

**Board of Governors
Minutes of an In-Camera Meeting
held on Thursday, January 23, 2020
beginning at 6:43 pm in the Board Room
at the Centre for Entertainment Arts
565 Great Northern Way, Vancouver**

**CONFIDENTIALITY LIFTED
by the Langara College Board
at an In-Camera Board meeting
held Thursday, March 26, 2020**

Present: Mary Lynn Baum
Darren Bernaerdt
Krisha Dhaliwal
Andy Dhillon
Janelle Dwyer
Michal Jaworski

Ian Mass
Raza Mirani
Rose Palozzi
Savita Rani
Melissa Roberts
Lane Trotter

Regrets: Himanshu Gautam

Employee

Resources: Ben Cecil, Provost and Vice-President, Academic and Students
Lisa Fisher, Interim Vice-President, External Development
Jane Mason, Vice-President, People & Culture
Viktor Sokha, Vice-President, Administration and Finance

Guest(s): Chris Arnold Forster, Director, Risk and Internal Controls
Michael Koke, Director, Financial Services

Recorder: Diana Falcon, Executive Assistant to the Board of Governors

1. MUSQUEAM LAND ACKNOWLEDGEMENT

The Board Chair delivered the following acknowledgement that Langara College rests on the land of the Musqueam peoples:

I would like to acknowledge the unceded territory of the hə́əmi"ə" (hun ga mi num) speaking xʷməθkʷəy'əmə (Musqueam), on which Langara College is located.

Because the Board meeting was being held at the Centre for Entertainment Arts on Great Northern Way, the Board Chair also acknowledged that this campus rests on the land of the Musqueam, Squamish, and Tsleil-Waututh peoples.

2. DISCLOSURE OF CONFLICT OF INTEREST

In accordance with *Board By-Law 200: Code of Conduct and Conflict of Interest*, Board Members were provided an opportunity to declare conflicts of interest for any agenda item that would relate to the ongoing business of the institution. With none declared, the Board Chair proceeded with the meeting.

3. CALL TO ORDER

Prior to the start of the meeting, the Board Chair asked if there were any objections to C. Arnold Forster, Director, Organizational Risk and Internal Controls, and Michael Koke, Director, Financial Services attending for item 6. With no objections and there being a Quorum present, the Board Chair called the meeting to order at 6:45 p.m.

4. APPROVAL OF AGENDA

It was moved by K. Dhaliwal and seconded by M. Jaworski
THAT, the Board approve the agenda.

Carried Unanimously.

5. APPROVAL OF MINUTES

5.1 Minutes of In-Camera Meeting held September 26, 2019

It was moved by J. Dwyer and seconded by K. Dhaliwal
**THAT, the Minutes of the Special In-Camera meeting held
September 26, 2019, be approved.**

Carried Unanimously.

6. COMMITTEE REPORTS/ RECOMMENDATIONS/ APPROVALS

6.1 Audit and Finance Committee

a. Minutes of Meeting held January 13, 2020

Andy Dhillon, Chair of the Audit and Finance Committee, highlighted the minutes of the meeting held January 13, 2020 attached to the agenda for information.

b. Redacted

Due to the confidentiality of this item, it has been redacted from these minutes.

7. FOR INFORMATION/DISCUSSION

7.1 Redacted

Due to the confidentiality of this item, it has been redacted from these minutes.

7.2 Strategic Plan 2021-2025 Draft 1

L. Fisher highlighted the documents attached to the agenda for information titled "Summary of Categories and Notes from the October Board Retreat" and the "Draft 2025 Strategic Plan". She outlined the overall structure of the Strategic Plan along with notes from the Board Retreat as an outline to the development of the attached document and invited Board comments, discussions and feedback. She advised that Board members could reach her by email should they have further feedback.

Discussion ensued and the following points were noted on each category:

Our Culture:

- D. Smith spoke about the work involved to develop programs to provide effective cultural, emotional, physical and mental well-being supports for students and employees.
- L. Xiong will create a new student satisfaction survey that the College will perform so that information is more relevant from what the government requires.

Relevant, Innovative and High-Quality Programming

- This category is the same as in the current Strategic Plan as we felt it was important to maintain this outcome.
- Under "provide relevant and accessible programming, responsive to the needs of British Columbians", add a measure to include K-12 dual credit.
 - This could also be included in the "Community" section but since it has an academic focus it more likely belongs under this category.

Community and College Sustainability

- Board supports splitting "Community and College Sustainability" into their own separate categories.
- Under "create mutually beneficial partnerships with community, . . . organizations." change wording to say "create mutually beneficial partnerships with all sectors, including . . ." as a nod to the Ministry that we are willing to work with other post-secondary institutions.
- Under "College Sustainability" include development of student housing.
 - The current Campus Master Plan that was approved by the Board November 22, 2018, focuses on the need for support of the new building, not student housing.
 - Campus Master Plan should be first priority under College Sustainability.
 - Building A replacement is a key priority but is not the only priority and could be considered an aspirational goal.
 - The next step is to share this draft with the college community and there is a risk of identifying something that might lead to potential expectations.
- Under "College Sustainability" include climate action as it is huge in every sector right now.

Indigenization

- Measures are too soft. Strengthen the measures to deepen our relationship with Musqueam and so that they have meaning.
- Still waiting on consultations with Musqueam so these measures will change once those conversations are held.

L. Fisher advised that she will make the changes to share at a Special Board Conference Call that will be scheduled for mid-February. The plan is to have the Draft Strategic Plan go to the college community for consultation in March, and then to the Langara College Foundation Board and the Board Academy in April.

8. EDUCATION COUNCIL UPDATE

D. Bernaerdt provided an update on an Education Council issue that was reported to the Board at the November Board meeting. He provided background noting that four-year degree programs that the College offers goes through a full program proposal through the Degree Quality Assurance Board (DQAB) who reviews the program to ensure its quality. They then make a recommendation to the Minister who makes the final decision. Obtaining approval can take years as it is a very robust, very detailed process. To ensure the College remains compliant with DQAB's requirements and to ensure quality, the College periodically reviews its curriculum in its four degree programs. This was conducted as part of preparation for a Quality Assurance Process Audit (QAPA) as we are expecting a site visit towards the end of 2020. Part of that preparation compares the current curriculum in the degrees to the full program proposal that was originally submitted to DQAB.

A new "Program and Program Revision" policy is being developed that will have specific reference to degree programs. This means that if anyone is working on revisions or new programs, and if it is a degree program, then they are required to consult with the office of Academic Quality Assurance (AQA) so they can coordinate with DQAB. In addition, a note will be added to Education Council forms advising proponents to contact AQA if there are any changes to degree programs to build that coordination with DQAB and get advice from AQA. A Committee has been created at DDDC to investigate creating a standing committee of Education Council (a Curriculum Committee). The Terms of Reference will specifically refer to proposals for degree programs so when the Curriculum Committee is looking at any new changes coming through, they will need to stop to consult with AQA before they can proceed. The office for Academic Quality Assurance (AQA) will roll out training for Deans, Division Chairs and Department Chairs for degree programs to stress the importance of maintaining degree compliance. This highlights the urgent need for curriculum software in order to support quality assurance and processes.

9. LIFTING OF CONFIDENTIALITY

It was moved by M. Roberts and seconded by K. Dhaliwal

THAT, confidentiality be lifted on the Minutes of the In-Camera meeting held September 26, 2019, except when it relates to Workday (ERP) or Risk.

Carried Unanimously.

10. CONCLUSION

It was moved by M. Jaworski and seconded by A. Dhillon

THAT, the meeting conclude at 8:16 p.m.

Carried Unanimously.