

EDUCATION COUNCIL

MINUTES OF THE MEETING HELD ON

Tuesday, June 18, 2013

13:00 Room C408

Membership:

Amman Bhogal

Sarah Bowers

Diane Bradley

Lynn Carter (Vice-Chair) (a)

Patricia Cia

Kevin Craib

Roy Daykin*

Julia Denholm

Charlotte French*

Kathy Hanson

Margaret Heldman

Ian Humphreys

Darrell Kean

Gerda Krause (Chair)

Julie Longo (a)

Bradley O'Hara (a)

Christine Peterson* (a)

Lyndon Salas

Tomo Tanaka

Gigi Tsui

Gayleen Wren

Rute Xu (a)

Regrets: L Carter, B O'Hara, J Longo

Minutes: Susan Smith

Guests: Kathryn Nairne, Linda Turner

*non-voting

1. CALL TO ORDER/WELCOME

G Krause called the meeting to order at 1300 hours, upon declaration of a quorum. She noted the recent resignation of A Brousse whose seat will remain vacant until a fall by-election.

2. APPROVAL OF AGENDA

IT WAS MOVED by D Kean, seconded by J Denholm that the agenda be approved with the following amendments:

-Alternate presenters for items 4G, 5B) and 6A).

-Addition of 5D) English Proficiency Requirements for Admission

MOTION CARRIED

3. APPROVAL OF MINUTES

The minutes to the meeting of May 21, 2013 were approved by consensus.

4. CURRICULUM

A) APPLIED URBAN & RURAL PLANNING

Guest K Nairne (Coordinator, Applied Urban & Rural Planning) presented an overview of the major changes planned for this program. She noted that the AURP program started in 2002 and has maintained its applied technical focus, which is unique and complementary to UBC's masters program. Courses are taught at an advanced level, and the program is highly regarded in the industry. Most students entering the program already have a degree.

A full program review which included consultation with the advisory committee, focus groups, students, and employers has concluded that a post-baccalaureate credential would better reflect the quality and breadth of

material covered. The new 12-month, 48-credit post-baccalaureate diploma program, to be titled “*Applied Planning*”, will be based on a new model which will have wider applicability in the College. Unique features of the program include engagement with the industry, Continuing Studies-Regular Studies hybrid courses, and team-based learning. It was noted that while the primary market is expected to be domestic students, opportunities for internships may increase its appeal for international students, who usually seek a 2-year program.

The formal program proposal is expected to be presented to Education Council in September.

B) LANGARA SCHOOL OF MANAGEMENT

a. Course Changes

- i) BUSM 3200 – Operations Management
- ii) BUSM 3392 – Managing the Employment Relationship
- iii) BUSM 4100 – Project Management
- iv) BUSM 4120 – Organizations and Change
- v) BUSM 4200 – Strategic Management
- vi) FMGT 3263 – Internal Auditing and Control
- vii) FMGT 4221 – Accounting Theory
- viii) FMGT 4225 – Advanced Taxation
- ix) INTB 3100 – Management Issues in International Business
- x) MARK 3210 – Web Design & E-Commerce

In six of the listed courses, the proposed change would restrict registration to students who have been admitted to the BBA programs. D Kean noted that a significant number of Arts and Science students continue to take these courses even though they do not meet maintenance of standing requirements for the BBA, and are consequently unable to qualify for graduation despite having taken the courses. Restricting access will ensure that only eligible students can register in these courses.

IT WAS MOVED by D Kean, seconded by K Craib that the calendar description changes in *BUSM 3200*, *BUSM 4100*, *FMGT 3263*, *FMGT 4221*, *FMGT 4225* and *INTB 3100* be approved by Education Council

MOTION CARRIED

R Daykin departed at 1327 hours.

In *BUSM 3392*, the proposal would change the prerequisite for “a minimum 6 credits of university-transferable English or Communications with a minimum ‘C’ grade” to “a minimum 3 credits of university transferable English or Communications with a minimum ‘C’ grade”. This course was created for both BBA students and those intending to transfer to UBC Sauder School of Business, which does not require 6 credits of English or Communications. Reducing the ENGL/CMNS requirement will not compromise the success rate of students in the course and will allow students intending to transfer to UBC to register.

IT WAS MOVED by D Kean, seconded by G Wren that the prerequisite change in *BUSM 3392 – Managing the Employment Relationship* be approved by Education Council

MOTION CARRIED

In *BUSM 4120*, the proposal would limit registration to students who are in either the BRM or the BBA program and therefore meet the maintenance of standing, progression and graduation requirements. This change is necessary as there are a significant number of Arts & Sciences students who continue to take courses even though their CGPAs are below the minimum requirements to be eligible for graduation in the BBA.

IT WAS MOVED by D Kean, seconded by J Denholm that the registration restriction in *BUSM 4120 – Organizations and Change* be approved by Education Council

MOTION CARRIED

In *BUSM 4200*, the existing restrictions would be modified to remove the reference to the BRM, and limit registration to only students in the BBA. This course is no longer required for the BRM program.

