

**EDUCATION COUNCIL  
MINUTES OF THE MEETING HELD ON  
Tuesday, April 19, 2005 in Room B201**

**Membership:**

Antonella Alves  
Linda Arnold (a)  
Lynn Carter  
Laura Cullen (Chair)  
Penny Gallagher (a)  
Martin Gerson  
Marg Heldman (Vice Chair)

Linda Holmes (a)  
Jim Hooton  
Terry Kornutiak (a)  
Gerda Krause (a)  
Wendy Low  
Peter Norwood  
Ken Pawlak

Brian Pendleton  
Lisa Randell  
Roger Semmens  
Joyce Wong

**Guests:**

Alyson Drysdale  
Gordon McFarlane  
John Russell

**Student Representatives:**

Hannah Bhimji (a)  
Rita Bisla (a)  
Max Hilland  
Jason Raycraft (a)

Amy Kwan (notes)

Copy of minutes sent to: Doug Soo, Shirley Kamerling-Roberts

**1. CALL TO ORDER**

The meeting was called to order at 1300 hours.

**2. APPROVAL OF AGENDA**

**MOTION:** That the agenda be adopted as circulated.

**Moved** by R. Semmens/Seconded by P. Norwood  
**CARRIED UNANIMOUSLY**

L. Cullen introduced and welcomed the following new members to Education Council: K. Pawlak, Division Chair, Creative Arts, Social Service & Education; W. Low, Division Chair, Nursing; P. Norwood, Faculty Representative; Joyce Wong, Library and Counselling; and Max Hilland, Student Representative.

**3. APPROVAL OF THE PREVIOUS MINUTES AND BUSINESS ARISING**

**MOTION:** That the minutes of the Education Council meeting held on March 15, 2005 be approved as circulated.

**Moved** by B. Pendleton/Seconded by R. Semmens  
**CARRIED UNANIMOUSLY**

L. Cullen turned the chair over to M. Heldman while she presented the Bachelor of Business Administration Applied Degree Proposal.

**4. Bachelor of Business Administration**

- **Draft Applied Degree Proposal**
- **Draft Notice of Intent**

L. Cullen referenced the Draft Bachelor of Business Administration Applied Degree Proposal and Draft Notice of Intent, attached in the agenda package from p.7 - 117, which were put together by P. Norwood and G. McFarlane on behalf of the Financial Management and Business Management departments. She invited Peter and Gordon McFarlane to speak to the proposal.

G. McFarlane advised that he and P. Norwood will continue to work on formatting, editing and fine-tuning the wording of the proposal in May. It is anticipated that the course outlines will be presented to Education Council for its consideration in the fall. Gordon reiterated that this proposal has been strongly supported by Langara students, the business community and the professional accounting associations. There is a strong demand for Langara College to offer an applied business degree.

**MOTION:** That Langara Education Council approve, in principle, the Bachelor of Business Administration proposal, as embodied in the Draft Full Program Proposal and Draft Notice of Intent, recognizing that both of these documents are still subject to further refinement of wording prior to being submitted to the Ministry and to the Degree Quality Assessment Board.

**Moved** by M. Gerson/Seconded by L. Cullen  
**CARRIED UNANIMOUSLY**

M. Heldman turned the chair back to L. Cullen.

**5. CURRICULUM**

**5a) APPLIED URBAN & RURAL PLANNING**  
**Program Revision**

i) **Applied Urban & Rural Planning Diploma**

B. Pendleton presented the program revision. He indicated a correction on p. 123 of the agenda package; the proposed changes should read “*starting Fall 2005*”. The Applied Urban & Rural Planning department proposed changing the order of the courses, in some cases, due to pedagogical reasons.

**MOTION:** That this program revision be approved as recommended.

**Moved** by B. Pendleton/Seconded by W. Low  
**CARRIED UNANIMOUSLY**

## 5. CURRICULUM (cont'd)

### 5b) PACIFIC RIM

#### **Program Revision**

- i) **Associate of Arts Degree (Pacific Rim Studies)**
- ii) **Arts & Science (Pacific Rim Studies) Diploma**

B. Pendleton presented the program revision for the Associate of Arts Degree (Pacific Rim Studies) and the Arts & Science (Pacific Rim Studies) Diploma as a package. The changes that were brought forward were essentially identical, and the intention was to offer a new credential option for students that would bring it in line with most of the other Arts & Science Diplomas or Associate of Arts Degree. He indicated two changes in the course number outlined on p. 126 and 129 of the agenda package. It should be "**RELS 1210**" instead of RELS 1220.

**MOTION:** That this program revision be approved as recommended.

**Moved** by B. Pendleton/Seconded by M. Gerson  
**CARRIED UNANIMOUSLY**

#### **Minor Course Revision**

- iii) **PACR 1105 – Pacific Rim Seminar I**
- iv) **PACR 1106 – Pacific Rim Seminar II**

B. Pendleton advised that the two non-credit Pacific Rim Seminars are currently graded "S" or "U". As indicated by the Registrar's office that it is a normal practice to use "S" only, the Pacific Rim department proposed removing the "U" notation from the existing grading options in order to bring it in line with other similar program seminars.

