

EDUCATION COUNCIL

MINUTES OF THE MEETING HELD ON

Tuesday, November 19, 2019
13:00 Room B141

Attendees:

Darren Bernaerdt (Chair)	Pavneet Kaur	Wanda Pierson (a)
Jim Bowers	Ramandeep Kaur	Navjot Singh (a)
Ben Cecil	Tasneem Khan	Jan Smith*
Patricia Cia	Gerda Krause	Lane Trotter*
Arnie Clark*	Carmen Larsen	Ryan Vernon*
Sandra Enns	Tanya Lewis	Sunita Wiebe*
Nora Franzova	Tess MacMillan (Vice-Chair)	Peter Warren*
Marianne Gianacopoulos (a)	Ben Park	Lulin Zheng

Regrets: Wanda Pierson

Minutes: Susan Smith

Guests: Ryan Cawsey, Robin Macqueen

*non-voting
(a) absent

1. CALL TO ORDER/WELCOME

D Bernaerdt called the meeting to order at 1:02 p.m. and declared the presence of a quorum.

2. MUSQUEAM LAND ACKNOWLEDGEMENT

D Bernaerdt acknowledged the meeting's location on the unceded traditional territory of the Musqueam First Nation, who have given Langara College the name *snəwəyəł leləm*, *house of teachings*.

3. APPROVAL OF AGENDA

IT WAS MOVED by T Lewis, seconded by N Franzova, that the agenda be approved as amended.

MOTION CARRIED

T MacMillan said that a motion would be made to modify the agenda Item 8.

4. DISCLOSURE OF CONFLICT OF INTEREST

D Bernaerdt noted that in accordance with the Education Council bylaws, Council members are provided an opportunity to declare conflict of interest related to any item on the meeting agenda. A conflict was declared for two members in relation to Item 8 of the meeting agenda.

5. APPROVAL OF MINUTES

IT WAS MOVED by T Lewis, seconded by T MacMillan, that the minutes of the meeting of October 22, 2019 be approved.

MOTION CARRIED

6. CURRICULUM

A) HISTORY, LATIN & POLITICAL SCIENCE

a) New Course

- i) HIST 2261 – Tropical Health and Global Wealth: Disease in World History

This proposed second-year course was created in response to student surveys that have indicated a desire for more classes that focus on world history. This course was previously delivered successfully in Fall 2018 as a Special Topics course, and the department wishes to make it a part of its regular offerings. The topics covered are expected to have particular relevance for Langara's international students, and its focus on the social history of medicine and public health will make it attractive as an elective course for students in health sciences, nursing and related programs. HIST 2261 is open to all students, and has no prerequisites.

- (1) **IT WAS MOVED** by S Enns, seconded by T Lewis, that the new course *HIST 2261 – Tropical Health and Global Wealth: Disease in World History* be approved by Education Council.

B Cecil expressed concern about the presentation of the documentation for this and other curriculum proposals in the agenda package, due to irregularities in the appearance of the signatures on the approvals pages.

- (2) **IT WAS MOVED** by B Cecil, seconded by P Cia, that this motion and the entire package of curriculum changes be postponed indefinitely pending a solution to the matter of the signatures being addressed.

Discussion ensued regarding the current practices and limitations of existing tools.

(2) MOTION DEFEATED

(1) MOTION CARRIED

D Bernaerdt turned the chair over to T MacMillan.

B) PROFESSIONAL PHOTOGRAPHY

a) Course Change

- i) PHOT 2425 – Digital Imaging 3

The proposal was withdrawn and will be returned to a future meeting.

C) FILM ARTS

a) New Courses

- i) FLMA 1261 – Advanced Cinematography – Staging
- ii) FLMA 1262 – Online Finishing and Sound Mix
- iii) FLMA 1271 – Career Development for the Film Industry
- iv) FLMA 1272 – Film Festival and Distribution

These courses were designed to replace FLMA 1260 and FLMA 1270 by dividing their content into four separate 1.5 credit half-semester courses. This will allow better clarity, focus, and balance of content between the first and second half of the semester. Registration in FLMA 1261 and FLMA 1262 will be limited to students enrolled in the Certificate of Film Arts (Directing) program, while registration in FLMA 1271 and FLMA 1272 is limited to students in all three streams (Acting, Directing, and Writing) of the Certificate in Film Arts.

IT WAS MOVED by D Bernaerdt, seconded by T Lewis, that the new courses *FLMA 1261 – Advanced Cinematography – Staging*, *FLMA 1262 – Online Finishing and Sound Mix*, *FLMA 1271 – Career Development for the Film Industry*, and *FLMA 1272 – Film Festival and Distribution* be approved by Education Council.

