

Title	Scholarships and Awards
Number	E3001
Category	Student Services

1. PURPOSE

To prescribe the principles governing scholarship and award criteria and the selection of scholarship and award recipients.

2. DEFINITIONS

Award – is a non-repayable payment or prize award made to a student in recognition of a combination of achievement and/or financial need.

CGPA– is cumulative grade-point average as determined by Registrar and Enrolment Services.

Departmental scholarship – is a scholarship for which the donor has requested that the recipient be identified by a specified department.

Entrance scholarship – is a scholarship which is based on a student’s achievements before attending Langara. These scholarships are generally adjudicated before a student begins study at Langara.

Full-time – for scholarship purposes, refers to a student who is enrolled in a minimum of 9 Regular Studies credits (6 for Students with Disabilities) at Langara College.

General award – is an award for which the donor has requested that the recipients be identified and the scholarship administered by the Langara College General Scholarship Committee. The Committee is guided by Committee Terms of Reference (see Appendix I).

General scholarship – is a scholarship for which the donor has requested that the recipients be identified and the scholarship administered by the Langara College General Scholarship Committee. The Committee is guided by Committee Terms of Reference (see Appendix I).

Good standing – the status of a student who is not on Academic Probation or Academic Suspension.

Part-time – for scholarship and award purposes, refers to a student who is enrolled in 6 to 8 Regular Studies credits at Langara College.

Regular Studies students – students who are enrolled in Regular Studies programs, and not only in Continuing Studies courses or programs.

Scholarship – is a non-repayable payment made to a student in recognition of achievement.

Students with Disabilities – are students who have an approved Permanent Disability with StudentAid BC or are currently registered with Langara’s Disability Services and receiving academic accommodations.

3. POLICY

- 3.1. Langara College scholarships and awards are intended to recognize and support the outstanding achievement of Langara College students.
- 3.2. Scholarship and award recipients will satisfy all criteria specified by a donor, unless the donor agrees to waive those criteria.
- 3.3. Unless specified by the donor, scholarship and award recipients will satisfy College eligibility requirements listed in 3.4 or 3.5.
- 3.4. Scholarship and award recipients will:
 - a) be in good standing at the College;
 - b) be full-time Regular Studies students in the semester for which the scholarship or award will be received, and in at least one of the previous two semesters; and
 - c) for General Scholarships, have a cumulative GPA of 3.5 or higher and for Departmental Scholarships, have a cumulative GPA of 3.0 or higher.

Entrance scholarship recipients do not need to meet the requirements set out in 3.4.

- 3.5. Recipients of Langara College entrance scholarships and awards will:
 - a) be admitted to Langara College; and
 - b) be registered as full-time students in the semester for which the scholarship will be awarded.
- 3.6. Part-time students enrolled in 6 to 8 Regular Studies credits in the semester for which the scholarship or award will be received, and in at least one of the past two semesters, may receive scholarships and awards if they meet one of the following conditions:
 - a) the donor has directed a portion or all of a fund to part-time students; or
 - b) for Departmental Scholarships, where the department demonstrates exceptional circumstances, such as high program enrolment of part-time students.
- 3.7. The General Scholarship Committee will award the largest monetary general scholarships and awards to the highest achievers, normally enrolled in at least their third semester of study or in the second semester of a one-year career or vocational program for the semester in question. Smaller monetary general scholarships and awards may be given to students in their second semester of study. General scholarships will be based on the following criteria, in descending order of importance:
 - a) enrolment in 15 or more Langara College credits for the semester in question, and at least one of the past two semesters; or equivalent for Students with Disabilities
 - b) maintenance of a minimum 3.5 Cumulative GPA over the longest period
 - c) demonstrated improvement as defined by steady increase of cumulative GPA over time
 - d) variety of courses
 - e) length of time as a Langara College student.

3.8 Students may normally only receive one General Scholarship or Award per term. Students may receive multiple Departmental Scholarships or Awards, in addition to one General Scholarship or Award.

4. RESPONSIBILITY

For inquiries relating to this policy, contact the Dean, Student Services and Registrar.

5. REGULATIONS/PROCEDURES

Appendix I – General Scholarship Committee Terms of Reference

History/Revision	
Origination Date	February 22, 2005
Amendment Date	November 17, 2015
Next Review Date	November 17, 2018

Appendix I

General Scholarship Committee Terms of Reference

Membership:

Assistant Registrar, Financial Assistance & Information Services
Registrar & Dean, Student Services (or delegate)
Division Chair, Faculty of Arts
Division Chair, Faculty of Science
Division Chair, Faculty of Social Sciences & Management
Executive Director of College Advancement (or delegate)
Counselling Department Chair
Financial Aid support staff member (non-voting member)

Quorum of five is required for decision-making.

Chair:

Assistant Registrar, Financial Assistance & Information Services

Meeting Schedule:

Once per academic semester, generally during the second month of the semester.

Purpose:

The General Scholarship Committee selects recipients of scholarships that are referred to as general because their donors do not require that specific departments identify recipients. Selection is centrally managed by the General Scholarship Committee, in conjunction with Langara College Financial Aid & Awards.

Roles & Responsibilities:

The Assistant Registrar, Financial Assistance & Information Services will schedule the meeting of the General Scholarship Committee each semester, and advise members accordingly. The Assistant Registrar and Financial Aid will provide the Committee with specific award criteria, transcripts of students that meet specific award criteria as well as Langara College Scholarship Policy criteria, and any material that supports student suitability for particular awards. Where a General Scholarship requires the use of application forms, the Financial Aid Department will distribute such forms to students, and collect and collate them for Committee appraisal. Committee responsibility is to select award recipients, according to Langara College Scholarship Policies and Procedures and donor-specified criteria.