

EDUCATION COUNCIL

MINUTES OF THE MEETING HELD ON

Tuesday, October 20, 2015

13:00 Room C408

Membership:

Jim Bowers

Sarah Bowers

Jacqueline Bradshaw (a)

Lynn Carter (Vice-Chair)

Cassandra Chowdhury

Leelah Dawson (a)

Ian Humphreys

Annie Jensen*(a)

Mankirat Kaur (a)

Janine Lennox (a)

Gerda Krause (Chair)

Julie Longo

Robin Macqueen

Annie Mullins

Clayton Munro*

Ajay Patel

Lyndon Salas

Roger Semmens

Jan Smith*

Tomo Tanaka

Stefanie Thomas (a)

Lane Trotter*

Jarrold Zhang (a)

Guest: Laura Vail, Lulin Zheng

Regrets: J Bradshaw, L Dawson, J Lennox, S Thomas

Minutes: Susan Smith

*non-voting

(a) absent

1. CALL TO ORDER/WELCOME

G Krause called the meeting to order at 1300 hours, upon declaration of a quorum. Guests L Vail and L Zheng, and new members C Chowdhury and A Patel, were introduced.

2. APPROVAL OF AGENDA

IT WAS MOVED by L Carter, seconded by T Tanaka, that the agenda be approved.

MOTION CARRIED

3. APPROVAL OF MINUTES

IT WAS MOVED by S Bowers, seconded by J Bowers, that the minutes of the meeting held September 22, 2015 be approved.

MOTION CARRIED

4. BUSINESS ARISING

A) POLICIES

a) E4004: Library Collection Development (new)

b) 6.1.2.1. Selection and Preservation of Library Materials (rescinded)

G Krause reported that due to a procedural error at the last meeting, a subsequent email vote had taken place between September 29, 2015 and October 1, 2015 on the following, moved by T Tanaka, seconded by J Bowers: THAT Education Council confirms the decisions made at its September 22, 2015 meeting to approve the new policy E4004: Library Collection Development and to rescind the old policy 6.1.2.1. Selection and Preservation of Library Materials. The motion carried.

5. NEW BUSINESS

A) POLICY

Guest L Vail presented the revised policies.

a) E3001: Langara Scholarship Policy

Amendments include removal of criterion that students must be domestic, to permit recognition of international students, revised definition of “full-time” and “part-time” for scholarship purposes, and added definition of CGPA requirement.

IT WAS MOVED by L Carter, seconded by J Bowers, that the policy E3001: Langara Scholarship Policy be approved by Education Council as revised.

During discussion, concerns were voiced regarding the higher number of credits for General Scholarships, and whether the proposed section 3.7 reflects the Definitions. Some changes in terminology were suggested.

MOTION FAILED

b) E3002: Bursary Policy

During presentation of this document, a discussion arose concerning the requirement that bursary recipients make a minimum contribution to educational costs.

It was decided by consensus that both policies would be referred back to the policy committee for further revision, with a recommendation to return the documents to the next meeting of Education Council.

L Vail left the meeting at 1346 hours.

6. CURRICULUM

A) NUTRITION & FOOD SERVICE MANAGEMENT

a) Program Change

i) Diploma in Nutrition and Food Service Management (Advanced Standing)

This revision corrects an error in the previous submission in which the graduation requirement of a minimum “C” grade in CMNS 1118 or CMNS 2228, prerequisites for the final two practicums in the diploma, was overlooked.

IT WAS MOVED by J Bowers, seconded by L Carter that the revision in the *Diploma in Nutrition and Food Service Management (Advanced Standing)* be approved by Education Council.

MOTION CARRIED

B) LIBRARY & INFORMATION TECHNOLOGY

a) Course Changes

i) LIBR 1219 – Field Work I

The course description is updated and practicum units changed from weeks to hours to allow more flexibility for hosts.

ii) LIBR 1228 – Techniques II – Acquisitions and Technical Services

The course title is changed to *Introduction to Technical Services & Circulation*.

iii) LIBR 2418 – Techniques IV – MARC Coding and Derived Cataloguing

The course title is updated to *RDA, MARC Coding & Derived Cataloguing*. LIBR 2328 is added as a prerequisite or corequisite for students taking this course.

iv) LIBR 2419 – Fieldwork II

The course description is updated and practicum units changed from weeks to hours to allow more flexibility for hosts.

IT WAS MOVED by J Bowers, seconded by R Macqueen that the changes in *LIBR 1219 – Field Work I*, *LIBR 1228 – Techniques II – Acquisitions and Technical Services*, *LIBR 2418 – Techniques IV – MARC Coding and Derived Cataloguing* and *LIBR 2419 – Fieldwork II* be approved by Education Council as presented.

MOTION CARRIED

b) Global Change

- i) LIBR, LIBF and LIIT – program admission requirements

The proposed change would increase flexibility in admitting students into the online (LIBR) program, by removing the requirement that students take 3 courses at a time (2 core courses and 1 support course), which may be difficult for students who are working or have other commitments. The change will also add IELTS, TOEFL, CAEL and LEAP to the list of English proficiency testing options.

IT WAS MOVED by J Bowers, seconded by A Mullins that the global change for LIBR, LIBF and LIIT program admission requirements be approved by Education Council.

MOTION CARRIED

C) LATIN AMERICAN STUDIES (IDS)

a) New Course

- i) LAMS 1102 – Trouble in Paradise: Environmental Issues in Latin America

The new course will examine environmental problems and solutions in Latin America, and is to be offered every second year, alternating with LAMS 2203. The course is open to all students and there are no prerequisites, although LAMS 1100 is recommended.

b) Program Changes

- i) Associate of Arts Degree in Latin American Studies
ii) Diploma in Latin American Studies
iii) Citation in Latin American Studies

The revisions add LAMS 1102 as an option in the curriculum of each program. In the Citation program, an additional revision adds a note to clarify the level of Spanish required to complete the credential.

IT WAS MOVED by R Semmens, seconded by J Longo that the new course *LAMS 1102 – Trouble in Paradise: Environmental Issues in Latin America*, and the program changes for *Associate of Arts Degree in Latin American Studies*, *Diploma in Latin American Studies* and *Citation in Latin American Studies* be approved by Education Council.

MOTION CARRIED

7. INFORMATION ITEMS

A) CONTINUING STUDIES

a) Program Revisions

- i) Energy Management Certificate

The length of one course is increased by 6 hours, increasing total certificate hours from 144 to 150.

- ii) Professional Accounting Certificate

Hours are decreased in two courses, two Quickbooks courses are added as elective options, and one course is removed as a required course. Total certificate hours are decreased from 534 to 465.

b) New Programs

- i) Langara English for Academic Purposes (LEAP)

The LEAP program had been discontinued and merged with STEP in 2013, however is now brought back as a complete program. LEAP prepares Canadian and international students whose first language is not English for study at college and university. Total hours 420.

- ii) Medical Office Administrator

Total program length is 82.5 hours. Target market is adults who want to begin a career as an MOA.

- iii) Punjabi Performing Arts Music Program

- iv) Punjabi Performing Arts Dance Program

Both program are unique in Canada. Total program length in each is 160 hours.

None of the new Continuing Studies programs is eligible for financial aid.

IT WAS MOVED by L Carter, seconded A Mullins, that the new and revised Continuing Studies programs be received by Education Council for information.

MOTION CARRIED

8. ADJOURNMENT

IT WAS MOVED by R Semmens that the meeting be adjourned.

MOTION CARRIED

The meeting was adjourned at 14:05 hours.