

# EDUCATION COUNCIL

MINUTES OF THE MEETING HELD ON  
Tuesday, February 17, 2015  
13:00 Room C408

**Membership:**

Sarah Bowers	Gerda Krause (Chair)	Lyndon Salas
Jacqueline Bradshaw	Erika Li (a)	Roger Semmens
Lynn Carter (Vice-Chair)	Julie Longo	Jan Smith*
Kevin Craib	Robin Macqueen	Tomo Tanaka
Elliott Grubner (a)	Clayton Munro*	Stefanie Thomas*
Kathy Hanson	Bradley O'Hara	Lane Trotter*
Margaret Heldman	Tyler Petersen	Joyce Wong
Ian Humphreys	Emily Rowlandson	Gayleen Wren

**Guests:** John Russell

**Regrets:** Kevin Craib, Emily Rowlandson

**Minutes:** Susan Smith

\*non-voting  
(a) absent

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**1. CALL TO ORDER/WELCOME**

G Krause called the meeting to order at 1300 hours, upon declaration of a quorum.

**2. APPROVAL OF AGENDA**

The agenda was approved as amended.

**3. APPROVAL OF MINUTES**

**IT WAS MOVED** by R Semmens, seconded by B OHara that the minutes of the meeting held January 20, 2015 be approved by Education Council.

**MOTION CARRIED**

**4. POLICY**

**a) B3006: Intellectual Property**

The purpose of the policy is to promote innovation and research, and the development of intellectual property through the establishment of principles associated with ownership of and entitlement to original copyright material.

**IT WAS MOVED** by M Heldman, seconded by B OHara that Policy B3006: Intellectual Property be endorsed by Education Council.

M Heldman and J Russell provided background on the creation of this policy, noting that the scholarly activity steering committee has overseen research and social innovation at Langara during the last 3.5 years, and in this period, through demonstrating the required standards and obligations, Langara has been confirmed eligible for funding by NSERC (Natural Sciences and Engineering Research Council of Canada). Policy B3006 has been created as one of these obligations, and is designed to encourage social innovation and research. The draft policy has undergone numerous revisions based on legal advice and a lengthy vetting process through the Deans and Division Chairs Committee, Scholarly Activity Steering Committee and the Langara Faculty Association.

**MOTION CARRIED**

*J Russell left the meeting at 1308 hours.*

## 5. CURRICULUM

### A) PUBLISHING

#### a. Course Changes

- i) PUBL 1115 – Writing for Publication
- ii) PUBL 1120 – Graphic Design
- iii) PUBL 1124 – Adobe Photoshop
- iv) PUBL 1129 – Page Layout Software
- v) PUBL 1131 – Digital Illustration Tools and Software

In each proposal, the registration restriction is removed so that while Publishing program students will continue to receive priority registration, non-program students will be able to take the course when seats are available. English proficiency requirements are added, which match those for admission to the Publishing program, and in PUBL 1120, a corequisite of “*PUBL 1120 or equivalent*” is added.

- vi) PUBL 1155 – Editing Theory and Techniques
- vii) PUBL 1157 – Advanced Typography
- viii) PUBL 1220 – Web Design Fundamentals
- ix) PUBL 1232 – Web Design Fundamentals

As above, registration restrictions would be changed from exclusive to priority registration for Publishing program students. In addition, prerequisites are made more specific and/or appropriate for each course, and in PUBL 1232 the corequisite is removed. This will allow better opportunities for non-program students to register in these courses.

**IT WAS MOVED** by T Tanaka , seconded by J Longo, that the proposed course changes in *PUBL 1115, PUBL 1120, PUBL 1124, PUBL 1129, PUBL 1131, PUBL 1155, PUBL 1157, PUBL 1220* and *PUBL 1232* be approved by Education Council.

**MOTION CARRIED**

#### b. Program Change

- i) Publishing

The proposal would add additional diagnostic options for satisfying the program’s English language proficiency requirement, and the existing LET 5 minimum requirement is being lowered to LET 3 to reflect the lower priority of writing within the program versus design and production.

