

LANGARA COUNCIL
Minutes of a Meeting
held on Tuesday, January 22, 2019
Board Room B141 at 0930 hours

Members:

Antonella Alves	Laura Cullen	Richard Ouellet
Darren Bernaerdt	Nora Franzova	Dawn Palmer
Jim Bowers	Gerda Krause	Rosamaria Palozzi (regrets)
Michele Bowers (regrets)	Gurbax Leelh	Ajay Patel (regrets)
Jacqueline Bradshaw (regrets)	Julie Longo	Wanda Pierson
Ryan Cawsey	Tess MacMillan	Viktor Sokha
Ben Cecil	Ian McBain	Ann Syme
Patricia Cia	Scott McLean	Daniel Thorpe
Eleanor Clarke	Clayton Munro	Lane Trotter, Chair

Guests:

Briana Fraser, Representative, CUPE Local 15
Margaret Heldman, Associate Vice-President, Academic
Dorothy Paukste, Director, Enterprise Resource Planning

Recorder:

Alice Hsu, Executive Assistant to the President

Prior to the start of the meeting, L. Trotter introduced new Council member B. Cecil, Provost and Vice-President, Academic and Students, and welcomed guests M. Heldman (a standing guest from now on in her role as the Associate Vice-President, Academic), D. Paukste and B. Fraser (attending in the absence of R. Palozzi). In addition, L. Trotter congratulated R. Cawsey for assuming the role of Education Council Chair, and noted that D. Palmer was attending the Council meeting the last time before she retires. L. Trotter thanked D. Palmer for her service to the College and wished her all the best in her retirement life.

1. REVIEW OF AGENDA

The agenda was approved as distributed.

2. REVIEW OF MINUTES AND BUSINESS ARISING

a) Draft Minutes of the Meeting held on December 11, 2018

The minutes of the meeting held on December 11, 2018 were accepted.

3. STANDING ITEMS

a) ERP Update

D. Paukste provided following update on the Enterprise Resource Planning (ERP) project:

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- The Enterprise Resource Planning (ERP) project is being renamed as Workday at Langara project.
- In total, 115 Langara participants were involved in the 128 Discovery Workshops held between October 2018 and the second week of January 2019.
- The Architect Workshops will run from the second week of February 2019 until early April 2019. Participants will be able to start looking at what the Workday product looks like and decide how we want to configure the system to fit our needs.
- A community event – ERP Open House will be held on February 11, 2019 to engage all faculty and staff to learn more about the project.

b) IT Update

V. Sokha reported that IT continues to be heavily involved in the ERP project dealing with Identify Access Management and data cleansing. IT staff who were working on the Banner Backlog Reduction project that was completed in December 2018 will gradually be reassigned to the Workday at Langara project.

In responses to a question about Windows 10 and Office 365, V. Sokha advised that IT is working on creating a new Windows 10 template since Microsoft will cease supporting Windows 7. The project is taking longer than expected due to some hardware issues. The new timeline for the project is still to be determined.

4. CURRICULUM ITEMS

a) Education Council Meetings held on December 4, 2018 (Virtual Meeting) and December 18, 2018

R. Cawsey advised that the virtual meeting on December 4, 2018 was held after the regular meeting scheduled for November 20, 2018 failed to reach the quorum. Votes were cast through emails in accordance with the terms set out in the Education Council Bylaws that allow a virtual meeting to be called to deal with specific issues when a regularly scheduled meeting is not available in the necessary timeframe. Since the November 20, 2018 meeting was originally the last regular meeting curriculum proposals for the summer 2019 semester could be reviewed, it was important to hold the virtual meeting to review all items that have admission requirements needing to be implemented in time for the summer 2019 semester. Other curriculum proposals were tabled until the following regular meeting was held on December 18, 2018.

R. Cawsey then referred to the summary report attached to the agenda for the Education Council meetings held on December 4 (virtually) and December 18, 2018 and highlighted the following:

- Two new programs were approved: Part-time version of existing Certificate in Education Assistant program (offering greater schedule flexibility) and Citation in Full Stack Web Development program (which received some funding from the Ministry of Advanced Education, Skills and Training.)

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- New course POLI 2255 – Democracy in the Digital Age and PHIL 1110 – Artificial Intelligence, Ethics and Society, both are trending subjects, were approved.

The Education Council summary report for December 4, 2018 (Virtual Meeting) and December 18, 2018 was received for information.

5. FOR INFORMATION

a) President's Report

President Trotter highlighted the Yunnan Senior Administrators Group Graduation Ceremony and BCCIE and the Vietnam Association of Community Colleges (VACC) Conference mentioned in his report to the Council attached to the agenda. He noted that the Yunnan Senior Administrators group graduated in December 2018 was the fourth cohort of the program and the College has been contracted again to offer the program to the fifth cohort.

There being no further business, the meeting was adjourned at 9:46 a.m.