

LANGARA COUNCIL
Minutes of a Meeting
held on Tuesday, December 11, 2018
Board Room B141 at 0930 hours

Members:

Antonella Alves	Nora Franzova	Richard Ouellet (regrets)
Darren Bernaerdt	Martin Gerson	Dawn Palmer (regrets)
Jim Bowers	Gerda Krause	Rosamaria Palozzi
Michele Bowers (regrets)	Gurbax Leelh	Ajay Patel
Jacqueline Bradshaw	Julie Longo	Wanda Pierson
Ryan Cawsey	Tess MacMillan (regrets)	Viktor Sokha
Patricia Cia	Ian McBain	Ann Syme
Eleanor Clarke (regrets)	Scott McLean (regrets)	Daniel Thorpe (regrets)
Laura Cullen	Clayton Munro	Lane Trotter, Chair

Recorder:

Alice Hsu, Executive Assistant to the President

1. REVIEW OF AGENDA

The agenda was approved as distributed.

2. REVIEW OF MINUTES AND BUSINESS ARISING

a) Draft Minutes of the Meeting held on November 13, 2018

The minutes of the meeting held on November 13, 2018 were accepted.

3. FOR DISCUSSION

b) Langara Council Membership

C. Munro advised that the subcommittee composed of himself, E. Clarke and S. McLean met several times and took into consideration the revised Education Council membership that was approved at its October 2018 meeting, and concluded that the Langara Council's current composition has a good representation from areas that are all important to provide well-rounded perspectives for discussions taking place at the table. The subcommittee's recommendation is that the Langara Council keeps its existing membership structure and leave it to President Trotter to invite guest members as he sees fit. No objections or concerns were raised by the Council members at the table.

[It was noted that C. Munro left the meeting at 9:33 a.m.]

4. STANDING ITEMS

a) ERP Update

V. Sokha advised that the Enterprise Resource Planning (ERP) project is going through the Discover and Plan phase, which is expected to complete in the middle of January 2019. The

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Architect phase will follow, focusing on the Human Capital Management (HCM) and Finance areas first, and will have a kick-off event on January 23, 2019.

In response to a question, V. Sokha explained the purpose of the Discover and Plan phase (looking closely at Langara's current business process and identifying gaps) and the Architect phase (configuring the system to fit our needs).

V. Sokha also advised that there will be an ERP Open House in February 2019.

b) IT Update

V. Sokha reported on the following projects IT has been undertaking:

- ERP Project – Many IT staff have been participating in the technical workshops throughout the Discover and Plan phase of the ERP project.
- Banner Backlog Reduction – IT is working on the last 17 items on the list and plans to complete the project by the middle of January 2019. Unless it is absolutely critical and affects the College's operations, IT will not accept any further Banner modification request going forward and will concentrate on data cleansing next in order to get the data ready to transfer to the new ERP system.
- IT Maintenance – Several patches will be done during the holiday break.

5. CURRICULUM ITEMS

a) Education Council Meeting held on October 23, 2018

G. Krause referred to the summary report attached to the agenda for the Education Council meeting held on October 23, 2018 and highlighted the following:

- Revisions to Policy F1004 Academic Integrity (formerly Academic Conduct) were approved.
- Continuing Studies will be offering a new program – Yoga Therapy for Integrative Health.
- Motion for restructuring EdCo membership and revising bylaws was approved to better reflect Langara's new academic structure. Elections for the new positions including the EdCo Chair are underway.

The Education Council summary report for October 23, 2018 was received for information.

L. Trotter noted that G. Krause has stepped down as the Chair of the Education Council and thanked her for her leadership in the Chair's role in past years.

6. FOR INFORMATION

a) President's Report

President Trotter briefed on each activity mentioned in his November – December 2018 report attached to the agenda and noted that he regrettably had to send his regrets for the LFA Presidents' Bar and Dinner event to be held on December 14, 2018 due to a prior commitment. He also advised that he and J. Russell's academic paper, titled *Academic Freedom and Free Expression on Campus: How to Counter the New Threats*, was done and sent to readers. The paper will be submitted for peer review in February 2019.

Other

P. Cia advised that, on behalf of Langara, she has been sitting on the Colleges and Institutes Canada (CICan) Copyright Advisory Committee. Langara's Copyright Office submitted a brief to the House of Commons Standing Committee on Industry, Science and Technology (INDU) for the statutory review of the Copyright Act. The submission can be found online at <http://www.ourcommons.ca/Content/Committee/421/INDU/Brief/BR10258134/br-external/LangaraCollege-e.pdf>. Anyone interested in learning more may contact P. Cia directly.

There being no further business, the meeting was adjourned at 9:48 a.m.