

LANGARA COUNCIL
Minutes of a Meeting
held on Tuesday, December 15, 2015
Room C408 at 0930 hours

Members:

Jim Bowers	Gurbax Leelh (regrets)	Roger Semmens
Jacqueline Bradshaw	Julie Longo	Viktor Sokha (regrets)
Lynn Carter	Robin Macqueen	Tomo Tanaka
Patricia Cia	Clayton Munro	Stefanie Thomas (regrets)
Leelah Dawson	Kristine Nellis	Daniel Thorpe
Margaret Heldman	Dawn Palmer (regrets)	Lane Trotter (regrets)
Ian Humphreys, Chair	Ajay Patel	
Gerda Krause (regrets)	Pamela Robertson	

Recorder:

Alice Hsu, Executive Assistant to the President

I. Humphreys chaired the meeting in the absence of L. Trotter, who was in Victoria with V. Sokha for a meeting with AVED officials.

1. REVIEW OF AGENDA

The agenda was approved with the following change:
Reverse the order of item 3. a) Building Update and 3. b) IT Update

2. REVIEW OF MINUTES AND BUSINESS ARISING

a) Draft Minutes of the Meeting held on November 17, 2015

The minutes of the meeting held on November 17, 2015 were accepted.

3. STANDING ITEMS

a) IT Update

J. Madan made a presentation to provide an update on following IT projects:

- IT Governance & Advisory Committee will hold its kick-off meeting on December 16, 2015 to review its Terms of Reference. The Committee will also review Policy B4005 - Mass and Constituent-Wide Communications to ensure the College is in compliance with the government's anti-spam legislation.
- Available options are being evaluated to help the College meet payment card industry compliance for all credit card transactions and final decisions will be made within the next few days. The next step will be creating a plan to implement required changes.

- IT is developing a detailed plan for migration to Office 365. Microsoft stands that its Canadian data center will be online by the end of May/middle of June. Zimbra and current Office 365 users will be migrated into one system first and the Sun system migration will be the third phase and will be done by the end of August 2016.

Another project that ties into Office 365 is Skype for Business. The College is currently using Moodle and a beta version of Kaltura for sharing and archiving media. Although the College is working with BCNET to develop Kaltura to move on to the next version, its capability of sharing media during an e-learning environment is somewhat limited. Unfortunately, a possible solution - MediaCore, a video platform for education is no longer available for the College since MediaCore got bought out by a U.S. company whose data centre is located in the U.S. As a result, IT is now testing and evaluating Microsoft's Skype for Business as an alternative long-term solution. As per Microsoft, Skype for business allows 1 host/teacher to connect with up to 10,000 others globally onto the same session.

- IT budget for the new Science and Technology Building has been approved by the Senior Leadership Team. IT has started working on the preparation for outfitting the new building, including purchasing hardware that requires lead time to be delivered to the College. J. Madan noted that there will be a campus-wide power shutdown by the Facilities department on December 30, 2015 to allow more conduits and power be put into the New Science and Technology Building. A backup portable generator will be brought in to facilitate. Access to all systems will still be available although in a slower speed.

In response to a question, J. Madan advised that the communication about the power shutdown has been posted to Online By the Way by the Facilities department.

Discussions ensued and members' questions were answered.

b) Building Update

In the absence of V. Sokha, I. Humphreys provided an update on the construction status of the new Science and Technology Building. He advised that the possibility of delaying the building's completion day stands. As a result, a contingency planning had been done to ensure sufficient classrooms will be available in September 2016. The plan decided by the Senior Leadership Team was to lease four double-wide trailers that will be located in the parking lot to the west of the B Building and south of the Library in May 2016. These portables will become the temporary home of the executives currently on the fourth floor and the Communications and Marketing department on the fifth floor of the C Building. These two floors will then be renovated during summer 2016 to create eight new classrooms that will be ready to use from September 2016.

I. Humphreys shared the enrolment status of the spring 2016 semester that sees significant growth in both domestic and international enrolments and explained that this is the reason the need for more classrooms are anticipated.

Discussions ensued and members' questions were answered.

4. FOR INFORMATION

a) President's Report

In the absence of President Trotter, I. Humphreys advised Langara Council members to read the President's Report attached to the agenda and pass on any questions to L. Trotter through A. Hsu.

There being no further business, the meeting was adjourned at 9:50 a.m.