

LANGARA COUNCIL
Minutes of a Meeting
held on Tuesday, September 18, 2018
Board Room B141 at 0930 hours

Members:

Antonella Alves	Nora Franzova	Richard Ouellet
Darren Bernaerdt	Martin Gerson	Dawn Palmer
Jim Bowers (regrets)	Gerda Krause	Rosamaria Palozzi
Michele Bowers	Gurbax Leelh	Ajay Patel
Jacqueline Bradshaw	Julie Longo	Wanda Pierson
Ryan Cawsey	Tess MacMillan	Viktor Sokha
Patricia Cia	Ian McBain	Ann Syme
Eleanor Clarke	Scott McLean	Daniel Thorpe (regrets)
Laura Cullen	Clayton Munro	Lane Trotter, Chair

Guests:

Joe Cordingley, Manager, Budgets Analysis & Planning
Lisa Fisher, Director, Communications & Marketing Services
Moira Gookstetter, Director, College Advancement and Executive Director, Langara College Foundation
Sukhroop Kaur, VP, Internal, Langara Students' Union
Michael Koke, Director, Financial Services
Dorothy Paukste, Director, Enterprise Resource Planning
Pablo Vargas, Program Manager, Budget & CS Administration

Recorder:

Alice Hsu, Executive Assistant to the President

Prior to the start of the meeting, L. Trotter introduced new Council members M. Gerson (Interim Provost and Vice-President, Academic), G. Krause (in her new role as Interim Dean, Faculty of Science), J. Longo (resuming her role as Dean, Faculty of Arts), R. Palozzi (new CUPE Local 15 representative on Langara Council), and A. Syme (Dean, Faculty of Nursing). He also welcomed guests J. Cordingley, L. Fisher, M. Gookstetter, M. Koke, D. Paukste, and P. Vargas (attending in the absence of D. Thorpe).

L. Trotter invited A. Patel, M. Gookstetter and L. Fisher to give a presentation on the Beyond 49 campaign to provide an update on the goals, activities, and strategies for the three pillars (connect - alumni relations, celebrate - anniversary and brand, and contribute - fundraising), other campaign events that will take place in 2019 and 2020, and the sponsorship program to-date. Council members were also reminded to RSVP for the Great Trek and Campaign Launch events that will take place on October 10, 2018, and other ways they and their department can get involved and help make the campaign a success.

L. Trotter thanked the Foundation and the Communications & Marketing team for their leadership in planning and coordinating all events around the Beyond 49 campaign.

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L. Trotter welcomed Langara Students' Union (LSU) representative G. Leelh and guest S. Kaur, who attended with G. Leelh to present a cheque of LSU's donation to the College. A. Patel advised that for over 18 years LSU has been providing over \$23,000 annually to support student scholarships and bursaries. This year, LSU has added new emergency bursaries to assist international students, a bursary in memory of the late Langara student Genevieve Sullivan, and new scholarships to recognize outstanding academic standing in various programs. As well, LSU has become a sustaining partner of the College's Community Cupboard that was established in 2017. In total, LSU's total contribution to support students will be increased to over \$102,000 annually from this year and moving forward.

1. REVIEW OF AGENDA

The agenda was approved as distributed.

2. REVIEW OF MINUTES AND BUSINESS ARISING

a) Draft Minutes of the Meeting held on June 12, 2018

The minutes of the meeting held on June 12, 2018 were accepted.

b) Langara Council Membership

C. Munro advised that the subcommittee, including himself, E. Clarke and S. McLean, met over the summer. Keeping the Education Council membership, currently also under review, and the boardroom size in mind, the subcommittee would like to continue their discussion and will bring a proposal to Langara Council in the near future.

3. STANDING ITEMS

a) ERP Update

V. Sokha advised that the College has signed a contract with Workday/Deloitte, and the implementation of the new ERP system is expected to start in October 2018.

