

LANGARA COUNCIL
Minutes of a Meeting
held on Tuesday, May 15, 2018
Board Room B141 at 0930 hours

Members:

Antonella Alves	Nora Franzova (regrets)	Richard Ouellet
Darren Bernaerdt	Margaret Heldman	Dawn Palmer
Jim Bowers	Ian Humphreys	Ajay Patel
Michele Bowers	Gurbax Leelh (regrets)	Wanda Pierson
Jacqueline Bradshaw	Tess MacMillan	Viktor Sokha
Ryan Cawsey	Ian McBain	Daniel Thorpe
Patricia Cia	Scott McLean (regrets)	Lane Trotter, Chair
Eleanor Clarke (regrets)	Clayton Munro (regrets)	
Laura Cullen	Kristine Nellis	

Guest:

Bridget O'Donnell, Representative, Langara College Administrators' Association

Recorder:

Alice Hsu, Executive Assistant to the President

Prior to the start of the meeting, L. Trotter introduced guest B. O'Donnell.

1. REVIEW OF AGENDA

The agenda was approved as distributed.

2. REVIEW OF MINUTES AND BUSINESS ARISING

a) Draft Minutes of the Meeting held on April 10, 2018

The minutes of the meeting held on April 10, 2018 were accepted.

3. STANDING ITEMS

a) ERP Update

V. Sokha advised that the vendor demonstrations were completed and the next step is to check references. V. Sokha and L. Trotter thanked all the employees involved and helped achieve this milestone of the ERP project. V. Sokha noted that, once all scores are compiled, the final recommendation will be presented to the Senior Leadership Team, the Board Audit and Finance Committee, and then the College Board meeting in June 2018 for approval.

Discussions ensued and members' questions were answered.

b) IT Update

V. Sokha reported that the new photo ID cards, for printing only at this stage, have been issued to all employees and the project of implementing new Multi-Functional Devices (MFDs) is considered completed. V. Sokha also reported that IT has started to work on phase II (transcript exchange/download) of the EducationPlannerBC project mandated by the government and to be completed by spring 2019.

4. FOR ACTION

a) Revised Policy D2003 – Proof of Educational and Professional Credentials

D. Palmer went through the revisions highlighted in the Policy D2003 – Proof of Educational and Professional Credentials attached to the agenda and advised that the revisions were made to create a follow-up mechanism to ensure compliance of the policy and to avoid receiving fraudulent documents.

Discussion ensued and members' questions were answered.

In response to a suggestion, D. Palmer agreed to add a definition for "Professional Designation" and send the updated version to members of the Langara Council.

Action: D. Palmer

It was moved by K. Nellis, seconded by M. Bowers:

THAT, revised Policy D2003 – Proof of Educational and Professional Credentials be recommended to the President for approval with the amendment to add a definition for "Professional Designation".

Carried.

5. FOR INFORMATION

a) President's Report

L. Trotter reported that he attended more Creative Arts & Industries programs' graduation show events and encouraged everyone to visit the exhibitions before they close at the end of May. He also reported about a visit from UBC President Dr. Ono and Provost and Vice-President, Academic Dr. Szeri as the two institutions are working on an agreement allowing guaranteed transfer to UBC for Langara students.

There being no further business, the meeting was adjourned at 9:51 a.m.