

CONFIDENTIALITY LIFTED by the Langara College Board
In-camera meeting held on June 23, 2016

Present: Zdenka Buric
Zachary Crispin
Lenora Gates
Kwin Grauer, Chair
Peter Huron
Gerda Krause
Claude Painter
Jas Sandhu
Lane Trotter

Regrets: Ghezal Durrani
Stacey Edzerza Fox
Vanessa Reakes
Claude Rinfret

Employee Resources: Dawn Palmer, Vice-President, People Services
Viktor Sokha, Vice-President, Administration and Finance

Guest: Chris Arnold Forster, Director, Organizational Risk, Internal Control & Purchasing

Recorder: Diana Falcon, Executive Assistant to the Board of Governors

Prior to the start of the meeting, the Board approved the attendance of Chris Arnold Forster to participate for Item 5.2

1. CALL TO ORDER AND CHAIR'S REMARKS

There being a Quorum present, the Board Chair called the meeting to order at 6:16 p.m.

2. APPROVAL OF AGENDA

It was moved by Z. Crispin and seconded by C. Painter

THAT, the agenda be approved.

Carried Unanimously.

3. APPROVAL OF THE MINUTES

With no omissions or errors to the minutes of the in-camera meeting held on March 31, 2016:

It was moved by C. Painter and seconded by L. Gates

THAT, the Minutes of the In-Camera Meeting held on March 31, 2016, be approved.

Carried Unanimously.

4. CHAIR'S REPORT

In consideration of the number of Board members who have donated their stipend to the Langara College Foundation, the question was asked if the Board would consider setting up a separate bursary or scholarship. Discussion ensued and it was agreed that the funds would serve the students better if they are allocated where they are needed most.

5. COMMITTEE REPORTS, RECOMMENDATIONS AND APPROVALS

5.1 Board Coordinating Committee

a) Minutes of meeting held May 6, 2016

K. Grauer presented the minutes of the Board Coordinating Committee meeting held May 6, 2016, attached to the agenda for information. He advised that in accordance with Board Resolution 310, the Committee met to review and approve the 2015-16 Public Sector Executive Compensation Report that was due to the PSEA by May 6, 2016. The report was approved and accurately represents all compensation whose base salary is \$125,000 or greater.

5.2 Audit and Finance Committee

a) Minutes of Meeting held May 17, 2016

K. Grauer highlighted the minutes of the Audit and Finance Committee meeting held on May 17, 2016, attached to the agenda for information. The Committee reviewed the KPMG GST Recovery Proposal and instructed management to move forward with the proposal. In response to a question if the auditors could provide examples of other institutions where they have been successful, it was noted that this was not possible due to confidentiality issues. The Board will be provided with regular updates.

b) Risk Register

The Audit and Finance Committee reviewed the Risk Register attached to the agenda for information. K. Grauer highlighted an email sent to Board Members on May 23, 2016 where he reminded them of the governance role of the Board relative to the Risk Register. C. Arnold Forster highlighted the process in developing and building the risk register and advised that the college adopted the provincial framework for risk assessment. Discussion ensued on how to best present the risk register, without the considerable detail, so the Board is confident that the college is dealing with and management is evaluating the risks. It was agreed that an executive summary be drafted that identifies the top 10 risks and the actions that will be taken to address the risks, to be presented at a future Board meeting. It was noted that the detailed report could be made available to Board members if requested.

ACTION: L. Trotter

It was moved by Z. Crispin and seconded by J. Lowe

THAT, the 2016 Langara College Risk Register be accepted.

Carried Unanimously.

6. FOR INFORMATION/DISCUSSION

6.1 Board Representation on Langara College Foundation

K. Grauer advised that Z. Buric will complete her six-year term on the College Board on July 31, 2016. She is also the College Board representative on the Langara College Foundation Board. The Foundation is seeking a new Board representative and Board Members were asked to advise K. Grauer of their interest. Z. Buric provided an overview of her role on the Langara College Foundation Board and offered to discuss this further with board members interested in serving in this capacity.

6.2 Strategic Innovation Funding

V. Sokha expanded on the Federal Government's announcement of a national Strategic Innovation Fund where \$2B has been ear-marked for post-secondary. Based on the population, this amounts to \$300M for British Columbia with \$100M dedicated to Colleges. The College submitted applications for the new Centre for Creative Industries and Innovation building (formerly the Creative Arts building) at a cost of \$45M (with a \$10M contribution from the college), and a couple of smaller projects. If successful, there will be substantial work on Langara's part to

start construction in order to meet the deadline. The Board will be advised once a response has been received from government, likely by the end of June.

7. LIFTING OF CONFIDENTIALITY

It was moved by C. Painter and seconded by J. Lowe

**THAT, confidentiality be lifted on the Minutes of the Langara College Board
In-Camera Meeting held on March 31, 2016.**

Carried Unanimously.

8. ADJOURNMENT

With no further business, the meeting was adjourned at 6:50 p.m.

Kwin Grauer
Chair, Board of Governors
Langara College

Lane Trotter
President and CEO
Langara College