MOTION CARRIED

b) Program Revision

- i) Film Arts (Acting)
- ii) Film Arts (Directing)
- iii) Film Arts (Writing)

The curriculum revisions replace FLMA 1260 and FLMA 1270 with the new courses FLMA 1261, FLMA 1262, FLMA 1271 and FLMA 1272. Students entering the January program intake will participate in the new curriculum, while students already enrolled in the previous version of the program will be allowed to take the new courses to satisfy graduation requirements.

IT WAS MOVED by D Bernaerdt, seconded by N Franzova, that the curriculum revisions in the *Film Arts (Acting)*, *Film Arts (Directing)* and *Film Arts (Writing)* certificate programs be approved by Education Council.

MOTION CARRIED

c) Discontinued Courses

- i) FLMA 1260 – Advanced Directing Seminar
- ii) FLMA 1270 – Career Development for the Film Craftsperson

Each cancelled course will be replaced by two new half-semester courses.

IT WAS MOVED by D Bernaerdt, seconded by G Krause, that the discontinuation of *FLMA 1260* and *FLMA 1270* be approved by Education Council.

MOTION CARRIED

T MacMillan returned the chair to D Bernaerdt.

D) MATHEMATICS & STATISTICS

a) Program Change

- i) Post Degree Diploma in Data Analytics

The proposal responds to student interest in completing a work term before graduating by adding a Work Experience option to this popular program. This will allow students to gain more hands-on experience while increasing Langara's connection to local tech companies, which will help facilitate the growth of the Data Analytics program. Students who successfully complete the program with the optional work term will receive a work experience notation on their transcripts.

The revision adds calendar information about the work term option, and the new 3-credit course *EXPE 4844 – Work Experience Term–Data Analytics* is added as an optional 5th term. The revision also updates an existing note regarding assessment testing for new students.

IT WAS MOVED by N Franzova, seconded by G Krause, that the proposal to add the optional *EXPE 4844 – Work Experience Term–Data Analytics* and updated informational notes in the *Post Degree Diploma in Data Analytics* be approved by Education Council.

MOTION CARRIED

E) KINESIOLOGY

a) Course Changes

- i) KINS 1100 – Biodynamics of Physical Activity

The calendar description and learning outcomes have been updated as an outcome of the recent Kinesiology program review.

IT WAS MOVED by N Franzova, seconded by G Krause, that the revised calendar description and learning outcomes for *KINS 1100 – Biodynamics of Physical Activity* be approved by Education Council.

MOTION CARRIED

- ii) KINS 1110 – Human Anatomy
iii) KINS 1131 – Systems Physiology I

The department has found that the new Biology 12 curriculum does not sufficiently prepare Kinesiology students for courses in anatomy and physiology, and therefore proposes the removal of Biology 12 as a prerequisite option for these courses. KINS 1100 will be retained as the only prerequisite.

IT WAS MOVED by N Franzova, seconded by T MacMillan, that the proposal to remove Biology 12 as a prerequisite for *KINS 1110 – Human Anatomy* and *KINS 1131 – Systems Physiology I* be approved by Education Council.

MOTION CARRIED

- iv) KINS 1132 – Systems Physiology II

This course was offered for the first time in Fall 2019. Students who enrolled without first taking KINS 1100 and KINS 1131 have struggled in the course, as the existing prerequisites of KINS 1100 or Biology 12 do not adequately prepare them for the material covered. Students who go on to take KINS 2235 require KINS 1131 and KINS 1132 as prerequisites. Making KINS 1131 the prerequisite for KINS 1132 will ensure students have the background they need to progress.

IT WAS MOVED by N Franzova, seconded by T Lewis, that the proposal to change the prerequisites in *KINS 1132- Systems Physiology II* from “KINS 1100 or Grade 12 Biology (80%)” to “*KINS 1131*” be approved by Education Council.

MOTION CARRIED

F) BIOLOGY/COMPUTER SCIENCE

a) Program Change

- i) Bachelor of Science in Bioinformatics

The proposal would expand the previously approved admission requirements to allow for equivalents to BC Secondary school and university-level English courses, which will remove this barrier for students from outside of BC. Other changes include a small curriculum revision to improve clarity regarding electives, and the addition of a note regarding the minimum academic requirements for COOP work terms.

IT WAS MOVED by N Franzova, seconded by G Krause, that the proposed revisions in admission requirements, curriculum and notes for the *Bachelor of Science in Bioinformatics* be approved by Education Council.

In discussion it was noted that the proposed minimum grade of “C” for the university-level English admission requirement conflicts with the standard “C-” used elsewhere as an alternative to the minimum LET or LPI scores. It was argued that the admission requirements had already been approved and that the proposal now presented was mainly for the purpose of improving clarity; any substantive changes require resubmission to the Degree Quality Assessment Board. It was proposed by S Wiebe that the decision be postponed to allow for a thorough review before changes are considered.

