



LANGARA COLLEGE

MINUTES Langara Council Meeting held on Tuesday, November 8, 2005 Room B201 at 0932 hours

Members:

Linda Arnold	Wendy Low
Alan Cooper	Reba Noel (absent)
Laura Cullen	Ken Pawlak (absent)
Deanna Douglas	Brian Pendleton
Penny Gallagher (absent)	David Pepper
Martin Gerson	Lynn Scarborough (absent)
Marg Heldman	Roger Semmens
Linda Holmes, Chair	Doug Soo
Jim Hooton	Gloria Swadden
Ken Jillings (absent)	Nancy Wickham
Terry Kornutiak	LSU Representative (vacant)

1. REVIEW OF AGENDA

The agenda was approved as circulated.

2. REVIEW OF MINUTES AND BUSINESS ARISING

a. Draft Minutes of the Meeting held on September 13, 2005

It was moved by W. Low, seconded by R. Semmens

THAT, the minutes of the Langara Council meeting held on September 13, 2005, be approved.

Carried.

3. CURRICULUM ITEMS

a. Education Council Meeting held June 21, 2005

L. Cullen introduced the Summary Report of the Education Council meeting held June 21, 2005, and noted two new programs were approved entitled “**Bachelor of Recreation Management Applied Degree**” and “**Chinook Business Diploma**”.

L. Cullen noted that the report contained no items with financial implications.

b. Education Council Meeting held September 20, 2005

L. Cullen introduced the Summary Report of the Education Council meeting held September 20, 2005, and noted a new program was approved in principle entitled “**BSN – FPP Program**”. L. Cullen noted that the report contained no items with financial implications.

c. Education Council Meeting held October 18, 2005

No presentation was made on this meeting and it will be carried to the next Langara Council meeting.

The summary reports were accepted as circulated.

4. ACTION ITEMS

a. Draft Policy B1003 – Policy Development

L. Holmes referenced the Draft Policy B1003 – Policy Development which was previously distributed by email. She noted this policy was a result of and is congruent with Board Governance Policy. Discussion was held on the draft policy and the following points were noted:

- Section 5.6, the “and/or” should be changed to “or” to be congruent with Section 8.4;
- Once a policy is approved, minor changes will not need to come back to Langara Council for approval as long as the changes are consistent with the direction of the policy;
- Policies to be rescinded will be coming forward to Langara Council for approval.

It was moved by D. Pepper, seconded by L. Cullen

THAT, Draft Policy B1003 – Policy Development be approved with the following change:

Section 5.6 to read “Where applicable, Langara Council or Education Council will recommend policies for approval, amendment, or rescission to the President”.

Carried

5. INFORMATION ITEMS

a. 2006-07 Budget Timelines

D. Douglas distributed a copy of the Budget Timelines for 2006/2007 at the table (a copy is attached to these minutes). She noted the following:

- Section planning is complete and thanks to preparers for meeting deadline.
- Budget worksheets went to all Managers and are due by November 22, 2005.
- The Administration and Finance Committee will discuss their meeting dates at the November 21, 2005, meeting.

b. 2004-05 Service Plan Report - Update

L. Holmes commented that the Service Plan Report was presented to the Board on June 23, 2005, and a question was brought forward regarding student enrolment as it compared to other colleges. In response, areas for

improvement have been identified by the Office of the Deans, and an interim report was provided at the September Board Meeting.

J. Hooton distributed a memo at the table titled “**improving the quality of student life at Langara College**” (a copy which is attached to these minutes). He noted this to be a summary document of a 40-page document available for anyone who would like to review it. He briefly described the Strategic Plan the department has been working on to improve student life at Langara College. Some of these steps included:

- Working more closely together as a Division;
- Making serious efforts to implement a couple of achievable items rather than trying to implement many unachievable items;
- Committing to improve the quality of student life so students stay longer;
- Managing enrolments better.

M. Gerson spoke about the commitments of the Office of the Deans of Instruction with regards to the Service Plan Report. He noted the following Commitments:

- Establish department-based mentoring programs, particularly for new instructors;
- Strengthen the formative aspects of instructor evaluation;
- Recognize instructor excellence
 - Local Excellence Awards;
 - ACCC Excellence nominations;
- Highlight student success stories;
- Review admissions criteria for programs;
- Identify “critical analysis” as a learning outcome on all course outlines;
- Promote the booklet on critical thinking “**The 3Rs of College Life: A Guide to the Elements of Reading, Writing, and Reasoning**”
 - A link has now been placed on the “Employees” and “Students” tab of My Langara, along with an announcement of this link in the “News” sections of those tabs.

L. Holmes commented that course outlines need to be reviewed and improved.

Other

- L. Holmes noted that the CCAA Soccer All-Canadian Banquet is being held this evening, Tuesday, November 8th, at the Hilton Vancouver Metrotown in Burnaby. Langara College will be sponsoring the CCAA Soccer Nationals for 2 years. She noted that Langara College’s women’s soccer team won the BC Provincials and is in the soccer finals.

- L. Holmes referenced an announcement in the October 31, 2005, “By The Way” acknowledging Kathryn Shaw, Artistic Director, Studio 58, and Jane Heyman, recently retired Theatre Arts faculty member, being honoured by the B.C. Entertainment Hall of Fame. This honour includes the creation of plaques, engraved with their names, imbedded in the sidewalk in **Starwalk** near the Orpheum Theatre, to be unveiled November 11, 2005.
- L. Holmes noted that Teeple Architects and Langara College were the recipients of a Holcim Foundations Award for sustainable construction at the first North American awards ceremony, held September 29, 2005, in Boston, USA.
- L. Holmes noted that the Nursing Department underwent two recent reviews. One was an on-site visit by the Degree Quality Assessment Board (DQAB), a process required as part of the approval to grant a Bachelor of Science in Nursing Degree. The other review was from the CRNBC after which we have been notified that 3-year recognition will be recommended and the College is currently responding to some observations and recommendations the DQAB made. L. Holmes acknowledged the excellent work of the Nursing Department in response to both on-site visits.

There being no further discussion, the meeting was adjourned at 1031 hours.