

SCHOLARLY ACTIVITY STEERING COMMITTEE MEETING (SASC)

Friday March 28, 2014 at 9:00 am

Meeting Room B144

M I N U T E S

Present: Leelah Dawson, Janet Douglas, John Falcus, Margaret Heldman (Chair), Ian Humphreys, Lynn Kitchen, Brad O'Hara, John Russell, Kelly Sveinson, Heather Workman, Veronica Yeung (minutes)

Regrets: Vivian Feng, Annie Mullins, Indira Prahst, Tomo Tanaka

The meeting was called to order at 9:00 am.

1. Approval of Agenda

The agenda of March 28, 2014 was approved by consensus with the following additions:

- Report on Course-Based Research Pilot Project:
 - John Russell provided an update at the review of action items of January 24, 2014 meeting.
- 10. New Business:
 - 10.1 – LEDC Lunch & Learn Session (TCDC) re: Applied Research & Learning – J. Douglas
 - 10.2 – ACCC Applied Research Symposium update – B. O'Hara
 - 10.3 – Ideologue – M. Heldman

2. Approval of Draft Minutes of Meeting held on January 24, 2014

The minutes of January 24, 2014 were approved by consensus.

Review of Action Items of January 24, 2014 meeting

Report on Course-Based Research Pilot Project - John Russell:

J. Russell proposed the timing should be changed to a Fall roll-out: September 1. This change would allow more time for the website for the course-based research to be set up and forms that need to be revised. J. Russell would continue working with A. Mullins (C&M) in getting the website up and running.

- **Action Item # 1:** The Email has been sent out from the Academic Deans to alert faculty about the process and plan for the Fall roll-out. Completed.
- **Action Item # 2:** J. Russell would continue the dialogue with department chairs and faculty and to meet with other departments (e.g. LSM & NURS) later in the term.
- **Action Item # 3:** LEDC Session re: How to Complete Ethics Review for Course-Based Research has been arranged for April 23 during the PD days (April 22-24).
- **Action Item # 4:** re: Action Item # 5 below.
- **Action Item # 5:** J. Russell advised LEDC session re: TCPS2 would be arranged for faculty after the proposed changes have been made later in the year.

IP Policy-B3006 Intellectual Property - Update

- **Action Item # 6:** B. O'Hara reported the document was being reviewed by the lawyer. Re: Item 4 below.

Langara Research Showcase – Update

- **Action Item # 7:** Erin Skinner from Psychology and Margo Nelson from Social Service Worker & Health Sciences have been recruited to join the working committee for the Research Showcase. (Item 5 below)
- **Action Item # 8:** Refer to attached report from T. Tanaka re: Research Showcase – completed. (Item 5 below)
- **Action Item # 9:** Refer to attached report from T. Tanaka re: Justice Institute Research Day – completed. (Item 5 below)

Business Case Development/Office of Applied Research – Sub-committee report

- **Action Item # 10:** A copy of the revised Business Plan has been sent to the committee. Completed.
- **Action Item # 11:** TCDC Lunch & Learn Info Session – completed. Re: Item 10.1 below.

Applied Research Web Space – update

- **Action Item # 12:** Completed. Re: Item 8 below.

3. Membership – Replacement for Roberta Jokanovich, Nursing

M. Heldman reported it is work-in-progress.

Action Item # 1: M. Heldman to identify a replacement for Roberta Jokanovich re: member from Health Sciences.

ACTION: M. Heldman

4. IP Policy-B3006 Intellectual Property – Update

B. O'Hara reported the document is now under review by our lawyer.

Action Item # 2: B. O'Hara to provide updates at the next meeting in May 2014.

ACTION: B. O'Hara

AGENDA: May 2014

5. Vision for future Langara Research Showcase – Update

Erin Skinner from Psychology and Margo Nelson from Social Service Worker & Health Sciences were recruited to join the working committee.

The 2014 Research Showcase working committee members are: T. Tanaka, V. Feng, E. Skinner and M. Nelson. M. Heldman thanked Leelah and Janet for their assistance in recruiting Erin and Margo to the working committee.

M. Heldman referred to the written report provided by T. Tanaka with the following key points:

- The dates of the next Showcase have been extended to 2 days and towards the end of the term: November 19 & 20 Wednesday & Thursday to include more student-based projects.
- Projects will be grouped by department.
- Margo Nelson has designed a template for departments to use for poster presentation.
- The proposed template will be presented to faculty before summer to provide ample time for incorporation into the Fall curriculum.
- There will be a keynote speaker at the Showcase.

M. Heldman recognized lots of good suggestions contained in Tomo's report which were in line with our discussion at previous meetings. She asked the committee for their comments and feedback.

