

Present: Charlene Barkman
David Bowra, Chair
Stacey Edzerza Fox
Kwin Grauer
Peter Huron
Gerda Krause

Jeff Lowe
Emma Leigha Munro
Claude Painter
Jas Sandhu
Lane Trotter, President
Dean Tsatouhas

Regrets: Zdenka Buric

Employee

Resources: Barry Coulson, Associate Vice President, Administration and Finance
Roy Daykin, CFO and Vice President, Administration and Community Engagement
Ian Humphreys, Vice President, Strategic Planning and Business Development
Brad O'Hara, Provost and Vice President, Academics and Students
Dawn Palmer, Associate Vice President, Human Resources

Recorder: Diana Falcon, Executive Assistant to the Board of Governors

1. CALL TO ORDER AND CHAIR'S REMARKS

There being a Quorum present, Chair David Bowra called the meeting to order at 7:10 p.m.

2. APPROVAL OF AGENDA

With no additions to the agenda:

It was moved by J. Lowe, seconded by C. Painter:

THAT, the agenda be approved.

Carried Unanimously.

3. APPROVAL OF THE MINUTES

With no omissions or errors to the minutes of the in-camera meeting held on June 26, 2014:

It was moved by C. Painter, seconded by K. Grauer

THAT, the Minutes of the In-Camera Meeting held on June 26, 2014, be approved.

Carried Unanimously.

4. ELECTION OF THE FIRST AND SECOND BOARD VICE CHAIRS

D. Bowra referenced ByLaw 201 – Officers of the Board and Elections where it states that election of Officers shall be convened by the President. With L. Trotter as Chairperson, the election for the positions of First Vice Chair and Second Vice Chair took place. L. Trotter advised that Z. Buric nominated J. Lowe as First Vice Chair, and S. Edzerza Fox nominated K. Grauer as Second Vice Chair. Each accepted their nomination. L. Trotter called for nominations or expressions of interest three more times. There being no further nominations or expressions of interest, J. Lowe was declared First Vice Chair and K. Grauer was declared Second Vice Chair by acclamation for a one-year term effective September 25, 2014.

L. Trotter congratulated J. Lowe and K. Grauer, thanked them for their leadership and commitment to the Board and College, and turned the meeting back to D. Bowra.

5. COMMITTEE MEMBERSHIP

D. Bowra advised that due to recent changes in the Board structure with the election of a new Board Chair, new Board Vice Chairs, and the disbanding of two committees, the membership of some committees has been affected and needs to be addressed.

5.1 Governance and Nominating Committee

J. Lowe highlighted the following changes to the Governance and Nominating Committee:

- With the election of J. Lowe as First Vice Chair, the GNC recommends that S. Edzerza Fox become Chair of the Governance and Nominating Committee;
- J. Lowe to remain as a member;
- Z. Buric has agreed to join the committee; and,
- C. Painter has agreed to join the committee.

It was moved by J. Lowe, seconded by K. Grauer

THAT, S. Edzerza Fox act as Chair of the Governance and Nominating Committee;

THAT, J. Lowe remain on the committee; and

THAT, Z. Buric, and C. Painter join the committee.

Carried Unanimously.

5.2 Administration and Finance Committee and Audit Subcommittee

D. Bowra advised of the following changes to the Administration and Finance Committee and the Audit Subcommittee:

- K. Grauer has agreed to remain as Chair of the Administration and Finance Committee and assume the position of Chair of the Audit Subcommittee until such time that these committees can be reviewed;
- D. Bowra and J. Sandhu will remain as members of the Audit Subcommittee;
- C. Barkman has agreed to join the Audit Subcommittee; and,
- S. Edzerza Fox will relinquish her role on the Audit Subcommittee.

5.3 New Building Task Force

D. Bowra advised of the following changes to the membership of the New Building Task Force:

- J. Sandhu will become Chair of the New Building Task Force;
- D. Bowra will remain as a member; and,
- J. Lowe has agreed to join the New Building Task Force.

