

Present: Andy Dhillon
Janelle Dwyer
Lenora Gates
Jeff Lowe
Gerda Krause
Ian Mass
Brian McGibney
Claude Rinfret
Veda Roodal Persad
Jas Sandhu
Simran Sandhu
Inderpreet Singh
Lane Trotter

Regrets: Stacey Edzerza Fox

Employee

Resources: Ian Humphreys, Provost and Vice-President, Administration and Finance
Dawn Palmer, Vice-President, People Services
Ajay Patel, Vice-President, External Development
Viktor Sokha, Vice-President, Administration and Finance

Guests: Chris Arnold-Forster, Director, Risk and Internal Controls

Recorder: Diana Falcon, Executive Assistant to the Board of Governors

1. CALL TO ORDER

Prior to the start of the meeting the Board Chair asked Board members if there were any objections if Chris Arnold-Forster joined the meeting to present Item 6.1(b) Risk Register. There were no objections.

There being a quorum present, the Board Chair called the meeting to order at 6:10 p.m.

2. APPROVAL OF AGENDA

It was moved by L. Gates and seconded by B. McGibney
THAT, the Langara College Board approve the agenda.

Carried Unanimously.

3. APPROVAL OF MINUTES

3.1 Minutes of Meeting held January 25, 2018

It was moved by J. Dwyer and seconded by J. Lowe
THAT, the Minutes of the meeting held January 25, 2018, be approved.

Carried Unanimously.

4. CHAIR'S REPORT

J. Sandhu advised that the Ministry has contacted the College regarding Board appointments. He invited Board Members to submit names for consideration to the Executive Assistant to the Board of Governors by Tuesday, March 27, 2018. He advised that names of Board Members eligible for renewal would be put forward for reappointment.

5. PRESIDENT'S REPORT

The President had no report.

6. COMMITTEE REPORTS/ RECOMMENDATIONS/ APPROVALS

6.1 Audit and Finance Committee

a. Minutes of Meeting held March 14, 2018

To provide full transparency, D. Palmer advised the Board that the College recently became aware that the Supplemental Employment Benefits (SEB) paid to employees as pregnancy or parental leave top-up was not reported by the college as pensionable earnings. The Audit and Finance Committee and the Board Coordinating Committee have been made aware of this issue. The Pension Corporation notified the College that it was in arrears as far back as 2002 for Municipal Pension Plan (CUPE) and 2003 for the College Pension Plan (LFA/Admin). These arrears amount to approximately \$250,000 and discussions have been held with the Pension Corporation to determine the final statement of cost. The College received legal pension advice regarding the arrears and the College has agreed to remit the appropriate contributions for both the employer and employees affected. The unions have been advised of the issue and a change has been implemented to the procedure to mitigate further liability.

b. Restriction of 2017-18 Operating Grant

V. Sokha highlighted the letter to the Ministry, attached to the agenda for information, requesting to restrict the surplus in subsequent years to be spent on capital items in order to defer revenue and offset amortization in the future. The college is waiting for a response from government and will update the Board once an answer is received. In response to a Board Member's question, it was noted that the College complies with the accounting and financial requirements directed by the province.

c. Risk Register

C. Arnold-Forster presented the Risk Register for 2019 noting that it focuses on the strategic risks of the College that could negatively affect the ability to execute the strategy of the College. He highlighted the relative progression of risks from prior years and how things have changed. He noted that the recent IT system

issue demonstrated that the College was able to recover quickly from cyber security risks.

Each of the top ten risks in the Risk Register are linked to the vision categories in the Strategic Plan and individual departments are starting to embrace the Risk Register. The Board commended Chris on the incredible job he has done of taking an enormous amount of data and breaking it down into something that is readable and understandable by interviewing and collecting information from leaders on campus and distilling this into a manageable format that generates the summary.

It was moved by J. Lowe and seconded by A. Dhillon
THAT, the 2019 Risk Register be accepted.

Carried Unanimously

[It was noted that C. Arnold-Forster left the meeting at 6:29 p.m.]

7. LIFTING OF CONFIDENTIALITY

It was moved by C. Rinfret and seconded by A. Dhillon
**THAT, Confidentiality not be lifted on the In-Camera Minutes
of the meeting held January 25, 2018.**

Carried Unanimously

8. GOVERNORS OPEN FORUM

L. Trotter left the meeting at 6:35 p.m. in order for the Board to hold a Governors Open Forum.
L. Trotter was invited back into the meeting at 6:40 p.m.

9. CONCLUSION

With no further business, the meeting concluded at 6:42 pm.

Jas Sandhu
Chair, Board of Governors

Lane Trotter
President and CEO