**IT WAS MOVED** by T Tanaka, seconded by J Longo, that the revised English proficiency admission requirements for the Publishing Program be approved by Education Council as presented, with the addition of BC English 12 First Peoples.

R Semmens recommended that the English department be consulted on any future changes related to English, and noted that the IELTS score in this proposal is not normally considered equivalent to the LET 3. He noted that a 2013 draft document had been created to propose minimum language standards for Langara programs and could be revisited as a basis for reviewing English proficiency requirements.

Following discussion it was agreed to recommend that DDC strike a subcommittee to examine and make recommendations for setting English proficiency standards for programs.

**MOTION CARRIED**

### B) BACHELOR OF PERFORMING ARTS

#### a. Course Changes

- i) BPAC 402 – Advanced Production Planning I
- ii) BPAC 403 – Advanced Production Planning II

J Longo circulated a memo to explain the purpose of this proposal. Langara College is part of a four-institution consortium

delivering an innovative Bachelor of Performing Arts, with Capilano University, Douglas College and Vancouver Community College. While the program is currently housed at Capilano University, a steering committee made up of academic administrators from the four institutions makes decisions about program operations, content and delivery. Each year the program reviews and revises curriculum where appropriate. The changes submitted for the two courses have been approved by Capilano's senate and supported by the members of the steering committee.

**IT WAS MOVED** by J Longo, seconded by L Carter that the proposed changes in *BPAC 402 – Advanced Production Planning I* and *BPAC 403 – Advanced Production Planning II* be approved by Education Council as presented.

**MOTION CARRIED**

**C) IDS – Women's Studies**

**a. New Course Proposal**

- i) WMST 2270 – Gender Currents: Femininity, Masculinity, and Beyond

The proposed course would enhance the Women's Studies program by expanding the opportunity for students to investigate core issues such as biological essentialism, the gender binary, and heteronormativity. By focusing on the multiple meanings of femininity, masculinity and beyond, the course will complement and build on existing Women's Studies introductory courses. The course is to be offered starting in the fall 2013 semester, and is open to all students with a prerequisite of WMST 1116 or WMST 1216.

**b. Program Change**

- i) Women's Studies: Associate of Arts Degree  
ii) Women's Studies: Diploma

The revision will add WMST 2270, POLI 2275 and CRIM 1213 to the list of electives in each program.

**IT WAS MOVED** by R Semmens, seconded by L Carter the new course *WMST 2270 – Gender Currents: Femininity, Masculinity, and Beyond*, and the addition of WMST 2270, POLI 2275 and CRIM 1213 to the list of electives in the *Women's Studies Associate of Arts Degree* and *Diploma* programs be approved by Education Council.

**MOTION CARRIED**

**D) APPLIED PLANNING**

**a. Course Changes**

- i) APPL 4110 – Introduction to Planning

Following feedback from the first cohort of students which found that this intensive course offered in the summer semester was expensive and affected students' summer employment, the course has been modified as a 5-day intensive course to be offered at the beginning of the fall semester. The third part of the course, Planning Project, has been removed and will be offered as one of the program's Special Topics courses.

**IT WAS MOVED** by G Wren, seconded by J Bradshaw, that the revisions in *APPL 4110 – Introduction to Planning* be approved by Education Council.

**MOTION CARRIED**

- ii) APPL 5110 – Planning Applications in GIS  
iii) APPL 5120 – Planning Theory, Practice and Ethics  
iv) APPL 5130 – Introduction to Planning Methods  
v) APPL 5140 – Planning Process and Law

In each proposal, APPL 4110, which will be offered in the fall rather than the summer semester, is changed from prerequisite to corequisite.

**IT WAS MOVED** by G Wren, seconded by J Bradshaw, that the prerequisite revisions in *APPL 5110, 5120, 5130* and *5140* be approved by Education Council.

**MOTION CARRIED**

- vi) APPL 5310 – Advanced Planning Methods
- vii) APPL 5320 – 3D Computer Applications in Planning

G Wren noted that most students take the program on a full-time basis, however there are some who wish to study part-time. With the original program, students were required to have completed all first and second term courses prior to taking any third term courses. This change will enable part-time students to complete the program in two years.