IT WAS MOVED by D Kean, seconded by K Craib that the revised registration restriction in *BUSM 4200 – Strategic Management* be approved by Education Council

MOTION CARRIED

In *MARK 3210*, the proposed revisions would change the course title to *Online Presence Management*, and the course content and calendar description would change to reflect current trends in social media, mobile devices, retail options, web development and marketing.

IT WAS MOVED by D Kean, seconded by S Bowers that the course title and content changes in *MARK 3210* be approved by Education Council

MOTION CARRIED

b. Global Change

i) Prerequisite Statements

The proposed revision will remove the phrase “or permission of the department” from all prerequisite statements in Langara School of Management courses (BUSM, BCAP, FMGT, INTB, MARK). In practice, students are given prerequisite overrides if they have taken a course equivalent to the prerequisite at another institution but have not yet transferred the course to their Langara record. However, this is frequently misinterpreted by students to mean that they can register without meeting the criteria.

IT WAS MOVED by D Kean, seconded by D Bradley, that the proposal to delete the phrase “*or permission of the department*” in all Langara School of Management courses be approved by Education Council.

MOTION CARRIED

c) POLITICAL SCIENCE

a. New Program

i) Associate of Arts Degree in Political Science

This 60-credit program is intended to prepare students to pursue third and fourth year courses at university as majors or minors in Political Science. The degree will also be beneficial for those students who wish to pursue careers in journalism, government, social policy, or law. The proposal is amended to have an implementation date of 201410.

IT WAS MOVED by D Kean, seconded by P Cia, that the new program *Associate of Arts Degree in Political Science* be approved by Education Council.

MOTION CARRIED

D) CRIMINAL JUSTICE

a. Program Change

- i) Diploma in Criminal Justice (BBA transfer option)

The proposal would add *CRIM 1213 – Women and the Justice System* to the curriculum. The current curriculum requires students to take three Criminology courses: CRIM 2415, CRIM 2416 and CRIM 2417. The revision would still require CRIM 2417, while allowing students to choose any two of *CRIM 2415*, *CRIM 2416* and *CRIM 1213*. It was noted that this revision corrects an error in a previous revision.

IT WAS MOVED by G Wren, seconded by D Kean, that the curriculum change in the Diploma in *Criminal Justice (BBA transfer option)* be approved by Education Council.

MOTION CARRIED

E) LIBRARY & INFORMATION TECHNOLOGY

a. Course Change

- i) LIBR 2419 – Field Work II

This change will correct an error that listed the prerequisite for this course as “LIBR 1219 with a minimum C-“. LIBR 1219 is graded “S/U”; therefore the correct prerequisite is “*LIBR 1219 with an ‘S’*”

IT WAS MOVED by G Wren, seconded by P Cia, that the prerequisite revision in *LIBR 2419 - Field Work II* be approved by Education Council.

MOTION CARRIED

F) NUTRITION & FOOD SERVICE MANAGEMENT

a. New Course

- i) NUTR 3100 – Nutrition, Health and Wellness

This new third-year course will provide an upper level elective for students in the BRM and BBA programs, with priority registration for students in these programs. The course will also be eligible to be used as an elective in Science and Human Kinetics programs after it has been articulated as a university-transferable course. The online format will provide students with flexibility in course scheduling. The course will examine current topics in nutrition related to international and national health issues and policies, starting in the 201410 semester.

IT WAS MOVED by G Wren, seconded by S Bowers, that the new course *NUTR 3100 – Nutrition, Health and Wellness* be approved by Education Council.

MOTION CARRIED

G) MATHEMATICS & STATISTICS

a. Course Changes

- i) MATH 1252 – Linear Systems with Applications
ii) MATH 2362 – Linear Algebra

These two courses are targeted at different audiences but cover similar material; therefore credit will not be given for both. This proposal would add the statement “*College credit will be given for only one of the following courses: MATH 2362 or MATH 1252*” to the calendar descriptions for both courses.

IT WAS MOVED by K Craib, seconded by M Heldman, that the calendar description changes in *MATH 1252 – Linear Systems with Applications* and *MATH 2362 – Linear Algebra* be approved by Education Council.

MOTION CARRIED

H) ENGLISH

J Denholm provided an overview of the proposed new program, ACCESS Langara, which would serve as a bridging program for students who are making the transition from LEAP to regular studies. The program will provide support to students who require additional instruction in English composition, comprehension and study skills while enrolled in regular studies courses. Program students must remain registered in ENGL 1106 (Term 1) and ENGL 1120 (Term 2) to maintain registration in other regular studies courses. Students who successfully complete ENGL 1106 and ENGL 1120 and a minimum of three additional credits will be eligible for an ACCESS Langara citation.

a. New Courses

i) ENGL 1106 – ACCESS Langara I

This is the first of the two core courses in the ACCESS Langara program. Satisfactory completion of ENGL 1106 will allow students to register for ENGL 1120, the second core course in the program. This course does not carry transfer credit, nor may it be used towards any Langara credential except the ACCESS Langara Citation. During the course, students will be introduced to the various departments and facilities and topics will vary depending on the needs of the students. Grading is S/U, with a final exam which must be passed in order to pass the course.

