

**BOARD OF GOVERNORS**  
**Minutes of an In-camera Meeting**  
**held on Thursday, September 26, 2013**  
**in Room C408, beginning at 2025 hours (8:25 pm)**

**CONFIDENTIALITY LIFTED**  
**by Langara College Board**  
**In-Camera Meeting held on**  
**Thursday, November 28, 2013**

**Present:** David Bowra, Vice-Chair  
Zdenka Buric  
Roy Daykin, President  
Stacey Edzerza Fox  
Kwin Grauer  
Gerda Krause  
Anne Lippert, Chair

Jeff Lowe  
Teresa Lu  
Brian McGibney  
Jas Sandhu  
Mark Smith  
Dean Tsatouhas

**Regrets:** Megahn McCarthy

**Staff:** Barry Coulson, Associate Vice-President, Administration and Finance  
Ian Humphreys, Vice-President, Enrolment and Business Development  
Brad O'Hara, Vice-President, Academic and Provost  
Dawn Palmer, Associate Vice-President, Human Resources

**Recorder:** Diana Falcon, Executive Assistant to the Board of Governors

**1. APPROVAL OF THE AGENDA**

It was moved by T. Lu, seconded by D. Tsatouhas  
**THAT, the Agenda be approved.**

**Carried Unanimously.**

**2. APPROVAL OF THE MINUTES and BUSINESS ARISING**

**a) Minutes of the Meeting held on June 27, 2013**

It was moved by K. Grauer, seconded by S. Edzerza Fox  
**THAT, the Minutes of the Langara College Board In-Camera Meeting**  
**held on June 27, 2013 be approved.**

**Carried Unanimously.**

**3. CHAIR'S REPORT**

**a) Update on BC College's Meeting held September 17, 2013**

A. Lippert highlighted the BC College's Board Chairs meeting she attended on September 17, 2013. Amrik Virk, Minister of Advanced Education was a special speaker and advised that the BC government's priority for post-secondary education was to achieve its goals under the Skills and Training Plan. A. Lippert further highlighted the nine initiatives to be completed by the Minister of Advanced Education as outlined in the June 2013 mandate letter from the Premier. She advised that Jim Reed, President, BC Colleges asked the Ministers in attendance how colleges should advocate government to commit more money to colleges who will be instrumental in meeting the province's need for a skilled workforce. She noted that Natalya Brodie, Senior Analyst, Board Resourcing and Development Office and Valarie Bakowski, Executive Director, Governance and Quality Assurance Branch spoke about the process for appointing new board members and noted that submission of preferred candidates should be

made by January. A. Lippert also highlighted a meeting she had with Tom Vincent, CEO, Post-Secondary Employers' Association on September 30, 2013, regarding Executive Compensation.

#### 4. PRESIDENT'S REPORT

##### a) College Board Representation on the Langara College Foundation Board

R. Daykin highlighted the purpose of the Langara College Foundation to raise funds by soliciting donations and gifts to support various activities of the college. The Foundation Board is comprised of three external members and three internal ex-officio members, those being the President, a Ministry appointed College Board member, and the Vice-President, Administration and Finance. In response to a question, R. Daykin advised that the Foundation was developed to make it easier to donate. Donations are considered income and create challenges on how the funds will be used. Also, private donors often do not like donating to a public entity.

Discussion ensued and Board Members asked the following:

1. What is the time-commitment required for a Board Member?
2. What is the Foundation Board looking for in this kind of representation? (i.e. connections to the Community? Government knowledge? Fundraising abilities to help move objectives forward?)
3. What are the specific objectives/expectations of our Board Members?

R. Daykin advised that he would obtain answers from the Executive Director of College Advancement and address the questions at a future Board meeting.

##### **Other:**

R. Daykin advised that he attended the BC Colleges Presidents and Board Chairs meeting held on September 17, 2013, and reported on the following:

- Rob Fleming, Executive Director, BC Council on Admissions and Transfer (BCCAT) made a presentation to the Board regarding mobility.
- A consortium that includes nine institutions and three teaching universities was developed to oversee the skills development contract work.
- Dr. Brad O'Hara, Vice President, Academic and Provost and Dr. Ian Humphreys, Vice President, Enrolment and Business Development will make a presentation at the Provincial Government's Standing Committee on Finance meeting on October 3, 2013.
- The Board will be hosting a Government Members' Breakfast on Friday, October 25, 2013. Honourable Amrik Virk, Minister of Advanced Education; Honourable Suzanne Anton, Minister of Justice and Attorney General and MLA for Vancouver-Fraserview; Mr. Richard Lee, MLA for Burnaby North; Ms. Linda Reimer, MLA for Port Moody-Coquitlam; and, Dr. Moira Stilwell, MLA for Vancouver-Langara have confirmed their attendance.
- Langara College has been shortlisted for the Top 100 Employers application. Official results will be announced in the Globe and Mail on October 21, 2013.
- Executive compensation freeze announced by PSEA in September 2012 will remain in effect for all Administrators and Executive Employees. We are currently reviewing the bargaining mandate and will advise.
- He was elected as a Board Member to the Post-Secondary Employers' Association.
- He was elected as a Board Member to BCNET, a not-for-profit, shared IT services organization for higher education and research organizations.

**5. COMMITTEE REPORTS**

**a) Board Coordinating Committee**

- Minutes of Meeting held August 28, 2013

A. Lippert highlighted the minutes of the Board Coordinating Committee meeting held on August 28, 2013, attached to the agenda. She advised that the Committee reviewed each board committee resolution to determine if the committees were functioning in accordance with board responsibilities and activities and if the Board had the right balance of committees. She advised that the resolutions would be addressed in the next agenda item.

**6. FOR REVIEW and/or APPROVAL**

- a) Board Resolutions (tracked and clean copies)
- Chart with Board Member Comments
  - 310 – Executive Committee
  - 312 – Finance and Budget Committee
  - 313 – Human Resources Committee
  - 320 – Audit Committee
  - 321 – Board Developments and Nominations Committee
  - 322 – Governance Committee (NEW)

The Board reviewed the Committee Resolutions attached to the agenda which included copies with tracked changes and clean copies. After a lengthy discussion, it was the consensus of the Board that further revisions were required. In recognition of their legal expertise, S. Edzerza Fox and J. Lowe agreed to review the resolutions and return them to the Board for further review prior to the next Board meeting.

**AGENDA ITEM**

**7. LIFTING OF CONFIDENTIALITY**

**a) Lifting of Confidentiality of June 27, 2013 Minutes**

It was moved by K. Grauer, seconded by J. Lowe

**THAT, confidentiality be lifted on the Minutes of the Langara College Board  
In-Camera Meeting held on June 27, 2013.**

**Carried Unanimously**

There being no further business, the meeting adjourned at 2147 hours (9:47 p.m.)

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Anne Lippert  
Chair, Board of Governors  
Langara College

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Roy Daykin  
President  
Langara College