Appeal for Conditional Admission or Concurrent Studies

REGISTRAR & ENROLMENT SERVICES

STUDENT INFORMATION

Langara ID: _____ Program name (if known): _____

Full Legal Name: _____

Email: _____ Phone: _____

Are you applying for: ☐ Conditional Admission ☐ Concurrent Studies

If you are applying for Concurrent Studies, which semester do you wish to start? ☐ Fall ☐ Spring

Note: Only the fall (September) semester accepts applications for Conditional Admission.

Are you an international student? ☐ Yes ☐ No

CATEGORIES OF APPEAL (Please check one of the following and attach the requested documents.)

☐ **Appeal for Conditional Admission (for BC Grade 12 students):**

BC Secondary school students who are under 19 years of age who will not graduate from secondary school because they are missing only one course and are registered in the missing course may apply for conditional admission. *To be considered for conditional admission, students must submit this form and ensure that the following information is received by Registrar & Enrolment Services at least 10 business days before the first day of fall semester classes:*

1. A completed application for admission to a program at Langara College. This can be done through EPBC or by paper. A PEN number must be included with the application.
2. An electronic transcript sent directly to Langara College through the Ministry of Education's Student Transcripts Service website. An official Ministry of Education paper transcript must be submitted if grades are not received electronically. The transcript must indicate that the missing course is currently in-progress of completion.

Students who have registered for Langara courses before their final secondary school grades are received, must complete this form and submit the necessary documentation in order to maintain their course registration. Students who have not graduated and have not been approved for conditional admission will be removed from any courses they have registered for.

☐ **Appeal for Concurrent Studies Admission (for current BC Grade 12 students who demonstrate academic excellence)**

BC secondary students entering or currently in Grade 12 who have demonstrated academic excellence may apply for limited admission to university-transfer or open career courses while attending secondary school. *To be considered for concurrent studies, students must submit this form and ensure that the following information is received by Registrar & Enrolment Services at least 10 business days before the first day of classes of the semester to which the application is made:*

1. An application for admission including the application fee (if not already complete).
2. A letter of support from the student's secondary school counsellor, principal, or vice principal.
3. An official transcript of secondary courses completed to date. This may be obtained from the Student Transcripts Service website.

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RELEASE OF INFORMATION

Langara College collects your personal information under the authority of the College and Institute Act [RSBC 1996, Chapter 52, Section 41.1] for the purpose of processing your request, and in compliance with the provisions of the Freedom of Information and Protection of Privacy Act [RSBC 1996, Chapter 165, Section 33.1]. For questions about the collection, use, and disclosure of your personal information, contact Registrar & Enrolment Services at 604.323.5225.

By signing this document, I acknowledge that I have read and understand the information provided on this form, and I certify all my statements and supporting documents are true and complete. I understand that evidence of falsified documents or misrepresentation will result in cancellation of my admission or registration, and I authorize Langara College to verify any information provided as part of this application.

_____   _____
Student's signature   Date signed (YYYY/MM/DD)

For Concurrent Studies applicants only:

_____   _____
Signature of Parent or Legal Guardian   Date signed (YYYY/MM/DD)

OFFICE USE ONLY

Decision: ☐ Approved   ☐ Denied   ☐ Not Reviewed

Comments:

Approved by: Date processed:

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