

# EDUCATION COUNCIL

## MINUTES OF THE MEETING HELD ON

Tuesday, March 19, 2013

13:00 Room C408

### Membership:

Amman Bhogal (a)	Diljit Dial (a)	Cheryl McKeeman
Diane Bradley	Charlotte French*	Bradley O'Hara
Andrew Brousse (a)	Kathy Hanson	Christine Peterson (a)
Jacqueline Bradshaw	Margaret Heldman	Tomo Tanaka
Lynn Carter (Vice-Chair)	Ian Humphreys	Gigi Tsui
Patricia Cia*	Darrell Kean	Gayleen Wren
Roy Daykin*(a)	Gerda Krause (Chair)	Rute Xu (a)
Julia Denholm	Julie Longo	

**Guests:** Traci Brigham (a)

**Minutes:** Susan Smith

**Regrets:** Amman Bhogal, Christine Peterson

\*non-voting

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### 1. CALL TO ORDER/WELCOME

G Krause called the meeting to order at 1300 hours, upon declaration of a quorum. New student representatives A Bhogal (absent) and G Tsui were welcomed, and this was followed by roundtable introductions.

### 2. APPROVAL OF AGENDA

The agenda was approved by consensus with addition of *6. B) Summer 2013 Calendar*.

### 3. APPROVAL OF MINUTES

The minutes of the meeting of February 26, 2013 were approved by consensus.

### 4. CURRICULUM

#### A) FINE ARTS

##### a. Program Change

- i) Fine Arts Diploma (Curriculum change: Art History courses)

The proposal would allow all Art History course offerings to be eligible to fulfill the diploma requirements for Fine Arts, effective 201330. Program notes in the Calendar are also simplified for clarity.

**IT WAS MOVED** by T Tanaka, seconded by J Longo that the revision in the *Fine Arts Diploma* be approved by Education Council.

**MOTION CARRIED**

**b. New Course**

- i) FINA 2115 - Ceramics: Introduction to Wheel Throwing

T Tanaka presented this new course, which will offer students an advanced ceramics studio in wheel-thrown ceramics, effective 201330. Articulation will be sought with UVIC, UBC and ECUAD.

**IT WAS MOVED** by T Tanaka, seconded by J Longo that the new course *FINA 2115 - Ceramics: Introduction to Wheel Throwing* be approved by Education Council.

**MOTION CARRIED**

**B) LANGARA SCHOOL OF MANAGEMENT**

**a. Course Changes**

D Kean noted that the following proposals are designed to tighten the requirements for students to enter the courses and to progress in the BBA program.

- i) FMGT 2308 – Accounting Computer Applications

The existing prerequisites do not provide students with enough accounting knowledge to succeed in this course. The proposed change would delete one of the previous prerequisite options, and make FMGT 1215 a necessary prerequisite, as follows: *BCAP 1200; and either FMGT 2293 or FMGT 1115, and FMGT 1215.*

**IT WAS MOVED** by D Kean, seconded by L Carter, that the prerequisite change in *FMGT 2308 – Accounting Computer Applications* be approved by Education Council.

**MOTION CARRIED**

- ii) FMGT 2325 – Introductory Taxation

As above, the proposal would add a second FMGT course to the prerequisites needed for entrance to FMGT 2325. The proposed prerequisites are: *FMGT 1115 and FMGT 1215 or FMGT 2293 with a “C” or higher.*

**IT WAS MOVED** by D Kean, seconded by L Carter, that the prerequisite change in *FMGT 2325 – Introductory Taxation* be approved by Education Council.

**MOTION CARRIED**

- iii) FMGT 2371 – Financial Management I

This proposal adds MATH 1253, 1171 or 1174 to the list of accepted MATH prerequisites for this program. All provide students with the appropriate mathematics knowledge to succeed in FMGT 2371, and this revision is intended to facilitate registration and eliminate the need for prerequisite overrides.

**IT WAS MOVED** by D Kean, seconded by M Heldman, that the prerequisite change in *FMGT 2371 – Financial Management I* be approved by Education Council.

**MOTION CARRIED**

iv) FMGT 3121 - Advanced Financial Accounting

The proposed change would require a minimum "C" grade in the prerequisite courses FMGT 1321 and FMGT 2421. This course is part of the upper division in the BBA Accounting Concentration and students are required to achieve a minimum "C" in all lower division core courses, including FMGT 1321 and FMGT 2421. This change will ensure that students meet the minimum requirements to progress and succeed in the upper division.

