



**Members:**

Edward Alva (absent)	Reba Noel (absent)
Linda Arnold	Pam Novak-Cawley
Alan Cooper	Brian Pendleton
Laura Cullen	David Pepper
Deanna Douglas	Christine Peterson
Penny Gallagher (absent)	Lynn Scarborough
Martin Gerson	Roger Semmens
Marg Heldman	Doug Soo
Linda Holmes, Chair	Dennis Steeves
Jim Hooton	Gloria Swadden
Ken Jillings	Nancy Wickham

**Guests:**

Chris Chow (for Reba Noel)	Mehdi Nathoo
Barry Coulson	Ken Pawlak
Wendy Low	

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1. REVIEW OF AGENDA

The agenda was approved as circulated.

2. REVIEW OF MINUTES AND BUSINESS ARISING

a. Draft Minutes of the Meeting held on February 1, 2005

It was moved by M. Heldman, seconded by D. Steeves

**THAT, the minutes of the Langara Council meeting held on  
February 1, 2005 be approved.**

**Carried.**

3. ACTION ITEMS

Nil.

#### 4. INFORMATION ITEMS

##### a. Summary of Discussions – Student Recruitment

L. Arnold and M. Gerson distributed a Report to Langara Council dated February 8, 2005 and provided a brief summary of its contents. It was noted that the report represents the results of discussions between Deans, Division Chairs, Department Chairs and Coordinators, which were held in response to the request made at Langara Council to find ways to increase enrolment.

The list of five high priority items as identified by the Deans and Division Chairs was reviewed. L. Holmes noted that exciting times lie ahead for the College as we move forward to implement the ideas generated by the discussions for student recruitment.

##### b. 2005/06 Enhancement Priority List

D. Douglas reported that priority votes had been received and tallied, but that some members provided votes on individual items rather than departmental requests, which has made it difficult to establish the high/medium/low ranking in a fair manner. D. Douglas noted that a priority list could therefore not be distributed at this time.

Council members who voted on individual items were asked to revise their votes to be congruent with the established guidelines for voting. Once those votes are corrected, Institutional Research will analyse the data and a priority listing of enhancements will be distributed at the next meeting.

With respect to the bottom line, it was noted that there has been some movement, reducing the shortfall to \$800,000 and \$900,000. This was achieved in part by a complete review of vacant positions by Human Resources, but it was noted that this will not have an effect on budgets in subsequent years.

##### c. 2005/06 – 2007/08 Capital List

D. Douglas referenced the 2005/06 – 2007/08 Capital list as attached to the agenda, and noted that requests would need to be shifted to span over a six-year period as opposed to the current three-year period, given that the annual capital budget should be approximately \$500,000.

Particular mention was made of the fact that \$200,000 needs to be moved from the 2005/06 list and it was noted that 2004/05 department direct expenditures budgets could be used to fund, and therefore remove, items from the Capital list.

All Council members were advised to review their three-year capital requests and submit revisions to the 2005/06 requests no later than 0930 hours on Friday, February 11, 2005. D. Douglas noted that a revised three-year capital plan must be submitted with the balanced budget to the College Board and therefore the subsequent years of 2006/07 and 2007/08 will need to be addressed immediately thereafter.

There being no further discussion, the meeting was adjourned at 1012 hours.