IT WAS MOVED by J Denholm, seconded by D Kean, that the new course *ENGL 1106 – ACCESS Langara I* be approved by Education Council.

MOTION CARRIED

ii) ENGL 1120 – ACCESS Langara II

This course is the second of the two core courses in the ACCESS Langara program. Students will be introduced to critical thinking within an academic context, and will learn to develop effective reading and writing processes supported by an intensive grammar focus. Students who achieve a passing grade of “C” or better will have the equivalent of an LET 3, allowing them to register in regular studies courses with the LET 3 prerequisite.

IT WAS MOVED by J Denholm, seconded by S Bowers, that the new course *ENGL 1120 – ACCESS Langara II* be approved by Education Council.

MOTION CARRIED

b. New Program

i) ACCESS Langara

J Denholm thanked those who contributed to development of this program.

IT WAS MOVED by J Denholm, seconded by D Kean, that the new program *ACCESS Langara* be approved by Education Council.

MOTION CARRIED

c. Global Change

i) ENGL 1120 as LET equivalent

The global change would add ENGL 1120 to the list of equivalents to the LET 3.

IT WAS MOVED by J Denholm, seconded by G Wren, that the global change to add ENGL 1120 as an

equivalent to the LET 3 be approved by Education Council.

MOTION CARRIED

ii) ENGL and CMNS course prerequisite change

The change would add English 12 First Peoples as a prerequisite for first-semester ENGL and CMNS courses. Students with a minimum grade of 80% in BC English 12 First Peoples will no longer have to apply for an LET exemption.

IT WAS MOVED by J Denholm, seconded by T Tanaka, that the global change to include “*English 12 First Peoples*” as a prerequisite for first-semester ENGL and CMNS courses be approved by Education Council.

MOTION CARRIED

5. Other Business

A) Education Council Meeting Schedule and Deadlines for 2014

(This item was presented after 5. B)

G Krause noted that one of the dates in the first column of the form would be changed.

IT WAS MOVED by T Tanaka, seconded by D Kean, that the Education Council Meeting Schedule and Deadlines for 2014 be approved by Education Council.

MOTION CARRIED

B) Continuing Studies – New Program for Student Loans Eligibility

i) Registered Massage Therapy Certificate

L Turner presented this 2-year full-time program designed to prepare professional massage therapists to meet the entry-to-practice requirements of the College of Massage Therapists of British Columbia. It was noted that the program offers hybrid courses with regular study programs in Human Kinetics, Nutrition and Nursing programs. The Registrar has confirmed that the proposal has been reviewed by the offices of Financial Aid and Awards and that the program meets the requirements to be eligible for BC and Canada government student aid programs. The criteria checklist was included with the agenda package.

IT WAS MOVED by D Bradley, seconded by J Denholm, that the Registered Massage Therapy Certificate program be approved by Education Council as eligible for Student Government Assistance funding.

MOTION CARRIED

C) Copyright Policies

- i) Copyright Compliance Directives
- ii) Policy B1013 – Fair Dealing
- iii) Policy B5003 – Copyright Compliance
- iv) Policy E4003 – Library Copyright Policy

P Cia presented the three policies along with the supplementary Directives, which cover procedure. She noted that Policy B5003 would replace the existing copyright policy, while Policies B1013 and E4003 are new. A Langara College Library Copyright website (Langara.bc.ca/copyright) will provide additional information.

IT WAS MOVED by P Cia, seconded by J Denholm, that the policies *B1013 – Fair Dealing, B5003 –*

Copyright Compliance and E4003 – Library Copyright Policy, and the Copyright Compliance Directives, be approved by Education Council.

MOTION CARRIED

D) English proficiency requirement – adding BC English 12 First Peoples

A memo from C French indicated that BC English 12 First Peoples was added to the BC secondary school curriculum in 2008, and that the first students able to use the course in place of BC English 12 were graduating by 2010.

IT WAS MOVED by S Bowers, seconded by J Denholm, that Education Council approve changing the English Proficiency Requirements for International Students with the following statement: “Successful completion of BC English 12, *BC English 12 First Peoples*, BC Communications 12 or equivalent...” as recommended by the Registrar and Enrolment Services and the Deans and Division Chairs Committee.

MOTION CARRIED

6. For Information

A) Gothic Studies Abroad UK Field School

ENGL 2237 is an existing course that will expand to offer a field school in the UK. J Denholm noted that although there is no established process for informing the college community about changes of this type, the English department is presenting the change to Council for information.

B) CONTINUING STUDIES

a. Certificate Program Revisions

i) Digital Music Certificate

Revisions include: Course title changes in 7 courses, merging of two existing courses, deletion of one course, and addition of two new courses. These changes are designed to strengthen the program curriculum.

G Krause confirmed this information as received by Education Council.

C) Report from Academic Governance Council

G Krause provided a brief report on the meeting which took place at BCIT on April 2, 2013. She noted that the meeting had been well-attended, and included a representative from BCCAT.

7. ADJOURNMENT

IT WAS MOVED by D Kean that the meeting be adjourned.

MOTION CARRIED

The meeting was adjourned at 1421 hours.