MOTION DEFEATED

G) COOP & CAREER DEVELOPMENT

a) New Course

i) EXPE 4844 – Work Experience Term-Data Analytics

This proposal creates the optional work experience term course for the *Post Degree Diploma in Data Analytics*. Students may opt to have the support and guidance of a dedicated Co-op/PDD instructor leading up to and during the paid work term experience, which will allow students to apply the theoretical knowledge gained in their academic studies while enhancing their skills and professional development. Evaluation will consist of employer feedback, workplace reflection and final work term report. Students are responsible for finding suitable work placements.

IT WAS MOVED by J Bowers, seconded by N Franzova, that the new course *EXPE 4844 – Work Experience Term-Data Analytics* be approved by Education Council.

MOTION CARRIED

7. OTHER BUSINESS

L Trotter reiterated concerns expressed by B Cecil earlier in the meeting regarding processes for producing the submissions reviewed by Education Council, and asked how improvements can be made. G Krause proposed that a taskforce be created to determine whether a temporary solution can be put into place until such time as a more effective system can be implemented for the curriculum approvals process.

IT WAS MOVED by G Krause, seconded by P Cia, that Education Council create a taskforce to develop a transition plan for moving towards an electronic solution for managing curriculum development.

S Wiebe recommended that integration be established between this taskforce and existing committees, e.g. a proposed curriculum review committee. In response to a question from R Vernon, L Trotter expressed a commitment to providing resources for this work.

Volunteers for the taskforce: D Bernaerd, J Bowers, S Enns, T Khan, G Krause, C Larsen, S Smith, P Warren, S Wiebe.

MOTION CARRIED

A) POLICY F1008 – Student Attendance and Participation

R Cawsey introduced the proposal noting that while the Langara website indicates students are required to attend classes, there is no policy that establishes clear rules or expectations, or that describes how attendance and participation should be factored into the calculation of grades. The proposed policy states the expectation that students attend classes, and provides parameters for assigning grade value for attendance and participation; requires that the metrics for calculating these grades be described in course outlines; and describes expectations for the ways in which attendance and participation in course activities outside of regularly scheduled class times are managed. R Cawsey explained that the policy will help assure students that their grades are measured fairly.

IT WAS MOVED by J Bowers, seconded by N Franzova, that the new *Policy F1008: Student Attendance and Participation* be approved by Education Council.

During discussion, concerns were raised that the proposed policy impinges on academic freedom especially as grading parameters would apply globally to courses and limit assessment methods for individual instructors. Broader consultation with faculty groups was requested. Other suggestions were that the definitions be amended to describe hybrid courses, that the policy align grading with learning outcomes, and also that further TCDC consultation be made with regard to the sample rubrics included in the package.

MOTION DEFEATED

S Enns left the meeting at 2:27 p.m.

B) Registrar and Enrolment Services

i) Graduation Advisory Committee

J Smith explained that although the existing Graduation Adjudication Committee reviews and makes decisions on matters for which Education Council is responsible, it is not formally recognized as a standing committee of Education Council. This proposal would replace the existing GAC with a new *Graduation Advisory Committee* which is a standing committee of Education Council and acts in an advisory capacity to the Dean and Registrar. The committee will be responsible for reviewing and advising on curricular course and program exemptions and substitutions and program time limit exemptions, as described in the proposed Terms of Reference and Guidelines. Approvals will be presented to Education Council once per semester.

IT WAS MOVED by T MacMillan, seconded by G Krause, that Education Council approve the immediate creation of the *Graduation Advisory Committee* and its Terms of Reference and Guidelines as presented.

MOTION CARRIED

T Lewis left the meeting at 2:44 p.m.

ii) POLICY F1001: Credentials (Revision)

The revision would change *section 3.4. Minimum Number of Credits to be completed at Langara College* so that it aligns with the standing approval put into place by the former Graduation Adjudication Committee.

IT WAS MOVED by G Krause, seconded by N Franzova, that the proposed revision in section 3.4. of *POLICY F1001: Credentials* be approved by Education Council.

MOTION CARRIED

iii) Remove 50% course rule in Langara Associates Degrees (global change)

This revision would remove the requirement from all of Langara's Associate Degrees that students must complete "the last 50% of the courses used towards the associate degree at Langara College within the last five years," effective for the 202020 semester. This regulation is unique to Langara and is not part of the required structure of the Associate Degree as laid out by BCCAT. The change does not prevent individual departments from reinstating this rule, or creating a similar one in future, however removes a blanket regulation that has regularly been waived by the former Graduation Adjudication Committee.

IT WAS MOVED by J Bowers, seconded by T MacMillan, that the proposal for a global removal of the 50% course rule in Langara Associate's Degrees be approved by Education Council.

MOTION CARRIED

8. IN CAMERA SESSION

This item was postponed due to lack of time and will be brought to a future meeting.

9. ADJOURNMENT

IT WAS MOVED by T MacMillan, seconded by P Cia, that the meeting be adjourned.

The meeting was adjourned at 2:48 pm.