**IT WAS MOVED** by D Kean, seconded by G Wren, that the prerequisite change in *FMGT 3121 – Advanced Financial Accounting* be approved by Education Council.

**MOTION CARRIED**

v) FMGT 3223 – Advanced Management Accounting

The proposed change would require a minimum "C" grade in the prerequisite courses FMGT 2294 or FMGT 2423. FMGT 3223 is an upper division course in the BBA Accounting Concentration and students are required to achieve a minimum "C" in all lower division core courses. This change will ensure that students meet the minimum requirements to progress into the upper division.

**IT WAS MOVED** by D Kean, seconded by L Carter, that the prerequisite change in *FMGT 3223 – Advanced Management Accounting* be approved by Education Council.

**MOTION CARRIED**

vi) FMGT 3263 – Internal Control and Auditing

vii) FMGT 4221 – Accounting Theory

Both proposals would add the requirement that a minimum "C" grade be achieved in prerequisite courses *FMGT 1321 and FMGT 2421*. This change will ensure that students meet the minimum requirements to progress into the upper division, in order to improve student success.

**IT WAS MOVED** by D Kean, seconded by G Wren, that the prerequisite changes in *FMGT 3263 – Internal Control and Auditing* and *FMGT 4221 – Accounting Theory* be approved by Education Council.

**MOTION CARRIED**

viii) FMGT 4225 – Advanced Taxation

A greater knowledge of accounting principles and concepts is required for this course. This proposal would add FMGT 2421 as a prerequisite, and require that a minimum "C" grade be achieved in all prerequisites, to ensure that students have the accounting knowledge needed to succeed in this course.

**IT WAS MOVED** by D Kean, seconded by C McKeeman, that the prerequisite changes in *FMGT 4225 – Advanced Taxation* be approved by Education Council.

**MOTION CARRIED**

ix) INTB 3200 – International Marketing Management

INTB 3200 was recently added as a possible upper division MARK elective for those students completing the BBA

Marketing Concentration. The current prerequisites for this course do not allow students in the Marketing Concentration to register without taking additional coursework. Upon consultation with the International Business Management and Marketing Management Coordinator, it was decided that MARK 1115 would provide adequate knowledge and background to successfully complete INTB 3200, and therefore the department proposes the removal of INTB 2000 as an additional requirement. This change will also facilitate registration for BBA Business Management students, who may take this course as an upper level business elective.

**IT WAS MOVED** by D Kean, seconded by T Tanaka, that the prerequisite change in *INTB 3200 – International Marketing Management* be approved by Education Council.

**MOTION CARRIED**

- x) INTB 3400 – International Human Resource Management

To be successful in this course, students require a background in either Organizational Behaviour or International Business, but not both. This proposal would change the requirement that students have both BUSM 2200 and INTB 2000, and will instead allow students from either area to register in INTB 3400, with either course accepted as a prerequisite.

**IT WAS MOVED** by D Kean, seconded by J Denholm, that the prerequisite change in *INTB 3400 – International Human Resource Management* be approved by Education Council.

**MOTION CARRIED**

**b. Program Change**

- i) Bachelor of Business Administration – all concentrations

The proposed changes to the admission requirements will address a number of issues that have been identified as either obstacles to entering the program for suitable students or loopholes for entering the program for students who are not suitable for the BBA. Revisions include modifying English and Math entrance requirements so that students who are applying from outside of BC will be able to meet the requirements more easily. To encourage these students to complete their English requirements near the beginning of the program, the Langara School of Management will add English prerequisites to 1XXX and 2XXX courses that are not considered entry level. Also proposed is the requirement that all applicants who have completed 24 credits or more of post-secondary study must have a cumulative grade point average of 2.33 or higher. All proposed changes would become effective with the 201330 intake.

**IT WAS MOVED** by D Kean, seconded by C McKeeman, that Education Council approve the proposed revisions in admission requirements for all concentrations of the Bachelor of Business Administration program.

