer James' website address, www.jenniferjames.com. Her presentation was recorded and L. Holmes noted that anyone interested in viewing her presentation could contact K. Jang. Depending on responses, the tape will be loaned out on an individual basis or possibly be shown as a group. She noted that several instructors had commented that they would like to use some of the components of the presentation in their teachings. She also noted that the Library has a different taped presentation by Jennifer James that is available for loan.

L. Holmes noted that the Dave Pearson Memorial Langara Golf Tournament took place on Friday April 21, 2006. B. Pendleton noted that they had a great turnout and that all proceeds went to Studio 58 for the "truck".

3. CURRICULUM ITEMS

a. Education Council Meeting held April 11, 2006

L. Cullen introduced the Summary Report of the Education Council meeting held April 11, 2006, and noted a correction under Item C. New Course Proposals i) FSIE 1119 which should read "Study in *Italy*" not "Study in Countries Outside of Canada". She also noted that elections took place and she was reappointed as Chair and M. Heldman was reappointed as Vice Chair for a one-year term. She further noted that since an election date had never been formalized, it was proposed and agreed that April would be the time of year to have elections. M. Heldman identified an additional correction under Item C. New Course Proposals. She noted that two new second-year Lab Courses were approved under Physics, which triggered new Associate of Science Degree requirements, but were left off of the summary report. L. Holmes noted that details and explanations of the courses should be submitted to Langara Council.

L. Cullen noted that there were no items with financial implications.

It was moved by L. Cullen, seconded by M. Gerson

THAT, the summary report of the Education Council meeting held April 11, 2006, be received with the noted corrections.

Carried.

4. ACTION ITEMS

a. **Revision to Policy D1003 – Recognition and Achievement Award**

L. Holmes referenced her memo dated April 26, 2006, entitled Draft Policy – D1003 – Recognition and Achievement Award, and outlined the recommended change to the policy as described in that memo. She noted that while the current policy identifies that recipients of the Recognition and Achievement Award will receive “a certificate signed by the President and College Board Chair”, past practice has been to give each recipient an individual plaque inscribed with the details of the award. The recommendation is to change section 8.11 b) to read “A personal plaque inscribed with details of the award”.

It was moved by L. Cullen, seconded by R. Semmens

THAT, the revision to Policy D1003 Recognition and Achievement Award be approved with the noted change.

Carried.

5. INFORMATION ITEMS

a) **Service Plan 2006/07 – 2008/09**

L. Holmes presented the Langara College Service Plan 2006/07 – 2008/09 as attached to the agenda. She noted that this final draft has also been circulated to the College Board. She further noted that the Service Plan is linked closely to and is congruent with the analysis in the Strategic Plan and the challenges the College is dealing with. L. Holmes asked for any comments on the Service Plan and discussion ensued regarding its distribution. Most members were in favour of the recommendation to put the Table of Contents of the Service Plan on the Website and notify people about that via email, and to include links to the different areas of the Table of Contents so that people could go directly to their areas of interest. L. Holmes noted that the document is currently on the Website, but that she would review the recommendation and determine the best way to distribute it in a manner that is user-friendly and easy to access.

There being no further discussion, the meeting was adjourned at 1007 hours.