

EDUCATION COUNCIL

MINUTES OF THE MEETING HELD ON Tuesday, December 15, 2015 13:00 Room C408

Membership:

Jim Bowers	Annie Jensen*	Ajay Patel
Sarah Bowers	Mankirat Kaur (a)	Lyndon Salas (a)
Jacqueline Bradshaw	Janine Lennox	Roger Semmens
Lynn Carter (Vice-Chair)	Gerda Krause (Chair)	Jan Smith*
Cassandra Chowdhury (a)	Julie Longo	Tomo Tanaka
Leelah Dawson	Robin Macqueen	Stefanie Thomas (a)
Nathan Forster (a)	Clayton Munro*	Lane Trotter*(a)
Rick Harkness		Jarrold Zhang (a)
Ian Humphreys		

Guests: Les Apouchtine, Lulin Zheng

Minutes: Susan Smith

Regrets: C Chowdhury, L Salas, S Thomas, L Trotter

*non-voting
(a) absent

1. CALL TO ORDER/WELCOME

G Krause called the meeting to order at 1300 hours, and welcomed guest Les Apouchtine and new Council member Rick Harkness.

2. APPROVAL OF AGENDA

IT WAS MOVED by L Carter, seconded by L Dawson, that the agenda be approved.

MOTION CARRIED

3. APPROVAL OF MINUTES

IT WAS MOVED by J Bowers, seconded by L Carter, that the minutes of the meeting held November 17, 2015 be approved.

MOTION CARRIED

4. NEW BUSINESS

A) POLICY REVISIONS

a) F1001: Credentials Regulations

J Smith presented the regulations document, noting that many of the procedures are intended to formalize existing practices. Procedures addressed by the document include having the concentration of a baccalaureate degree and co-op designations now appear on the parchment. In 3.2, clarification and examples are added for multiple credentials, and section 4 revisions will ensure consistency with the Credentials Policy in requirements for Graduation with Distinction. G Krause noted that as the document describes procedures and no changes were made to the actual Policy, the submission was accepted for information and did not require approval.

b) E2011: Withdrawal from Courses and Deferred Standing

J Smith noted that the policy revisions were the result of a thorough process of research and consultation. Proposed changes include renaming the document (formerly titled *Withdrawal from Courses*), and adding policy concerning deferred standing, which was formally part of Policy E2007. Other changes include new definitions for *appropriate professional*, *extenuating circumstances*, and *withdrawal timing*; removal of all non-policy statements; and language in 3.3, 3.4, 3.8, 3.12 and 3.19.

The Procedures section was also updated to clarify the working process for faculty. Medical forms will no longer be submitted to Health Services, as a diagnosis is no longer required as proof of medical circumstances. The following appendices are added: 1-Appropriate Listed Professionals, 2-Courses for which students cannot receive deferred standing and 3-Courses for which students cannot receive retroactive withdrawals.

IT WAS MOVED by L Dawson, seconded by J Bradshaw that revised *Policy E2011: Withdrawal from Courses and Deferred Standing* be approved by Education Council.

MOTION CARRIED

c) E2007: Aegrotat Grade

Proposed changes include the new title (formerly *Course Credit: Special Consideration*) and deletion of references to “deferred standing” and other withdrawals now addressed by Policy E2011 (above). Other changes include the added definition for *appropriate professional* in Appendix 1, and heightened requirements for granting an aegrotat grade, as described in sections 3.1, 3.2 and 3.3. Section 3.5 adds the requirement of departmental permission for use of an aegrotat grade as a prerequisite. Section 3.6 specifies that the aegrotat will now be noted as *AEG* on a student’s transcript. Changes in the Procedures include removing Health Services from the process, as all requests will now be submitted directly to Registrar and Enrolment Services, and revised language regarding process for faculty.

IT WAS MOVED by J Bradshaw, seconded by J Longo that revised *Policy E2007: Aegrotat Grade* be approved by Education Council.

During discussion, it was agreed that two amendments would be made in section 3 of the Aegrotat Procedures document. These revisions do not affect the Policy.

MOTION CARRIED

5. CURRICULUM

A) HEALTH SCIENCES

a) Course Change

i) HSCI 2212 – Perspectives on Infectious, Immunological and Parasitic Diseases

The proposal will add a final exam worth 20% of the total grade for this course, in accordance with a departmental preference for summative evaluation, and for consistency with other second year courses in this program.

IT WAS MOVED by R Macqueen, seconded by S Bowers, that the evaluation change in *HSCI 2212 – Perspectives on Infectious, Immunological and Parasitic Diseases* be approved by Education Council.

MOTION CARRIED

B) KINESIOLOGY

a) New Courses

i) KINS 2370 – Data Acquisition and Signal Processing

This new course, to be offered starting Fall 2016, will provide an introduction to data acquisition and signal processing, with applications to kinesiology, and will fill a gap in current offerings. The course is expected to transfer as unassigned credits at the 2nd year level in Kinesiology at UBC.

IT WAS MOVED by R Macqueen, seconded by L Carter that the new course *KINS 2370 – Data Acquisition and Signal Processing* be approved by Education Council.

R Macqueen will confirm minimum grade required for prerequisites, as requested by J Smith.

MOTION CARRIED

ii) KINS 3373 – Research Methods

This course will provide an introduction to research methods in kinesiology, effective Fall 2016. It is expected to be of interest to students who need an elective and are planning to transfer to UBC's kinesiology program, especially those interested in research careers. This course is equivalent to UBC's KIN 373.

IT WAS MOVED by R Macqueen, seconded by L Dawson, that the new course *KINS 3373 – Research Methods* be approved by Education Council.

MOTION CARRIED

6. FOR INFORMATION

C) NURSING

a) Course Change

i) NURS 5285 – Clinical Nursing Practice

G Krause reported that revisions in the format (0:24:0 to 2:24:0) and calendar description for this course had been approved by a virtual meeting of Education Council conducted by email. A motion to approve the change had been moved by R Macqueen and seconded by J Bradshaw, and carried by a majority vote which concluded on December 1, 2015.

D) CONTINUING STUDIES

a) New Programs

- i) Continuing Studies Diploma in Real Estate
- ii) Continuing Studies Comedy Arts Certificate
- iii) Continuing Studies Post Degree Diploma in Supply Chain Logistics
- iv) Animal Control Basic Training Certificate

IT WAS MOVED by J Bradshaw, seconded by S Bowers, that the new program submissions from Continuing Studies be received for information.

MOTION CARRIED

b) Program Revisions

i) Continuing Studies Diploma in Registered Massage Therapy

G Krause noted that this program had originally been submitted to Education Council in June 2013 as the Registered Massage Therapy Certificate Program. The current submission is to advise of the change of name to *Continuing Studies Diploma in Registered Massage Therapy*. There are no other changes in the program. It was noted that credentials definitions for Continuing Studies programs are different from those defined by the Langara Credentials Policy.

IT WAS MOVED by L Carter, seconded by J Bradshaw, that Education Council approve the *Continuing Studies Diploma in Registered Massage Therapy* program to be offered by Continuing Studies.

MOTION CARRIED

- ii) Medical Office Administrator
- iii) Ideation and Creative Leadership

Revisions involve adjustments in course hours and/or titles.

IT WAS MOVED by S Bowers, seconded by J Bradshaw, that the revisions in the Continuing Studies programs *Medical Office Administrator* and *Ideation and Creative Leadership* be received for information.

MOTION CARRIED

6. ADJOURNMENT

The meeting was adjourned at 1344 hours.