**MOTION:** That this minor course revision be approved as recommended.

**Moved** by B. Pendleton/Seconded by P. Norwood  
**CARRIED UNANIMOUSLY**

### 5c) FILM ARTS

#### **Program Revision**

- i) **Film Arts**

#### **New Course Proposals**

- ii) **FLMA 1110 – Techniques of Film Acting**
- iii) **FLMA 1120 – Voice I**
- iv) **FLMA 1130 – Feature Film Lab**
- v) **FLMA 1140 – The Short Film**
- vi) **FLMA 1150 – Editing Techniques, Styles, and Digital Camera**
- vii) **FLMA 1160 – Visualization**
- viii) **FLMA 1170 – Principles of Production**
- ix) **FLMA 1180 – Collaboration : the Actor**
- x) **FLMA 1181 – Collaboration: the Writer**
- xi) **FLMA 1182 – Collaboration: the Director**

**5c) FILM ARTS (cont'd)**

- xii) **FLMA 1210 – Advanced Techniques & the Signature Tape**
- xiii) **FLMA 1220 – Voice II**
- xiv) **FLMA 1222 – Audition Lab**
- xv) **FLMA 1230 – Series Television Lab: Pilots & Bibles, Story Editing**
- xvi) **FLMA 1240 – Adaptations, Animation & Children’s TV**
- xvii) **FLMA 1250 – Case Studies**
- xviii) **FLMA 1260 – Advanced Directing Seminar**
- xix) **FLMA 1270 – Career Development for the Film Craftperson**
- xx) **FLMA 1280 – Production Practicum for the Actor, Writer & Director**
- xxi) **FLMA 1281 – Production Practicum: the Writer**
- xxii) **FLMA 1282 – Production Practicum: the Director**
- xxiii) **FLMA 1220 – Voice II**
- xxiv) **FLMA 1222 – Audition Lab**
- xxv) **FLMA 1230 – Series Television Lab: Pilots & Bibles, Story Editing**
- xxvi) **FLMA 1240 – Adaptations, Animation & Children’s TV**
- xxvii) **FLMA 1250 – Case Studies**
- xxviii) **FLMA 1260 – Advanced Directing Seminar**
- xxix) **FLMA 1270 – Career Development for the Film Craftperson**
- xxx) **FLMA 1280 – Production Practicum for the Actor, Writer & Director**
- xxxi) **FLMA 1281 – Production Practicum: the Writer**
- xxxii) **FLMA 1282 – Production Practicum: the Director**

K. Pawlak presented the program revision and new course proposals as a package. A. Drysdale was invited to the meeting to answer any questions that might arise.

The program was revised subsequent to the recommendation made at the Education Council meeting on February 17, 2004 that requested the Film Arts program to differentiate the course numberings to accommodate those students who wish to obtain a second certificate in another stream of the program.

It was noted that “*writer and director*” should be deleted from the course title for FLMA 1280 as listed on p.309 of the agenda package; and the title should read “*Production Practicum for the Actor.*”

**MOTION:** That the program revision and new courses be approved as recommended.

**Moved by K. Pawlak/Seconded by B. Pendleton  
CARRIED UNANIMOUSLY**

L. Cullen turned the chair over to M. Heldman while she made the following presentation.

**5d) LIBRARY & INFORMATION TECHNICIAN**

**Program Revision**

i) **Library & Info Tech Diploma and Library & Info Tech (Flexible Participation) Diploma**

The Library & Information Technician department proposed adding CISY 2415 (Management Information Systems) in the technology stream, and adding HIST 1126, HIST 2217 and PSYC 1215 in the general stream.

**MOTION:** That this program revision be approved as recommended.

**Moved** by L. Cullen/Seconded by P. Norwood  
**CARRIED UNANIMOUSLY**

ii) **Library & Info Tech (Online Option) Diploma**

The Library & Information Technician department proposed adding the following as elective choices:

- HIST 1126, HIST 2207 and HIST 2217
- POLI 2209 and POLI 2219

**MOTION:** That this program revision be approved as recommended.

**Moved** by L. Cullen/Seconded by W. Low  
**CARRIED UNANIMOUSLY**

**Change to Course Prerequisites**

- iii) LIBR 1111 – Information Retrieval Tool & Technique
- iv) LIBR 1118 – Techniques I
- v) LIBR 1120 – Philosophy & Function
- vi) LIBR 1228 – Techniques II – Acquisitions & Technical Services
- viii) LIBR 2295 – Special Topics: An Introduction to Records Management
- ix) LIBR 2328 – Techniques III
- x) LIBR 2416 – Readers' Services
- xi) LIBR 2418 – Techniques IV – MARC Coding & Derived Cataloguing

L. Cullen presented the above changes to course prerequisites as a package. The Library & Information Technician department proposed removing existing prerequisites from these courses.