D. Bowra also advised that with the changes to the above committees, the membership of the Board Coordinating Committee will change as follows:

- D. Bowra will become Chair of the Board Coordinating Committee;
- J. Lowe will become a member in his position as First Vice Chair;
- K. Grauer will become a member in his position as Second Vice Chair, Chair of the Administration and Finance Committee, and Chair of the Audit Subcommittee; and,
- S. Edzerza Fox will become a member in her position as Chair of the Governance and Nominating Committee.

6. PRESIDENT'S REPORT

L. Trotter attended a BC Colleges Presidents meeting on September 8, 2014 where succession planning in the post-secondary system was discussed. He highlighted a slide which detailed a number of recruitment issues which has caused stress in the system. He noted that the greatest challenge in the Province is compensation in the public sector.

D. Bowra advised that the Board Chairs also held a session at the BC Colleges meeting on September 8th where the challenges of recruitment due to compensation issues were also discussed. He advised that a response from BC Colleges will be sent to government on behalf of the Board Chairs, but they have been advised that government recognizes the issue but is not prepared to address it at this time.

L. Trotter advised that R. Daykin will assume the role of Chair of the Post-Secondary Employers' Association (PSEA) and L. Trotter will assume the role of Vice Chair of BC Colleges.

7. COMMITTEE REPORTS

7.1 Board Coordinating Committee

a) Minutes of the meeting held on July 28, 2014

D. Bowra highlighted the minutes of the Board Coordinating Committee meeting held July 28, 2014, where the 2013/14 Statement of Financial Information (SOFI), the Five-Year Capital Plan for 2015/16 – 2019/20, and the Q1 Forecast to the Ministry were reviewed and approved. The Standard of Conduct Guidelines for BC Public Sector was also discussed and it was noted that these guidelines address the code of conduct for employees and not for board members, as previously thought. Therefore, only the code of conduct for employees will be reviewed and submitted to the Ministry by their deadline, and the policy will be provided to the Board for information.

8. GOVERNMENT TAXPAYER ACCOUNTABILITY PRINCIPLES (TAP)

Prior to the start of this discussion, B. Coulson, I. Humphreys, B. O'Hara, and D. Palmer were invited to leave the meeting at 7:34 p.m.

Board Members reviewed the information attached to the agenda with regards to Taxpayer Accountability Principles (TAP) and the government's request that Board Members sign the 2014/15 Letter of Intent by September 30, 2014 (an addendum to the 2014/15 Government Letter of Expectations). Discussion ensued and Board Members conveyed their concern as to how TAP could affect the Board's existing fiduciary responsibilities, and statutory obligations as outlined in the College and Institute Act. Board members agreed that further education and

orientation from the Ministry of Advanced Education on the Principles and the outlined Action Plan of the Taxpayer Accountability Principles is required to ensure that all Board Members have a complete understanding of the Principles and of Government expectations before signing the Letter of Intent.

D. Bowra directed Board Members to a draft letter to the Minister of Advanced Education located in the folders at the table. Board Members reviewed the draft letter and asked the Board Chair and First Vice Chair to revise the letter to include their concerns and then send the letter, signed by the Board Chair, to the Minister of Advanced Education.

It was moved by J. Lowe, seconded by K. Grauer

THAT, the Board Chair and First Vice Chair revise the draft letter for the Board Chair's signature and submission to the Minister of Advanced Education, to include Board Member's concerns regarding fiduciary responsibilities and statutory obligations, and a request for an education and orientation session from the Ministry of Advanced Education for all Board Members on the Principles and the outlined Action Plan prior to signing the 2014/15 Letter of Intent.

Carried Unanimously.

9. LIFTING OF CONFIDENTIALITY

It was moved by C. Painter, seconded by E. Munro

THAT, confidentiality be lifted on the Minutes of the Langara College Board In-Camera Meeting held on June 26, 2014.

10. GOVERNORS OPEN FORUM

A Governors Open Forum was held and all attendees who were not Board Members left the meeting at 8:12 p.m., including the President.

11. NEXT MEETING AND ADJOURNMENT

11.1 Next Meeting

The next meeting of the Board of Governors will be held on Thursday, November 27, 2014.

11.2 Adjournment

With no further business, the meeting was adjourned at 8:17 p.m.