D. Paukste recapped the NRFP procurement process that resulted in the evaluation team choosing Workday, a cloud-based ERP platform, as the software product and Deloitte as the system implementer. She advised that the project will start the Discovery Phase in mid-October 2018 when workshops will be held with stakeholders from three closely integrated areas: Human Capital Management (HCM), Finance, and Student Information, and these workshops are for Deloitte to learn about Langara's current business processes and do a fit-gap analysis. She also briefed on the planning, designing, and go-live timeline for each area module and advised that the project timeline will soon be posted on the College's website to keep the College community informed.

V. Sokha added that our current system provider Ellucian will stop supporting Banner as of December 2018. It will require more of our IT department's resources to keep the system alive, and this is one of the major reasons the College needs to move to a modern, cloud-based ERP system.

b) IT Update

V. Sokha reported on the following major projects undertaken by IT:

- ERP Project – IT was working closely with the ERP team and heavily involved in the contract negotiation process over the summer.
- Photo ID Cards – There was a high demand in issuing photo ID cards at the beginning of the fall semester that required IT to bring in an additional ID card printer to meet the demand.
- Banner Backlog Reduction – IT has reduced the backlog items to 24 to-date and expects to complete the project by December 2018. At the meanwhile, IT will stop accepting further Banner modification requests unless the required revision is absolutely urgent.
- Secondary Data Centre – IT has started to move equipment into the site for running a new secondary data centre in the T Building. The secondary data centre will serve as a backup of the current data centre in the A Building. Several brief outages are expected as the work is being completed in October and the outage schedules can be found on the IT website.

Discussion ensued and members' questions were answered.

4. CURRICULUM ITEMS

a) Education Council Meeting held on June 19, 2018

G. Krause referred to the summary report attached to the agenda for the Education Council meeting held on June 19, 2018 and highlighted the following:

- Under Program Changes, Diploma in Social Sciences and Humanities should read Diploma in Applied Social Sciences and Humanities.
- Post Degree Diploma in Nursing Practice in Canada program started to use video interviews.
- Diploma in Applied Urban and Rural Planning has been replaced by the Post Degree Diploma in Applied Planning for a few years and will be formally discontinued effective 201910.
- There are several new courses in Asian Studies, Applied Social Sciences and Humanities, and Gerontology.
- Over 40 courses changed prerequisites and/or learning outcomes, etc.
- Continuing Studies has a new program – Personalized Medicine for Health Care Professionals Certificate, and made some curriculum changes to its Strategic Resilience for First Responders Certificate program.
- Education Council is in the process of restructuring its membership to more closely reflect the new academic structure.

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- English department informed the Education Council that they will now give unassigned credit to two BCIT courses in terms of credit transfer.
- S. Bowers gave a report on the Academic Governance Council meeting held in spring 2018. All Education Council Chairs and Vice Chairs meet twice a year to discuss issues.

The Education Council summary report for June 19, 2018 was received for information.

5. FOR INFORMATION

a) 2018/19 Budget Update

V. Sokha gave a presentation and distributed a document at the table to provide an update on 2018/19 budget forecast as of the end of quarter two. He explained about the sources of the expected surplus and key items that need to be taken into considerations when preparing 2019/20 budget. He advised that the preliminary budget for 2019/20 will be brought to Langara Council in November 2018.

In response to a question, V. Sokha advised that the year-end surplus can be used for capital projects such as new buildings on campus and capital components of the ERP project. L. Trotter added that the government has a process for post-secondary institutions to submit their proposed building projects, and the College has been working on a draft plan that will be presented to the College Board in September 2018. Once approved by the Board, Facilities will start a consultation process with the College community.

Further discussions ensued and members' questions were answered.

b) President's Report

L. Trotter reported on the following:

- He had a meeting with senior staff from the Ministry of Advanced Education, Skills and Training on a new building proposal to ensure Langara's facilities needs are being considered when the government makes its decisions on distributing capital grants. On the Building A replacement, L. Trotter advised that Arts and Langara School of Management are being considered as priorities.
- To continue building our friendship with the Musqueam people, the College has taken their suggestion to have a House Post installed on campus and a House Post Unveiling Ceremony will be held on September 26, 2018 nearby the reflecting pond. L. Trotter thanked R. Ouellet and Facilities for their work on this project.

There being no further business, the meeting was adjourned at 10:42 a.m.