

**Langara College Board of Governors
Minutes of an In-Camera Meeting
held on Thursday, March 28, 2019 beginning at 7:10 p.m.
in the Board Room B141 and via video conference
CONFIDENTIALITY LIFTED by the Langara College Board
In-Camera Meeting held on June 18, 2019**

Present: Mary Lynn Baum (via video) Michal Jaworski
Ryan Cawsey Veda Roodal Persad
Krisha Dhaliwal (via video) Ian Mass, Board Chair
Andy Dhillon Brian McGibney
Janelle Dwyer Gurman Deep Singh
Yadhunika Goyal Lane Trotter, President

Regrets: Lenora Gates Raza Mirani

Employee Resources: Ben Cecil, Provost and Vice President, Academic and Students
Jane Mason, Vice President, People and Culture
Ajay Patel, Vice President, External Development
Viktor Sokha, Vice President, Administration and Finance

Guests: Dorothy Paukste, Enterprise Resources Planning Program Director
Nic Tsangarakis, Principal, Kwela Leadership & Talent Management

Recorder: Diana Falcon, Executive Assistant to the Board of Governors

1. CALL TO ORDER

Prior to the start of the meeting, the Board Chair asked Board Members if there were any objections to the following joining the meeting: Chris Arnold Forster, Director, Risk and Internal Controls to present item 6.1.a.a. 2020 Risk Register; Dorothy Paukste, Enterprise Resources Planning program Director to present item 6.1.a.d. Workday@Langara Presentation; and Nic Tsangarakis, Principal, Kwela Leadership & Talent Management to present item 6.2.a.a. Board Assessments. There were no objections.

There being a quorum present, the Board Chair called the meeting to order at 7:10 p.m.

2. APPROVAL OF AGENDA

It was moved by J. Dwyer and seconded by V. Roodal Persad

THAT, the agenda be approved.

Carried Unanimously.

3. APPROVAL OF MINUTES

3.1 Minutes of In-Camera Meeting held January 24, 2019

It was moved by M. Jaworski and seconded by A. Dhillon

**THAT, the Minutes of the In-Camera Meeting held
January 24, 2019, be approved.**

Carried Unanimously.

4. CHAIR'S REPORT

The Board Chair did not make a report.

5. PRESIDENT'S REPORT

5.1 Update on Professional Development

L. Trotter provided an update on his professional development (one of the objectives set for him by the Board at their June 2018 meeting) at the Harvard Kennedy School (HKS) Executive Certificate Program-Crisis Leadership in Higher Education from March 4-7, 2019, in Boston, MA. He noted that it was a stellar course and thanked the Board for the opportunity to attend. He noted that the HKS offers two-day courses on site and advised that he has made an inquiry as to the cost as it might be something for the Emergency Operations Centre team.

6. COMMITTEE REPORTS/ RECOMMENDATIONS/ APPROVALS

6.1 Audit and Finance Committee

a. Minutes of AFC Meeting held March 14, 2019

A. Dhillon, Chair of the Audit and Finance Committee, presented the Minutes of the Audit and Finance Committee meeting held March 14, 2019, attached to the agenda for information.

a. Redacted

Due to the confidentiality of this item, it has been redacted from these minutes.

b. Restriction of 2018-19 Operating Grant

V. Sokha highlighted the letter to the Ministry requesting that Langara College restrict \$5M of its 2018-19 Operating Grant to be used for the implementation of Phase 1 of the College's Enterprise Resource Planning System (attached to the agenda for information). The Ministry did not approve the request and advised that all institutions across the province have been advised that these types of requests would not be approved while government conducts a review of this practice. The Ministry will follow up with a formal letter to notify us of this decision.

c. Campus Master Plan Update

V. Sokha provided an update on the Campus Master Plan that was presented to the Board in November 2018. He advised that the application submission was delayed due to changes in staff at the City of Vancouver (COV) who required additional information. The COV initially asked the college to pay an application fee of \$704,000, but through discussions with the COV Manager, that fee was reduced to \$452,000. However, community amenity and public art contributions could cost approximately \$2-3.5M. Three options were provided in the memo attached to the agenda for information and are being considered.

Discussion ensued and in response to a Board Member's question, V. Sokha advised that there is a long process of consultation that hopefully will come to a satisfactory compromise. He noted that he is going to speak with government to try to get the COV to significantly reduce the fees, not eliminate them.

d. Redacted

Due to the confidentiality of this item, it has been redacted from these minutes.

