



Members:

Edward Alva (absent)
Linda Arnold
Alan Cooper
Laura Cullen
Deanna Douglas
Penny Gallagher
Martin Gerson
Marg Heldman
Linda Holmes, Chair
Jim Hooton
Ken Jillings

Reba Noel
Pam Novak-Cawley
Brian Pendleton
David Pepper
Christine Peterson
Lynn Scarborough
Roger Semmens
Doug Soo
Dennis Steeves
Gloria Swadden
Nancy Wickham (absent)

Guests:

Barry Coulson
Wendy Low

Mehdi Nathoo
Ken Pawlak

Prior to the start of the meeting, L. Holmes circulated a copy of the Richmond Airport Vancouver Rapid Transit Project Fact Sheet (January 2005) for information.

1. REVIEW OF AGENDA

The agenda was approved as circulated.

2. REVIEW OF MINUTES AND BUSINESS ARISING

a. Draft Minutes of the Meeting held on January 25, 2005

It was noted that the issue of waitlists was omitted from the list of comments on the draft survey to be completed by students who did not complete their registration for the Spring 2005 term. A correction will be made to the meeting minutes.

Business Arising

J. Hooton reported that the 2005 Nonregistrant Survey has been finalized and posted on the web at a private site address as identified in the notification that was mailed or emailed to a targeted group of students. (A copy of the survey is attached to these meeting minutes.)

It was moved by D. Steeves, seconded by B. Pendleton

**THAT, the minutes of the Langara Council meeting held on
January 25, 2005 be approved with the noted correction.**

Carried.

3. ACTION ITEMS

Nil.

4. INFORMATION ITEMS

a. 2005/06 Enhancement List

D. Douglas noted that the 2005/06 Enhancement list with supporting documentation was distributed with the agenda. At the suggestion of D. Douglas, it was agreed that departmental Enhancement requests of less than \$100 or those that re-distribute the existing budget could be removed from the list. Council members were invited to ask questions to seek clarification on any of the enhancements and further explanations were provided where requested.

It was noted that the Capital request for shelving in the Registrar's Office should be considered an "absolute-must", and on that note it was agreed that all items considered as an "absolute-must" should be brought to the attention of the appropriate Executive member no later than the morning of February 2, 2005, for further consideration by the Executive Committee.

It was noted that a summary of the brainstorming session held by the Deans, Division Chairs and Department Chairs will be provided at the next meeting, but that it is unlikely that ideas from that session will have an immediate effect.

D. Douglas advised that a discussion will be required at the next meeting regarding the three-year Capital plan which is estimated to be close to \$3 million. It was noted that the annual Capital budget should be approximately \$500,000. It was identified that approximately \$300,000 of approved capital has not been spent and that all areas must look at this to determine the reasons for no expenditure.

D. Douglas asked that all members vote on the remaining enhancements using a scale of High, Medium or Low Priority. A summary of the votes will be provided at the next meeting. It was noted that given the current situation, it is unlikely there will be funding available for Enhancements, but that the voting process will provide a sense of what the priorities are.

There being no further discussion, the meeting was adjourned at 0955 hours.