**MOTION:** That this change to course prerequisites be approved as recommended.

**Moved** by L. Cullen/Seconded by P. Norwood  
**CARRIED UNANIMOUSLY**

vii) **LIBR 2195 – Special Topics: Specialized Library Resources**

The Library & Information Technician department proposed expanding the range of prerequisites for LIBR 2195 by adding the options of LIBR 2416 or LIBR 2328 to the existing requirements.

**MOTION:** That this change to course prerequisites be approved as recommended.

**Moved** by L. Cullen/Seconded by A. Alves  
**CARRIED ANIMOUSLY**

xii) **LIBR 2419 – Field Work II**

The Library & Information Technician department proposed adding LIBR 2328, LIBR 2315 and LIBR 2416, which may also be taken concurrently, to the existing prerequisites of LIBR 1219 and a minimum grade of “C-“ for LIBR 2419.

**MOTION:** That this change to course prerequisites be approved as recommended.

**Moved** by L. Cullen/Seconded by K. Pawlak  
**CARRIED UNANIMOUSLY**

xiii) **BCAP 2311 – Network Fundamentals**

The Business Management department proposed removing BCAP 1237 and adding CPSC 1000 as a prerequisite for BCAP 2311. This change has been approved by the chair of the Business Management department.

**MOTION:** That this change to course prerequisites be approved as recommended.

**Moved** by L. Cullen/Seconded by P. Norwood  
**CARRIED UNANIMOUSLY**

M. Heldman turned the chair back to L. Cullen.

**5e) MATHEMATICS & STATISTICS**

**Discontinued Courses Request**

- i) **MATH 1116 – Mathematics for General Insurance**
- ii) **STAT 1126 – Introductory Statistics for Marketing**

M. Heldman presented the discontinued courses request for MATH 1116 and STAT 1126 as a package because the General Insurance program no longer exists and the Marketing & Sales program no longer requires Statistics.

**MOTION:** That these courses be discontinued as recommended.

**Moved** by M. Heldman/Seconded by R. Semmens  
**CARRIED UNANIMOUSLY**

## **5e) MATHEMATICS & STATISTICS (cont'd)**

### **Change to Course Prerequisites**

- iii) **STAT 1123 – Basic Probability & Statistics for Business**
- iv) **STAT 1124 – Statistical Methods I**
- v) **STAT 1125 – Introductory Statistics with Microcomputer Applications**
- vi) **STAT 1126 – Introductory Statistics for Marketing**
- vii) **STAT 1127 – Statistical Methods Applications**
- viii) **STAT 1128 – Lab Activities for Statistics**
- ix) **STAT 1181 – Descriptive and Elementary Inferential Statistics**
- x) **STAT 1182 – Using Excel in First-Term Statistics**
- xi) **STAT 1224 – Statistical Methods II**
- xii) **STAT 2225 – Intermediate Statistical Inference**
- xiii) **STAT 2281 – Probability and Elementary Mathematical Statistics**
- xiv) **STAT 2290 – Elementary Statistics Applications**

M. Heldman presented the change to prerequisites for the above courses with the removal of STAT 1126, which has now been discontinued. The Statistics department proposed reducing the prerequisite stale date to three years in order to bring the Statistics courses in line with the Mathematics courses.

**MOTION:** That this change to course prerequisites be approved as recommended.

**Moved** by M. Heldman/Seconded by K. Pawlak  
**CARRIED UNANIMOUSLY**

## **5f) PUBLISHING**

### **Minor Course Revision**

- i) **PUBL 1126 – Computer Software Applications: Quark Xpress**

K. Pawlak presented the minor course revision. The Publishing department proposed changing the course title from “Computer Software Applications: Quark Xpress” to “Page Layout Software” to be implemented for Fall 2005.

**MOTION:** That this minor course revision be approved as recommended.

**Moved** by K. Pawlak/Seconded by W. Low  
**CARRIED UNANIMOUSLY**

**5f) PUBLISHING (cont'd)**

**Discontinued Courses Request**

- ii) **PUBL 1166 – On-line Publishing**
- iii) **PUBL 1227 – Intro to Internet & CD-ROM Publishing**
- iv) **PUBL 1228 – Intermediate Internet & CD-ROM Publishing**

The Publishing department proposed discontinuing PUBL 1166, PUBL 1227 and PUBL 1228 which had been replaced by PUBL 1226, PUBL 1230 and PUBL 1231 respectively a few years ago.

**MOTION:** That these courses be discontinued as recommended.

**Moved** by K. Pawlak/Seconded by P. Norwood  
**CARRIED UNANIMOUSLY**

**5g) HUMANITIES**

**New Course Proposal**

- i) **PHIL 1106 – Philosophy of Sport**

R. Semmens advised that PHIL 1106 is a new course that has been developed by Dr. J. Russell who was invited to this meeting to answer any questions that might arise. It was indicated that the proposed implementation semester for this course will be changed to “*Fall 2005*” instead of “*Summer 2005*” as stated on p. 373 of the agenda package.

**MOTION:** That the new course, PHIL 1106, be approved as recommended.

**Moved** by R. Semmens/Seconded by B. Pendleton  
**CARRIED UNANIMOUSLY**

There being no other business, the meeting was adjourned at 1353 hours.