



# LANGARA COLLEGE

## MINUTES Langara Council Meeting held on Tuesday, February 22, 2005 Room B201 at 0938 hours

### Members:

Linda Arnold	Pam Novak-Cawley
Alan Cooper	Brian Pendleton
Laura Cullen	David Pepper
Deanna Douglas	Christine Peterson
Penny Gallagher (absent)	Lynn Scarborough
Martin Gerson	Roger Semmens
Marg Heldman	Doug Soo
Linda Holmes, Chair	Dennis Steeves
Jim Hooton	Gloria Swadden
Ken Jillings	Nancy Wickham
Reba Noel (absent)	LSU Representative (vacant)

### Guests:

Wendy Low  
Ken Pawlak

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### 1. REVIEW OF AGENDA

The agenda was approved as circulated.

### 2. REVIEW OF MINUTES AND BUSINESS ARISING

#### a. Draft Minutes of the Meeting held on February 15, 2005

It was moved by L. Cullen, seconded by P. Novak-Cawley  
**THAT, the minutes of the Langara Council meeting held on  
February 15, 2005, be approved.**

Carried.

### 3. CURRICULUM ITEMS

#### a. Education Council Meeting held January 18, 2005

P. Novak-Cawley introduced the Summary Report of the Education Council meeting held January 18, 2005 and noted there were no items with financial implications.

The summary report was accepted as circulated.

#### 4. ACTION ITEMS

##### a. Draft Policy E3001 – Scholarships

J. Hooton introduced S. Kamerling-Roberts, Manager, Student Assistance Programs, and invited her to provide background to the draft policy being presented to Council.

S. Kamerling-Roberts noted that the policy as circulated with the agenda had been further updated and distributed copies of the latest draft, dated February 18, 2005 (additional changes noted in bold print). It was explained that the draft policy being presented is the work of a sub-committee comprised of D. Douglas, P. Gallagher, C. Peterson, D. Steeves and S. Kamerling-Roberts and their efforts to respond to the comments provided by Langara Council previously.

A discussion of the draft policy ensued and the following comments were noted:

- the General Scholarship Committee Terms of Reference should be appended to the policy (as Appendix 1);
- item 8.3 should be re-worded for clarity – “The General Scholarship Committee will categorize awards as either large or small monetary awards, based on funds available each semester”;
- item 5.3 is relevant as a policy statement and should remain in the policy;
- there should be further discussion by the originating committee to review the availability of the general scholarships to Continuing Studies students.

It was moved by R. Semmens, seconded by D. Steeves

**THAT draft Policy E3001 – Scholarships, dated February 18, 2005, be approved with the following changes:**

- the addition of Appendix 1 – Committee Terms of Reference;
- the amendment of 8.3 to read: **The General Scholarship Committee will categorize awards as either large or small monetary awards, based on funds available each semester.**

**Carried.**

##### b. Draft Policy E3002 - Bursaries

S. Kamerling-Roberts introduced draft Policy E3002 – Bursaries and briefly described the changes made since the last time the draft policy was presented to Langara Council. In response to a query, it was clarified that students need to demonstrate financial need in order to be considered for the award of a bursary.

It was moved by D. Steeves, seconded by G. Swadden

**THAT draft Policy E3002 – Bursaries, dated January 31, 2005, be approved.**

**Carried.**

5. INFORMATION ITEMS

a. 2005/06 Budget

D. Douglas noted that there is still work to be done on Capital as both 2006/07 and 2007/08 are still above the annual threshold of \$500,000. She also noted that not all departments have submitted estimates for 2008/09 and 2009/10. In response, concern was expressed that the latter years reflect artificially low numbers and that it is difficult to predict future technology needs.

It was noted that a recommendation for a tuition fee increase will be going forward to the College Board at its next meeting, which will be in line with the Premier's announcement that increases remain within the rate of inflation.

There being no further discussion, the meeting was adjourned at 1030 hours.