**MOTION CARRIED**

**c. Global Change**

- i) BBA – English prerequisites

This proposal adds English prerequisites in conjunction with the revisions to the Bachelor of Business Administration entrance requirements, and would affect the following courses: *BUSM 1115, BUSM 1200, BUSM 1285, BUSM 2115, BUSM 2200, BUSM 2450, FMGT 1321, FMGT 2308, FMGT 2325, FMGT 2371, FMGT 2421, FMGT 2474, INTB 2000, MARK 1250, MARK 2000, MARK 2100, MARK 2200, MARK 2400, and MARK 2430*. In addition to any existing prerequisites in these courses, the following would be added: *Prerequisite(s): One of the following: LET with a minimum Level 3; LPI with a minimum 26 on the essay and one of 5 in English usage, 5 in sentence structure,*

or 10 in reading comprehension; BC English 12 or equivalent with a minimum 80%; BC English Literature 12 with a minimum 80%; a university-level English or Communications course for which Langara awards transfer credit, with a minimum "C-" grade; or an "S" in one of ENGL 1107, 1108, or 1110. All students currently enrolled will have to meet these requirements by the 201410 term. Students previously admitted to the BBA will have already met these requirements as part of their admission requirements. Students admitted to the BBA in the 201330 term will be notified that there are courses with additional English requirements.

**IT WAS MOVED** by D Kean, seconded by L Carter, that Education Council approve the global prerequisite changes as described.

**MOTION CARRIED**

**C) NUTRITION & FOOD SERVICE MANAGEMENT**

**a. Program Change**

- i) Nutrition and Food Service Management program

G Wren noted that the online format of this program attracts many students from outside the Lower Mainland. Similar to the revisions in the BBA program, the proposed changes will provide additional methods of meeting the English requirements to facilitate entrance for a broader range of applicants. A prerequisite of 3 credits of university transferable English is currently attached to several second-year courses to ensure that all program students take an English or Communications course in their first year of study. Current program students would not be affected. The description of the program is also revised in this proposal, to improve clarity.

**IT WAS MOVED** by G Wren, seconded by D Bradley, that the changes in the Nutrition and Food Services Management program be approved by Education Council.

**MOTION CARRIED**

I Humphreys left the meeting at 1329 hours.

**D) CRIMINAL JUSTICE**

**a. Course Change**

- i) CRIM 1215 - Introduction to Policing  
ii) CRIM 1216 – Criminal Law

The proposal would remove all prerequisites for these courses, as they are considered unnecessary for students to succeed. Similar introductory Criminology courses at Langara and other institutions do not have such extensive prerequisites. Removal of the prerequisites will improve access for Criminal Justice and General Arts and Science students and eliminate the frequent need for prerequisite overrides.

**IT WAS MOVED** by G Wren, seconded by D Kean, that the proposal to delete prerequisites for *CRIM 1215 – Introduction to Policing* and *CRIM 1216 – Criminal Law* be approved by Education Council.

**MOTION CARRIED**

**b. Program Change**

- i) Diploma in Criminal Justice (BBA Transfer Option)  
ii) Criminal Justice Diploma

Both proposals will broaden course offerings by adding the popular course *CRIM 1213 – Women and the Justice System* as an option in the Term 4 curriculum. The current curriculum requires students to take both

CRIM 2415 – *Multiculturalism and the Criminal Justice System* and CRIM 2416 – *Law, Youth and Young Offenders*. This proposal would allow students to choose two of CRIM 2415, CRIM 2416 and CRIM 1213, along with a list of core courses, to better reflect their interests and career direction.

**IT WAS MOVED** by G Wren, seconded by D Kean, that the proposed changes in the *Diploma in Criminal Justice (BBA Transfer Option)* and *Criminal Justice Diploma* be approved by Education Council.

**MOTION CARRIED**

**c. New Course**

- i) CRIM 2295 – Special Topics in Criminology

A Special Topics course would allow faculty members to offer courses in their specific areas of expertise from time to time, and would allow the Criminal Justice department to pilot potential new courses to gauge interest without needing to create a new course each time.

**IT WAS MOVED** by G Wren, seconded by D Kean, the new course *CRIM 2295 – Special Topics in Criminology* be approved by Education Council.

**MOTION CARRIED**

G Krause turned the chair over to L Carter.

**E) ENGINEERING TRANSFER**

**a. Program Change**

- i) Arts and Science (Engineering)

This proposal was presented after approval of those in F) and G).

To allow students to complete the program in two semesters, the proposal would allow a new engineering-specific linear algebra course (MATH 1252) without a MATH 1271 prerequisite, and a revised drawing course (CPSC 1090) without a PHYS 1219 prerequisite. Students would be eligible to take 21 credits in Term 1 and 23 credits in Term 2. This change will improve transfer opportunities and allow students to finish the program and apply to UBC without needing to take a final course in the summer semester. An additional revision would clarify the wording in General Information.