Due to a scheduling urgency with guest N. Tsangarakis; C. Arnold Forster and D. Paukste left the meeting at 7:57 p.m. to allow presentation of the Board Assessments under Item 6.2.a.

6.2 Governance and Nominating Committee

a. GNC Update

J. Dwyer, Chair of the Governance and Nominating Committee, highlighted the report on GNC activities attached to the agenda for information.

Board Assessments

- a. Langara Board Assessments dated March 21, 2019 – Summary Report**
- b. Langara Board Assessment Report dated March 21, 2019 (BAT)**
- c. Langara Board Assessment Report dated March 21, 2019 (BAT) – Comparison 2019 vs 2018**
- d. Langara Board Self-Assessment Composite dated March 21, 2019**
- e. Langara Audit and Finance Committee Assessment Report dated March 21, 2019**
- f. Langara Governance and Nominating Committee Assessment Report dated March 21, 2019**

J. Dwyer introduced N. Tsangarakis from Kwela who highlighted the Board Assessments attached to the agenda for information, provided a quick overview of the reports, and answered questions from the Board.

It was moved by A. Dhillon and seconded by V. Roodal Persad

THAT, the Board assessment reports listed below be approved by the Board:

- **Langara Board Assessments – dated March 21, 2019 – Summary Report**
- **Langara Board Assessment Report dated March 21, 2019 (BAT)**
- **Langara Board Assessment Report dated March 21, 2019 (BAT) – Comparison 2019 vs. 2018**
- **Langara Board Self-Assessment Composite dated March 21, 2019**
- **Langara Audit-Finance Committee Assessment Report dated March 21, 2019**
- **Langara Governance and Nominating Committee Assessment Report dated March 21, 2019**

Carried Unanimously.

It was moved by M. Jaworski and seconded by A. Dhillon

THAT, the Board hereby approves the distribution of the 2019 Board assessment reports as recommended by GNC at the Board In-Camera meeting held on March 28, 2019.

Carried Unanimously.

It was agreed that the Board, through the GNC, develop 2-3 action items from the Stakeholder Assessment report, and draft a message from the Board and a high-level summary of the results to those who were invited to respond to the surveys.

ACTION: GNC

In order to allow N. Tsangarakis to continue his presentation on the Board Assessments at the Special In-Camera meeting, this portion of the In-Camera session was adjourned at 8:16 p.m. and all those who were not Board Members left the meeting so that the Special In-Camera Session could commence.

The In-Camera Session of the Board meeting reconvened at 9:25 p.m. and all guests were invited back into the meeting to continue with Item 6.1.e. International Tuition Fees and 6.2.b. Strategic Task Force Membership.

6.1.e. International Tuition Fees

A. Patel highlighted the memo attached to the agenda for information and provided an update on international tuition fees. He noted that at a previous Board meeting, the Board was advised that international tuition fees would not increase because the College needed time to perform a competitive marketing analysis for Post Degree Diploma and Post Degree Certificate programs, which were relatively new. When these fees were first established, they were sometimes lower than market price in order to get established. Now that there is a high demand for the programs, we are trying to get the fees more in line with market value. The College also considered students who were under contractual obligations and were entitled to tuition protection. This advance notice will advise students that coming January 2020 the tuition fees will increase. Discussion ensued and Board Members questions were answered.

6.2.b Strategic Task Force Membership

J. Dwyer highlighted her memo attached to the agenda and advised that it is the compilation of Board Members responses to the request to prioritize their interest on each Strategic Task Force. The GNC created the membership table from the responses that also identifies the Senior Leadership Team Member that would act as the lead resource. Discussion ensued and Board Members questions were answered.

It was moved by A. Dhillon and seconded by M. Jaworski

THAT, the Board approve the Governance and Nominating Committee's make-up for the Strategic Task Forces, as set out in table 1 of the GNC document dated March 21, 2019.

Carried Unanimously.

7. LIFTING OF CONFIDENTIALITY

It was moved by A. Dhillon and seconded by V. Roodal Persad
**THAT, Confidentiality be lifted on the In-Camera Minutes
of the Board meeting held January 24, 2019 except for
anything related to Workday@Langara (ERP) or Risk.**

Carried Unanimously.

8. CONCLUSION

It was moved by B. McGibney and seconded by M. L. Baum
THAT, the meeting conclude at 9:35 p.m.

Carried Unanimously.