It was suggested that faculty attending other research symposiums or workshops would be encouraged to present their reports at the Research Showcase.

J. Falcus and J. Douglas gave a report on a very successful collaborative Applied Research community-based project which demonstrated strong student engagement in the seniors' community at the South Granville Senior Centre. The committee congratulated them for a job well done.

6. Justice Institute Research Day on February 21, 2013 – Update

M. Heldman referred to the JIBC Research Day Summary & program provided by T. Tanaka. There were a few poster displays and the template for posters would provide a good reference for our Fall Research Showcase.

JIBC provided a few good speakers presenting their success stories in applied research. The objectives were to increase awareness of applied research and to find ways to drive the applied research agenda forward through connections with various industry and community partners e.g. working with post-secondary. This event provided a good opportunity for Langara to seek out some good keynote speakers for our next Showcase. Overall, it would be very beneficial for Langara to incorporate this experience into our Fall Research Showcase.

[It was noted L. Dawson left the meeting at 9:28 am.]

7. Business Case Development/Office of Applied Research – Sub-committee update

M. Heldman advised the 2014-15 Budget has been approved by the College Board. The funding for the position of a Director for ICRC (full time) and an administrative support (1/4 time for ICRC and to be shared with TCDC) have been approved. The faculty secondment piece has been taken out of the package.

M. Heldman reported the job description for the position of the Director has begun. She had conversations with Selkirk College and Douglas College which have been successful in applied research. The useful information from other colleges would be incorporated into the draft job description for the position. There would be opportunity for the SASC members to provide input to the job description and the working group.

Action Item #3: M. Heldman to continue working on the job description for the position of the Director of ICRC.

ACTION: M. Heldman

The application of the position will be open to all. The estimated hiring timeline would be September 2014. The main criteria and the roles of the Director had been discussed as listed in the Business Plan. This outward thinking individual will have experience in the academy, successful expertise in grant proposal, successful experience in working with post-secondary and the ability to connect the external community to Langara and to build a culture of excellence in applied research.

B. O'Hara reminded the committee to continue the conversation with faculty as some faculty members might not understand the importance of pushing the applied research agenda forward in Langara.

The Committee congratulated M. Heldman and the working group (L. Kitchen and K. Sveinson) for their huge accomplishment in putting together the Business Plan for ICRC.

8. Applied Research Web Space - Update

M. Heldman and A. Mullins made some changes to the Applied Research webpage after our January meeting. The revised Applied Research webpage link was sent to the committee for feedback in February. With no further questions or concerns from the committee, it was noted the revised Applied Research website was acceptable to the members. M. Heldman thanked A. Mullins and members for their assistance in revising the web space and noted the webpage re: ICRC would need to be updated after the Director and the ICRC Office are in place.

Action Item #4: To update the ICRC webpage after the Director and ICRC Office are in place.

Action: M. Heldman/A. Mullins

It was suggested that the SASC meeting dates should be posted on the website for the committee's reference.

Action Item # 5: Veronica to work with A. Mullins (C&M) re: posting the meeting dates on the website.

Action: V. Yeung

9. Chair's Report

a) Applied Research ListServ

Applied Research ListServ has been created (Email: appliedresearch@lists.langara.bc.ca) as an effective communication channel for Langara researchers to share important information such as announcements from NSERC or SHHRC on funding opportunities. Members are welcome to invite other interested parties to join the ListServ. M. Heldman asked for members' feedback to the ListServ.

It was suggested "weekly update" be added to the title/subject line of the message.

Action Item # 6: M. Heldman to add "weekly update" to the title/subject line of future message sent out via ListServ.

ACTION: M. Heldman

The committee requested to see the names of the members on the Applied Research ListServ.

Action Item # 7: V. Yeung to send the name list of the ListServ to the committee.

ACTION: V. Yeung

b) NRC – IRAP - Industry Technology Advisor (ITA)

The ITA would be on campus on July 1, 2014.

c) BCARIN meeting

BCARIN will meet with the BC Colleges Vice-Presidents in Education and Academics in May to discuss what will be the best way to move the applied research agenda forward.

Action Item # 8: M. Heldman to provide more update for information at our next meeting in May.

Action: M. Heldman

AGENDA: May 2014

10. New Business

10.1 Lunch & Learn session re: Applied Research & Teaching - report

As a result of the recommendation at the previous meeting, J. Douglas and M. Heldman facilitated a Lunch & Learn session on the topic of "Applied Research & Teaching" at TCDC on March 6, 2014. J. Douglas reported there were nine cross-disciplined attendees. Some good connections had been established from the discussion on how to bring research into the classroom. It would be beneficial if we could obtain some models of other institutions for our reference. The committee congratulated J. Douglas and M. Heldman for their good efforts.