**IT WAS MOVED** by G Krause, seconded by D Kean, that revisions in the *Arts and Science (Engineering)* program be approved by Education Council.

**MOTION CARRIED**

**F) MATHEMATICS and STATISTICS**

**a. Evaluation Criteria**

- i) MATH 1100 – Mathematics and Skill Development

The department of Mathematics and Statistics has decided that adding a final exam in this course (weight 40%) will encourage students to review the full term's work, and so be better prepared for future courses. The grading mode will remain "S/U".

**IT WAS MOVED** by G Krause, seconded by M Heldman, that the revised evaluation criteria in *MATH 1100 – Mathematics and Skill Development* be approved by Education Council.

**MOTION CARRIED**

**G) COMPUTER SCIENCE and INFORMATION SYSTEMS**

**a. Course Change**

- i) CPSC 1090 – Engineering Graphics

This proposal would modify the prerequisites to allow students to take this course in the first semester of their Arts and Science (Engineering) certificate, and thereby complete the entire program within two semesters instead of the current three. The change will eliminate prerequisites, and limit enrolment to students in the Arts and Science (Engineering) certificate program only.

**IT WAS MOVED** by G Krause, seconded by J Bradshaw, that the proposed revisions in *CPSC 1090 – Engineering Graphics* be approved by Education Council.

**MOTION CARRIED**

- i) CPSC 2030 – Web Development II

G Krause noted that students often struggle due to the amount and complexity of the programming required in this course. By adding “one of CPSC 1045 (preferred), CPSC 1040, CPSC 1150, or CPSC 1155” to the existing prerequisite of CPSC 1030, students will be better prepared with the logical thinking skills and the syntax necessary to pursue the more advanced topics of this course.

**IT WAS MOVED** by G Krause, seconded by G Wren, that the revised prerequisites in *CPSC 2030 – Web Development II* be approved by Education Council.

**MOTION CARRIED**

- ii) CSIS 2500 – Management Information Systems

The proposed revision would increase prerequisites to “30 credits, including 3 credits of university-transferable English or Communications with a minimum of a “C” grade. (Any one or more of CSIS 1300, any first-year CPSC course, or BCAP 1200 are recommended.)” These requirements will better prepare students and also align the course with similar courses offered in other institutions.

**IT WAS MOVED** by G Krause, seconded by D Kean, that the proposed revisions in *CSIS 2500 – Management Information Systems* be approved by Education Council.

**MOTION CARRIED**

**b. Program Change**

- i) Internet and Web Technology Certificate

Similar to other program revisions presented at this meeting, the proposed change would enable international students to complete the English admission requirements before arriving in Canada. Domestic students will also benefit from the wider variety of ways to meet the English admission requirements. This modification would align the program’s admission requirements with International Education’s existing English language proficiency requirements for Arts and Science university transfer.

**IT WAS MOVED** by G Krause, seconded by M Heldman, that the proposed revisions in the *Internet and Web Technology Certificate* program be approved by Education Council.

**MOTION CARRIED**

L Carter returned the chair to G Krause.

**5. Notice of elections: Education Council Chair and Vice-Chair**

A by-election will be called to fill a vacated seat (support staff) on Education Council. Terms will begin on May 1, 2013 for all newly elected faculty positions. Elections for Education Chair and Vice-Chair will take place before the May 2013 meeting.

**6. For Information**

**A) CONTINUING STUDIES**

**a. New Certificate Program**

**i) Holistic Aromatherapy Practitioner Certificate Program**

This program is designed to prepare students for the career of professional Aromatherapist. The curriculum is vetted and approved by the British Columbia Association of Aromatherapists. Upon completion of the program, students will have the required training to apply for the designation of Registered Aromatherapist.

G Krause confirmed this proposal as received by Education Council.

**B) Summer 2013 calendar**

C French informed Council that due to a production backlog, the Office of the Registrar will not produce a full version of the College Calendar for Summer 2013, but rather will update the Spring 2013 Calendar with errata and addenda relevant to the summer semester. A full version of the College Calendar will be produced again for Fall 2013.

**7. ADJOURNMENT**

G Krause thanked D Dial for her contribution to Education Council during her term, which has ended with this meeting. K Hanson, whose term has also expired, will begin a new term starting April 2013.

There being no other business, the meeting was adjourned at 1349 hours.