**IT WAS MOVED** by G Wren, seconded by B O’Hara, that the prerequisite revisions in *APPL 5310* and *5320* be approved by Education Council.

**MOTION CARRIED**

- viii) APPL 5340 – Major Project

The major project is the culmination of all the students’ work and learning through the Applied Planning Post Degree Diploma program, in which they produce a major paper and work intensively with mentors who are specialists in their field. The proposal would raise the credits from 3 to 5 to reflect the level of effort required to successfully complete this course

**IT WAS MOVED** by G Wren, seconded by M Heldman that the proposed change of credit value for *APPL 5340 – Major Project* from three to five credits be approved by Education Council.

**MOTION CARRIED**

- ix) APPL 5410 – Experiential Learning Work Term

The prerequisite is changed to reflect new courses offered through Cooperative Education. BUSM 2300 is replaced by COOP 4801, 4802 and 4803.

**IT WAS MOVED** by G Wren, seconded by J Bradshaw that the prerequisite change in *APPL 5410 – Experiential Learning Work Term* be approved by Education Council.

**MOTION CARRIED**

**b. New Course Proposal**

- i) APPL 5595 – Special Topics V

This proposal will add a fifth special topics option for Applied Planning students. This new course will enable the program to increase the number of short courses that address current “hot topics” in planning, and will cover different subjects each year. This is a one-credit course which will be open to Langara students and to professional planners as part of their continuing professional development.

**IT WAS MOVED** by G Wren, seconded by S Bowers that the new course *APPL 5595 – Special Topics V* be approved by Education Council.

**MOTION CARRIED**

**c. Program Change**

- i) Applied Planning

Based on feedback from students, the Special Topics course APPL 5595 (above) was created to increase students’ exposure to specialized fields and topics in planning. Additionally, it was decided to change the credits and timing for several courses to reflect the expectations and level of coursework. With the addition of courses, the total credits are now been increased from 41 to 45 (51 with Experiential Learning Option) which will enable student loans eligibility. Admission requirements are also adjusted to remove the requirement that students enter with a completed post-secondary economics course, and LEAP 8 was added to the list of diagnostic tests for English proficiency. Finally, a new note is added to the program description to explain the work term option.

**IT WAS MOVED** by G Wren, seconded by B O'Hara that that the proposed revisions in the *Applied Planning* program be approved as presented.

**MOTION CARRIED**

## 6. OTHER BUSINESS

### A) CONTINUING STUDIES

#### a) Discontinued Program

- i) Holistic Image and Style Advisor

The program is being discontinued, although the individual courses will continue to be offered.

**IT WAS MOVED** by J Bradshaw, seconded by L Carter, that the discontinued program be received by Education Council for information.

**MOTION CARRIED**

#### b) Certificate Program Revisions (for information)

- i) Medical Aesthetics Certificate Program
- ii) Therapeutic Yoga for Trauma, Resilience, and Emotional Wellbeing
- iii) Commercial Illustration Certificate

Revisions will change some course titles, and in the Commercial Illustration Certificate, one course is deleted.

**IT WAS MOVED** by J Bradshaw, seconded by L Carter, that the Continuing Studies program revisions be received by Education Council for information.

**MOTION CARRIED**

#### c) Certificate Programs (for approval)

- i) Digital Film Production Certificate
- ii) The Art of DSLR Video and Lighting
- iii) Production Design Certificate
- iv) Documentary Production Certificate

G Krause explained that these programs, although not new, were being presented to conform to the requirement that all programs be approved by Education Council in order to be considered eligible for student loans. When these programs were originally presented to Education Council, the motions did not clarify that the programs themselves had been approved.

**IT WAS MOVED** by B O'Hara, seconded by G Wren that Education Council approve the *Digital Film Production Certificate*, *The Art of DSLR Video and Lighting Certificate*, *Production Design Certificate*, and the *Documentary Production Certificate* to be offered by Continuing Studies.

**MOTION CARRIED**

## 7. ADJOURNMENT

**IT WAS MOVED** by J Longo that the meeting be adjourned.

**MOTION CARRIED**

The meeting was adjourned at 1346 hours.