It was suggested future Lunch & Learn sessions would be arranged to continue the applied research conversation with faculty.

Action Item # 9: To arrange future Applied Research Lunch & Learn sessions for faculty.

Action: J. Douglas/M. Heldman

J. Douglas the signing of contract between Langara and UNBC for the UNBC BSW (Bachelor of Social Work) degree program which would bring in a lot of new students to Langara. She hoped this would be an opportunity to bring awareness of our applied research agenda to these UNBC students and may be to include them in our future Langara Research Showcase.

10.2 ACCC Applied Research Symposium report

B. O'Hara provided an update of the ACCC Applied Research Symposium in Ottawa which he attended together with Mario Moniz de Sa from Biology and Darren Bernaerdt from Publishing.

It was a very beneficial experience as the symposium provided good insights of related issues around moving the applied research agenda forward in Canada. The sessions allow participants to share their experiences and to gain a better appreciation of the various multi-disciplined applied research activities and infrastructure that is available in Canada. There is a need for BC to grow the activity as BC is very much behind comparing with other provinces in Canada. Partnerships need to be developed e.g. college, institutional and international partnerships. Due to time constraints, there were no opportunities (Q&A) to explore any of the issues further at each session.

A copy of the ACCC Fact Sheet "Applied Research at Colleges and Institutes 2012-13" was distributed at the meeting. Some key points including:

- Institutional Expertise – 98 out of 140 existing colleges and institutes with a dedicated applied research division.
- Partnerships: 821 Social Innovation
- Student Participation: close to 30,000 in 2012-13
- External Funding: Colleges and institutes received \$185.1 million in external funding
- Key Findings: Total Investment: \$234M+
- Social Innovation

B.O'Hara encouraged the committee to share this data sheet with faculty.

There was discussion about extensive funding/grants in support of applied research available for colleges. This would be a good opportunity for Langara to take advantage of the various grants including: Connections Grant (relatively easy to obtain); Partnership Development Grant and Partnership Grant etc. Members were encouraged to go into the SSHRC website for more detailed information: www.sshrc.ca

Bert van den Berg from NSERC expressed interest in coming to Vancouver to push the applied research agenda forward in BC. B. O'Hara offered Langara to host the meeting/symposium sometime in May which he believed would be a great opportunity to bring awareness to senior management and faculty and to allow BC Colleges to increase their applied research profile. Invitations would be extended to BCARIN, BC Colleges Presidents and Vice-Presidents and ACCC and NSERV partners. Further details would be provided to the committee.

Action Item # 10: B. O'Hara to provide further details of the meeting/symposium to be held in May to the committee for information.

ACTION: B. O'Hara

10.3 Ideologue

M. Heldman advised the next edition of the Ideologue should be produced and sent out by June. The committee offered the following suggestions for the Ideologue:

Theme:

To show ideas how applied research could play out in Langara and extensions in the classroom.

Contents:

Course-based Review

Action Item # 11: J. Russell to write a piece (300-500 words) re: Course-based Review article.

ACTION: J. Russell

Collaborative Applied Research Project re: Student Engagement with Seniors' community

Action Item # 12: J. Douglas & J. Falcus to provide report of their collaborative project.

ACTION: J. Doulgas/J. Falcus

ACCC data sheet on applied research

Action Item # 13: M. Heldman to provide the datasheet

ACTION: M. Heldman

Langara Research Showcase – Nov 19 & 20, 2014

Action Item # 14: T. Tanaka and the working committee to provide information.

ACTION: T. Tanaka

Update on ICRC

Action Item # 15: M. Heldman to provide the information.

ACTION: M. Heldman

M. Heldman asked the committee to forward their suggestions and ideas to her before June.

Action Item # 16: M. Heldman to work with A. Mullins, C&M, in the production of the next edition of the Ideologue to be sent out by June.

ACTION: M. Heldman/A. Mullins

There was some discussion about how we could capture some of the significant student research projects at Langara.

It was suggested Journalism & Publishing might be able to provide assistance.

Action Item # 17: T. Tanaka to contact Journalism & Publishing Department re: interviewing and reporting students' research projects at Langara.

ACTION: T. Tanaka

11. Date of next meeting

Friday May 23, 2014 meeting would need to be rescheduled.

Action Item # 18: Veronica to re-schedule the meeting and to advise the committee of the new date.

Action: V. Yeung

12. Adjournment

The meeting adjourned at 10:20 am.