

LANGARA COUNCIL
Minutes of a Meeting
held on Tuesday, March 12, 2019
Board Room B141 at 0930 hours

Members:

Antonella Alves	Laura Cullen	Clayton Munro (regrets)
Darren Bernaerdt	Nora Franzova	Richard Ouellet (regrets)
Jim Bowers	Gerda Krause	Rosamaria Palozzi
Michele Bowers	Gurbax Leelh	Ajay Patel
Jacqueline Bradshaw (regrets)	Julie Longo	Wanda Pierson
Ryan Cawsey	Tess MacMillan	Viktor Sokha
Ben Cecil	Jane Mason	Ann Syme
Patricia Cia	Ian McBain	Daniel Thorpe
Eleanor Clarke	Scott McLean	Lane Trotter, Chair

Guests:

Margaret Heldman, Associate Vice-President, Academic
Dorothy Paukste, Director, Enterprise Resource Planning
Dylan Rickard, Associate Director, Budgets
Sunita Wiebe, Project Director, Quality Assurance Process Audit

Recorder:

Alice Hsu, Executive Assistant to the President

Prior to the start of the meeting, L. Trotter introduced new Council member J. Mason, Vice-President, People & Culture, and welcomed guests M. Heldman, D. Paukste, D. Rickard and S. Wiebe.

L. Trotter then invited M. Heldman to introduce guest S. Wiebe, who made a presentation on Quality Assurance Process Audit (QAPA) Project to provide an overview of what QAPA is, the process, her role in the process, why the College needs to go through the process, and the progress to-date including launching a policy working group and a Steering Committee.

[S. Wiebe exited the meeting at 9:41 a.m.]

1. REVIEW OF AGENDA

The agenda was approved as distributed.

2. REVIEW OF MINUTES AND BUSINESS ARISING

a) Draft Minutes of the Meeting held on January 22, 2019

The minutes of the meeting held on January 22, 2019 were accepted.

3. STANDING ITEMS

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a) Workday@Langara Update

D. Paukste made a presentation on Workday@Langara to recap on the project phases and accomplishments to-date and advise what the project team is currently working on. She also talked about change management and how the College community can get involved throughout the journey. Last, she advised that the project team is committed to providing ongoing support to the College community through hosting various events and activities, posting information and FAQ on the College website, attending department meetings, conducting community surveys, and, in the future, providing various training for different levels of users.

M. Heldman encouraged Council members and everyone to complete the first Workday@Langara survey that will be closed on March 25, 2019, consider to become a Change Ambassador and find ways to get involved in the project as the project team would like to hear from everyone in order to help make the project a success.

In response to a question, D. Paukste advised that people who are interested in becoming a Change Ambassador can send an email to herself or M. Heldman.

[M. Heldman and D. Paukste exited the meeting at 9:56 a.m.]

b) IT Update

V. Sokha advised that IT continues to be an integral part of the Workday@Langara project. In addition to its usual projects, including Identity Access Management, IT identified some Workday integration issues during the Discover phase and is currently working on building the required integrations and deciding appropriate timeline to resolve these issues. IT is also working on updating some policies including policies for mobile devices and for appropriate computer use.

4. CURRICULUM ITEMS

a) Education Council Meeting held on January 22, 2019

R. Cawsey referred to the summary report attached to the agenda for the Education Council meeting held on January 22, 2019 and highlighted the following:

- Langara School of Management discontinued its Advanced Certificate in Accounting due to low enrolment. This discontinuation is aligned with decisions made by CPA Canada regarding its strategic direction for granting credentials and certifications.
- The Psychology department is undergoing its program review and has submitted a couple course of changes with updated learning outcomes.
- Department of Sociology & Anthropology submitted several course changes with updated course level, learning outcomes, examinable categories, etc., to better align with similar courses offered at other institutions across the province.

The Education Council summary report for January 22, 2019 was received for information.

5. FOR ACTION

a) 2019/20 Final Budget Recommendation to the President

D. Rickard gave a presentation to advise the environmental constraints the College is facing and major budget assumptions used in developing 2019/20 budget, show comparisons between 2018/19 and 2019/20 budget, and review the key budget principles, process, and timeline for developing 2019/20 budget. He also advised that more budgeting resources, including common budget procedures, financial signing authority policy, various forms, etc., have been added to the Langara portal under College Forms tab for budget officers. A question was asked about one of the Capital project lines in the presentation that had the title New Facilities in it. It was indicated that this item, subject to budget approval, is for additional facility renovations on campus.

Additional questions were asked and responses provided.

It was moved by R. Cawsey, seconded by B. Cecil:

THAT, the 2019/20 budget as presented be recommend to the President.

Carried Unanimously.

[D. Rickard exited the meeting at 10:20 a.m.]

6. FOR INFORMATION

a) President's Report

President Trotter briefed on the BC Colleges Day and Support Our Students (SOS) Campaign Launch mentioned in the President's Report attached to the agenda. He thanked all staff and faculty's support of our students through this annual campaign.

There being no further business, the meeting was adjourned at 10:23 a.m.